

MEMBER APPOINTMENTS TO COMMITTEES, WORKING PANELS 2014/2015

Committee/Working Panel/Group	2013/14 Member	Expressions of Interest
<p>Audit & Governance Committee</p> <p><i>The functions of the Audit & Governance Committee are:</i></p> <p>(a) to exercise such powers and decision-making duties as may be delegated by the Authority;</p> <p>(b) to scrutinise the activity of the Authority with particular reference to its governance, performance and use of resources;</p> <p>(c) to maintain a sub-committee to deal with Standards issues; and</p> <p>(d) to make recommendations relevant to governance, performance and resource issues.</p>	<p>Mr Peter Harper (Chairman) Mr David Lloyd Mr James McInnes Mr John Nutley Mr Philip Sanders Mr John Shears Mr Philip Vogel Mr Nick Way</p>	<p>Mr Peter Harper Mr David Lloyd Mr James McInnes Mr John Nutley Mr Philip Sanders Mr John Shears Mr Philip Vogel</p>
<p>Standards sub-committee</p> <p><i>Five members of the Audit & Governance Committee, of whom at least two shall be Members appointed by a local authority.</i></p> <p><i>The functions of the Standards sub-committee are:</i></p> <ul style="list-style-type: none"> • to promote and maintain high standards of conduct by Members and officers; • to advise the Authority on the adoption of a Code of Conduct pursuant to s.27(2) Localism Act 2010; • to assist Members to observe the Code of Conduct ; • to consider and determine complaints against Members under the Code of Conduct. 	<p>Mr Peter Harper Mr John Nutley (Chairman) Mr Philip Sanders Mr John Shears Mr Philip Vogel</p>	<p>Mr Peter Harper Mr John Nutley Mr Philip Sanders Mr John Shears Mr Philip Vogel</p>

Committee/Working Panel/Group	2013/14 Member	Expressions of Interest
<p>Park Management Working Panel</p> <p><i>The Panel will meet to consider matters relevant to policy, priorities and performance in relation to the Authority's statutory conservation, and understanding and enjoyment purposes. The Panel is non-decision making, but is established to facilitate greater member focus and involvement on policy development, and the monitoring of delivery.</i></p> <p>Remit:</p> <ol style="list-style-type: none"> 1) to provide an informal forum to consider matters relevant to policy, priorities and performance in relation to the Authority's statutory conservation, and understanding and enjoyment purposes 2) to facilitate greater member focus and involvement on policy development, and the monitoring of delivery 3) to provide an opportunity for early consideration of matters likely to come before future Authority meetings 4) to provide a forum for Members to highlight or raise issues they believe require fuller debate 	<p>Mr Kevin Ball Mr Peter Harper Mr Bill Hitchins Mr John Hockridge Mr James Kidner Mr David Lloyd (Chairman) Mrs Christine Marsh Mr James McInnes Mr John Nutley Mrs Naomi Oakley Mr Maurice Retallick Mr Philip Sanders Mr John Shears Mr Derek Webber</p>	<p>Mr Kevin Ball Mr Peter Harper Mr Bill Hitchins Mr David Lloyd Mr James McInnes Miss Diana Moyse Mr John Nutley Mr Maurice Retallick Mr Philip Sanders Mr John Shears Mr Derek Webber</p>

Committee/Working Panel/Group	2013/14 Member	Expressions of Interest
<p>Planning & Sustainable Development Working Panel</p> <p><i>The Panel will meet to consider the work of the Authority relevant to its planning functions and engagement with socio-economic issues. The Panel is non-decision making, but is established to facilitate greater member focus and involvement on policy development, and the monitoring of delivery.</i></p> <p>Remit:</p> <ol style="list-style-type: none"> 1) to provide an informal forum to consider matters relevant to policy, priorities and performance in relation to the Authority's forward planning and development management functions and the statutory duty to seek to foster the socio-economic well-being of the local community insofar as this is compatible with the pursuit of National Park purposes 2) to facilitate greater member focus and involvement on policy development, and the content of the Development Plan and supplementary planning guidance 3) to provide an opportunity for early consideration of matters likely to come before future meetings of the Development Management Committee or full Authority 4) to provide a forum for Members to highlight or raise issues they believe require fuller debate 	<p>Mr Bill Hitchins Mr Mike Jeffery Mr James Kidner Mr James McInnes Dr Ian Mortimer Mr John Nutley Mr Philip Sanders Mr John Shears Mr Philip Vogel (Chairman) Mr Derek Webber</p>	<p>Mr Bill Hitchins Mr James McInnes Dr Ian Mortimer Mr John Nutley Mr Philip Sanders Mr John Shears Mr Philip Vogel Mr Derek Webber</p>

Committee/Working Panel/Group	2013/14 Member	Expressions of Interest
<p>Chairman's Advisory Group (CAG)</p> <p>Membership <i>As determined by the Authority at its Annual Meeting, and usually:</i></p> <ul style="list-style-type: none"> • <i>Chairman & Deputy Chairman of the Authority (ex officio)</i> • <i>Chairman of the Development Management Committee</i> • <i>Chairman of the Audit & Governance Committee</i> • <i>Chairman of the Park Management Working Panel</i> • <i>Chairman of the Planning & Sustainable Development Working Panel</i> • <i>Chief Executive (National Park Officer)</i> • <i>Other Officers or Members by invitation</i> <p>Remit</p> <ol style="list-style-type: none"> 1) to provide an informal forum for the exchange of information, discussion and debate on matters relating to the Authority 2) to facilitate greater member involvement on all matters relevant to the Authority 3) to provide an opportunity for early consideration of matters likely to come before future Authority meetings 4) to provide a forum for panels and committees to highlight or raise issues they believe require fuller debate 	<p>Mr Peter Harper Mr Bill Hitchins (Chairman) Mr David Lloyd Mr James McInnes Mr Maurice Retallick (Deputy Chairman) Mr Philip Vogel</p>	<p>As determined by the Authority at the Annual Meeting</p>
<p>Chief Executive Performance Review Group (3)</p> <p><i>The purpose of the Committee is to carry out the target setting, performance review and appraisal functions in respect of the Chief Executive.</i></p>	<p>Mr Peter Harper Mr Bill Hitchins (Chairman) Mr James McInnes</p>	<p>Mr Peter Harper Mr Bill Hitchins Mr James McInnes</p>
<p>Member Champions</p> <p>eGovernment Champion</p> <p>Social Inclusion</p>	<p>Mr Philip Vogel</p> <p>Miss Helen Jenny</p>	<p>Mr Philip Vogel</p>

MEMBER APPOINTMENTS TO OUTSIDE BODIES 2014/2015

NB Attendance figures have been calculated from meetings that have taken place during the period 1 July 2013 to 19 May 2014.

Body/Group	2013/14 Member	Expressions of Interest
<p>Campaign for National Parks (1) <i>The Campaign for National Parks is a charity that works to protect and enhance the National Parks and areas that merit national park status, and to promote understanding and quiet enjoyment of them. (The member is invited by the Campaign, but approved by the Authority)</i></p>	<p>Mr David Lloyd (Attended 2 out of 2 Meetings)</p> <p>Miss Diana Moyse (Substitute)</p>	<p>Mr David Lloyd</p>
<p>Community Council for Devon (1) <i>The Community Council for Devon exists to promote local community interests. Member representation on the Council and the Joint Advisory Committee is invited. The former meets once a year and the latter four times a year.</i></p>	<p>Mr Philip Vogel (Attended 2 out of 2 meetings)</p>	<p>Delegate to attend AGM and Annual Conference only</p>
<p>Dartmoor Access Forum (2) <i>The Local Access Forum is a statutory advisory body established by the DNPA in accordance with the requirements of the CROW Act 2000. The Forum meets four times a year. N.B. General Appointments to the Forum are made at the beginning of each calendar year, for a three year term, with approximately one third of the members retiring each year. However, the appointment of two DNPA Members to serve on the Forum shall take place each year and be determined at the Annual Meeting of the Authority. At least one member should be a serving member of the Park Management Working Panel.</i></p>	<p>Mr John Hockridge (Attended 0 out of 2 meetings)</p> <p>Mrs Naomi Oakley (Attended 2 out of 2 Meetings)</p>	<p>Mrs Naomi Oakley</p>
<p>Dartmoor Commoners' Council (1 Member plus a substitute) <i>The Dartmoor Commoners' Council was set up under the provisions of the 1985 Dartmoor Commons Act, to regulate agricultural use of the commons. It consists of representatives of the commoners, the DNPA, the Duchy of Cornwall, common land owners and a Veterinarian Surgeon. It meets eight times a year.</i></p>	<p>Mr Derek Webber (Attended 4 out of 5 meetings)</p> <p>Mr John Hockridge (Substitute)</p>	<p>Mr Derek Webber</p>
<p>Dartmoor Hill Farm Project Steering Group (1) <i>The DNPA has secured funding via the RDPE to extend work of the Dartmoor Hill Farm Project. The overall aim of the project is to contribute to the viability of farm businesses on Dartmoor in ways that help sustain the special qualities of the National Park. The Steering Group will meet on at least three occasions in each year. The Authority appointee to this group normally Chairs the Steering Group.</i></p>	<p>Mr Maurice Retallick (Attended 1 out of 2 Meetings)</p>	<p>Mr Maurice Retallick</p>

Body/Group	2013/14 Member	Expressions of Interest
<p>Dartmoor Partnership (1) <i>The Dartmoor Partnership is a membership organisation for tourism and related business on Dartmoor. It is a Company limited by Guarantee. The Partnership exist to support and encourage collaborative activity for business on Dartmoor, including farmers, local producers and other trade businesses. Partners include West Devon Borough Council, the Duchy of Cornwall, the Dartmoor Farmers Association and individuals representing over 450 business members. The Partnership currently meets bi- monthly. The Authority has one voting seat on the Board of Directors plus one officer support. The member position as a Director brings with it responsibilities. For further information contact Ally Kohler</i></p>	<p>Mr Peter Harper (Attended 3 out of 4 meetings)</p>	<p>The Authority has resigned from this Body and reappointment is not necessary</p>
<p>Dartmoor Steering Group (3) <i>The Steering Group was set up by Parliament following the 1975/76 inquiry conducted by Lady Sharp into the military training use of Dartmoor. Its purpose is to reconcile the (sometimes) competing interests of military training and national park designation and to seek ways of minimising the adverse impact of the training requirement at any one time. More recently the Group has focussed in a positive way conservation and access benefits of the Defence Estate on Dartmoor. It consist of representatives of all the military interest, the DNPA, the Duchy of Cornwall, the Countryside Agency, English Nature, English Heritage, Department of the Environment, Food and Rural Affairs and the Dartmoor Commoners' Council. It is served by the Dartmoor Working Party comprised of officers of the DNPA, MoD and other bodies. It meets annually (it is customary for the Chairman and Deputy Chairman to take two of these seats)</i></p>	<p>Mr Bill Hitchins (Chairman) (Attended 1 out of 1 meeting)</p> <p>Mr Maurice Retallick (Deputy Chairman) (Attended 1 out of 1 meeting)</p> <p>Mrs Christine Marsh (Attended 1 out of 1 meeting)</p>	<p>Mr Kevin Ball Mr Peter Harper Mr Bill Hitchins Mr Maurice Retallick Mr Philip Sanders</p>
<p>Dartmoor Trust (1) <i>The Dartmoor Trust has one DNPA Member representative on the Board of Management. The purposes of the Trust closely reflect National Park purposes. The Trust was established by the DNPA as an independent charitable Trust in the early 1990s in order to harness public and other donations for the good of Dartmoor.</i></p>	<p>Mr Bill Hitchins (Attended 3 out of 5 meetings)</p>	<p>Mr Bill Hitchins</p>
<p>Devon Strategic Partnership Board (1) <i>The Devon Strategic Partnership comprises public, private, voluntary and community sector organisations, all working together to improve the quality of life for those who live, work in and visit Devon. Their focus is on delivering real improvements to the issues that matter most to the people of Devon; working towards a joint aim to be "a County with safe, healthy and inclusive communities, a strong and diverse economy and a cherished environment. The group holds two workshops a year.</i></p>	<p>Mr Bill Hitchins (Attended 0 out of 1 meeting)</p>	<p>Mr Bill Hitchins</p>
<p>Edward Morshead Award Judging Panel (5) <i>The Edward Morshead Award is presented every other year in the memory of a former chairman of the National Park Committee, and in recognition of projects making an outstanding contribution to the achievement of National Park purposes.</i></p>	<p>Next Award March 2015 – A Panel will need to be appointed at the Annual Meeting</p>	

Body/Group	2013/14 Member	Expressions of Interest
<p>Greater Dartmoor Local Enterprise Action Fund (1) <i>The LEAF is responsible for providing the overall strategic direction of the programme, approving projects and allocation of funding and ensuring that the programme is implemented effectively.</i></p>	<p>Mr James Kidner (Attended 0 out of 4 meetings)</p>	<p>Mr Peter Harper</p>
<p>Joint Advisory Committee on Provision of Housing for Local Needs (3) <i>This is a joint advisory committee of the three District Councils in the National Park, the DNPA, the Community Council for Devon and the Housing Corporation. It exists to co-ordinate the planning functions of the NPA with the housing functions of the other bodies. It meets twice a year and is chaired by an Authority Member.</i></p>	<p>Mr Mike Jeffery (Attended 2 out of 2 meetings)</p> <p>Mr Philip Sanders (Attended 1 out of 2 meetings)</p> <p>Mr John Shears (Attended 1 out of 2 meetings)</p>	<p>Mr Philip Sanders Mr John Shears</p>
<p>Joint Meeting Between the Authority and Dartmoor Commoners Council (3) <i>The establishment of this group will help to ensure a strong and effective relationship between the Commoners Council and DNPA. Members will be supported by the Chief Executive, Director of Park Management and Head of Natural Environment. The group will meet on a yearly basis.</i></p>	<p>Mr Bill Hitchins (Chairman) Mr John Hockridge Mr John Shears Mr Derek Webber</p>	<p>Mr Bill Hitchins Mr John Shears Mr Derek Webber</p>
<p>Landscape Partnership – Moor Than Meets the Eye Project Board (1) <i>The primary purpose of the Board is to advise, support and steer the development, management and delivery of the Scheme for the benefit of the landscape, local community and visitors. The Board will meet bimonthly</i></p>	<p>Mr David Lloyd (Attended 5 out of 6 meetings)</p>	<p>Mr David Lloyd</p>
<p>Meldon Viaduct Company (1) <i>In February 1999 the Meldon Viaduct Company was set up for the sole purpose of safeguarding and maintaining the Viaduct to ensure its future as a monument to Victorian engineering and as a valuable recreational resource. The appointed member will sit of the Board of Directors along with representatives from the Aggregate Industries Limited, Dartmoor Railway, Sustrans, and the County and Borough Councils. The group meets quarterly.</i></p>	<p>Mr Derek Webber (Attended 3 out of 3 meetings)</p>	<p>Mr Derek Webber</p>
<p>Rural Commission (1) <i>The Rural Commission provides a forum within the LGA for member authorities with an interest in rural affairs. The Rural Commission acts in a way that complements the principals of the LGA as a whole.</i></p>	<p>Mr Stuart Barker (1 meeting held which was not attended on the advice of the Chief Executive (NPO))</p>	<p>In February 2014 the Rural Commission was abolished - reappointment is not necessary</p>
<p>South West Water Recreation & Conservation Forum (1) <i>This Forum consists of representatives of South West Water, local authorities, the DNPA, conservation bodies and recreation user groups. It advises SWW on recreation and conservation issues on its land and water holding. It meets twice a year.</i></p>	<p>Mr Maurice Retallick (Attended 2 out of 2 meetings)</p>	<p>Mr Maurice Retallick</p>
<p>Your Dartmoor Fund (Formerly Sustainable Development Fund Advisory Panel) (1) <i>To consider applications for grant aid from the Fund which are above the £2,000 delegated level. It has seven members, including one Authority Member and meets twice a year.</i></p>	<p>Mr David Lloyd (Attended 3 out of 4 meetings)</p>	<p>Mr David Lloyd</p>

DARTMOOR NATIONAL PARK AUTHORITY

CALENDAR OF MEETINGS 2014/2015

Development Management Committee, Audit and Governance Committee and Standards Committee will commence at 10.00am, **Authority Meetings** will commence at 11.30am or on the rising of the Development Management Committee, whichever is the later, on the dates shown below. All other meetings will normally commence at 10.00am unless otherwise notified. All Members of the Authority are welcome to attend the Planning and Sustainable Development Working Panel and the Park Management Working Panel.

*Meetings not open to the public

DATE	MEETING	VENUE
JULY 2014		
4 JULY 2014	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
4 JULY 2014	ANNUAL MEETING	COMMITTEE ROOM, PARKE
11 JULY 2014	SITE INSPECTION (IF NEEDED)	ON SITE
17 JULY 2014	NEW MEMBER INDUCTION*	COMMITTEE ROOM, PARKE
18 JULY 2014	ANNUAL MEMBER WORKSHOP*	TBC
AUGUST 2014		
1 AUGUST 2014	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
1 AUGUST 2014	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
15 AUGUST 2014	AUDIT AND GOVERNANCE COMMITTEE	COMMITTEE ROOM, PARKE
15 AUGUST 2014	SITE INSPECTION (IF NEEDED)	ON SITE
22 AUGUST 2014	PLANNING AND SUSTAINABLE DEVELOPMENT PANEL*	COMMITTEE ROOM
SEPTEMBER 2014		
5 SEPTEMBER 2014	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
5 SEPTEMBER 2014	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
16 – 18 SEPTEMBER 2014	ANPA NEW MEMBER INDUCTION COURSE*	BRECON BEACONS
19 SEPTEMBER 2014	SITE INSPECTION (IF NEEDED)	COMMITTEE ROOM, PARKE
OCTOBER 2014		
3 OCTOBER 2014	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
3 OCTOBER 2014	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
10 OCTOBER 2014	PARK MANAGEMENT WORKING PANEL*	COMMITTEE ROOM, PARKE
17 OCTOBER 2014	SITE INSPECTION (IF NEEDED)	ON SITE

DARTMOOR NATIONAL PARK AUTHORITY

CALENDAR OF MEETINGS 2014/2015

NOVEMBER 2014		
7 NOVEMBER 2014	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
7 NOVEMBER 2014	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
21 NOVEMBER 2014	AUDIT AND GOVERNANCE COMMITTEE	COMMITTEE ROOM, PARKE
21 NOVEMBER 2014	STANDARDS SUB-COMMITTEE	COMMITTEE ROOM, PARKE
21 NOVEMBER 2014	SITE INSPECTION (IF NEEDED)	ON SITE
28 NOVEMBER 2014	NATIONAL PARK FORUM (2PM)	COMMITTEE ROOM, PARKE
DECEMBER 2014		
5 DECEMBER 2014	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
5 DECEMBER 2014	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
12 DECEMBER 2014	PLANNING AND SUSTAINABLE DEVELOPMENT WORKING PANEL*	COMMITTEE ROOM, PARKE
19 DECEMBER 2014	SITE INSPECTION (IF NEEDED)	ON SITE
JANUARY 2015		
9 JANUARY 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
9 JANUARY 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
20 – 22 JANUARY 2015	ANPA NEW MEMBER INDUCTION COURSE	TBC
23 JANUARY 2015	SITE INSPECTION (IF NEEDED)	ON SITE
FEBRUARY 2015		
6 FEBRUARY 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
6 FEBRUARY 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
20 FEBRUARY 2015	AUDIT AND GOVERNANCE COMMITTEE	COMMITTEE ROOM, PARKE
20 FEBRUARY 2015	SITE INSPECTION (IF NEEDED)	ON SITE
MARCH 2015		
6 MARCH 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
6 MARCH 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
13 MARCH 2015	PARK MANAGEMENT WORKING PANEL*	COMMITTEE ROOM, PARKE
20 MARCH 2015	SITE INSPECTION (IF NEEDED)	ON SITE

DARTMOOR NATIONAL PARK AUTHORITY

CALENDAR OF MEETINGS 2014/2015

APRIL 2015		
10 APRIL 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
10 APRIL 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
17 APRIL 2015	PLANNING AND SUSTAINABLE DEVELOPMENT WORKING PANEL*	COMMITTEE ROOM, PARKE
24 APRIL 2015	SITE INSPECTION (IF NEEDED)	ON SITE
MAY 2015		
1 MAY 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
1 MAY 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
15 MAY 2015	AUDIT AND GOVERNANCE COMMITTEE	COMMITTEE ROOM, PARKE
15 MAY 2015	STANDARDS SUB-COMMITTEE	COMMITTEE ROOM, PARKE
15 MAY 2015	SITE INSPECTION (IF NEEDED)	ON SITE
JUNE 2015		
5 JUNE 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
5 JUNE 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
19 JUNE 2015	SITE INSPECTION (IF NEEDED)	ON SITE
26 JUNE 2015	PARK MANAGEMENT WORKING PANEL ALL DAY TOUR*	ON SITE
JULY 2015		
3 JULY 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
3 JULY 2015	ANNUAL MEETING	COMMITTEE ROOM, PARKE
10 JULY 2015	SITE INSPECTION (IF NEEDED)	ON SITE
15 JULY 2015	NATIONAL PARK FORUM (2PM)	COMMITTEE ROOM, PARKE
16 JULY 2015	NEW MEMBER INDUCTION*	COMMITTEE ROOM, PARKE
17 JULY 2015	ANNUAL MEMBER WORKSHOP*	TBC
AUGUST 2015		
7 AUGUST 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
7 AUGUST 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
14 AUGUST 2015	AUDIT AND GOVERNANCE COMMITTEE	COMMITTEE ROOM, PARKE
14 AUGUST 2015	SITE INSPECTION (IF NEEDED)	ON SITE
21 AUGUST 2015	PLANNING AND SUSTAINABLE DEVELOPMENT FULL DAY TOUR*	ON SITE

DARTMOOR NATIONAL PARK AUTHORITY

CALENDAR OF MEETINGS 2014/2015

SEPTEMBER 2015		
4 SEPTEMBER 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
4 SEPTEMBER 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
15 – 17 SEPTEMBER 2015	ANPA NEW MEMBER INDUCTION COURSE*	TBC
18 SEPTEMBER 2015	SITE INSPECTION (IF NEEDED)	COMMITTEE ROOM, PARKE
OCTOBER 2015		
2 OCTOBER 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
2 OCTOBER 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
9 OCTOBER 2015	PARK MANAGEMENT WORKING PANEL*	COMMITTEE ROOM, PARKE
16 OCTOBER 2015	SITE INSPECTION (IF NEEDED)	ON SITE
NOVEMBER 2015		
6 NOVEMBER 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
6 NOVEMBER 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
20 NOVEMBER 2015	AUDIT AND GOVERNANCE COMMITTEE	COMMITTEE ROOM, PARKE
20 NOVEMBER 2015	STANDARDS SUB-COMMITTEE	COMMITTEE ROOM, PARKE
20 NOVEMBER 2015	SITE INSPECTION (IF NEEDED)	ON SITE
27 NOVEMBER 2015	NATIONAL PARK FORUM (2PM)	COMMITTEE ROOM, PARKE
DECEMBER 2015		
4 DECEMBER 2015	DEVELOPMENT MANAGEMENT COMMITTEE	COMMITTEE ROOM, PARKE
4 DECEMBER 2015	AUTHORITY MEETING	COMMITTEE ROOM, PARKE
11 DECEMBER 2015	PLANNING AND SUSTAINABLE DEVELOPMENT WORKING PANEL*	COMMITTEE ROOM, PARKE
18 DECEMBER 2015	SITE INSPECTION (IF NEEDED)	ON SITE



DARTMOOR NATIONAL PARK
AUTHORITY

STANDARDS SUB-COMMITTEE

**Annual Report
2013/14**

Introduction

This Annual Report concerns the work of the Authority's Standards sub-committee under the arrangements for Standards introduced by the Localism Act 2011. This report covers the period from the Annual Meeting of the Authority on 6 July 2013.

The purpose of the Annual Report is to record a summary of the activities of the Standards sub-committee over the preceding twelve months, including:

- (a) considering and determining complaints against Members under the Code of Conduct;
- (b) promoting and maintaining high standards of conduct by Members of the Authority; and
- (c) assisting Members of the Authority to observe the Code of Conduct.

The Annual Report also contains an indication of areas of work for the forthcoming year. Following ratification by the Authority, it will be made available to the public and uploaded to the Authority's website.

Terms of Reference

The terms of reference for the Standards sub-committee are as follows:

Aims

- *to promote and maintain high standards of conduct by Members and officers;*
- *to advise the Authority on the adoption of a Code of Conduct pursuant to s.27(2) Localism Act 2011*
- *to assist Members to observe the Code of Conduct*
- *to consider and determine complaints against Members under the Code of Conduct*

Without prejudice to its general functions, the Standards sub-committee shall have the following specific duties:

- (a) *to monitor the operation of the Code of Conduct;*
- (b) *to advise, train and arrange to train Members on matters relating to the Code of Conduct;*

- (c) to promote high standards of conduct within the Authority, through observation, advice and training;*
- (d) to monitor complaints alleging non-compliance with the Code of Conduct*
- (e) to hear and determine allegations of non-compliance with the Code of Conduct, as requested by the Monitoring Officer*
- (f) to consider and advise on other matters relating to conduct, ethics and propriety as requested by the Monitoring Officer;*

Members of the sub-committee feel that the arrangements have worked well over the past 12 months and the remit is appropriate. Officers have not identified any concerns or need for change.

Membership

At the 2012 Annual Meeting, the Authority approved the following constitution for the Standards sub-committee:

Membership

Five members of the Audit & Governance Committee, of whom at least two shall be Members appointed by a local authority.

Up to three co-opted persons, as approved by the Authority, who shall have the right to receive the agenda and papers for meetings of the sub-committee, and to attend and participate at meetings of the sub-committee, but not to vote on any issue.

The sub-committee shall also send the agenda and papers for meetings of the sub-committee to the Independent Person(s) appointed for the Authority pursuant to s.27(7) Localism Act 2011 and invite them to attend meetings of the sub-committee, but they shall not be a member or co-opted member of the sub-committee, nor shall they be entitled to vote on any issue.

The Authority's **Independent Persons** are not permitted to be members or co-opted members of any committee or sub-committee of the Authority (including the Standards sub-committee).

Monitoring Officer

The Authority is required to appoint a Monitoring Officer (section 5 of the Local Government Act 2000) to report to the Authority on any proposal, decision, or omission by the Authority, or a committee or sub-committee or an officer of the Authority, which has given rise to, as is likely or would give rise to:

- (1) a contravention of law or any code of practice made or approved by or under an enactment; or*
- (2) maladministration or injustice... in connection with action taken by or on behalf of the Authority, in the exercise of the Authority's administrative functions.*

The Monitoring Officer also has an important role in ensuring probity, upholding standards in public life and in particular advising Members on issues arising in connection with interests and the Members Code of Conduct.

Mrs Lorna Brown, Director of Communications & Business Support, who served as Monitoring Officer since 2006, retired on 31 March 2014. On 4 April 2014, the Authority resolved to appoint Christopher Walledge, Head of Legal & Democratic Services and Deputy Monitoring Officer as the Authority's new Monitoring Officer.

Arrangements for Support

Following the recent resignation of the Assistant Solicitor, an interim arrangement has been established for an initial six month period from mid-March 2014, based upon in-house legal services provided by the Head of Legal & Democratic Services supplemented by a service level agreement with Devon County Council (DCC). This interim arrangement is designed to support the Head of Legal & Democratic Services in both the role of Monitoring Officer and in dealing with the day to day workload of legal services and ensure that officers and Members continue to enjoy access to legal advice and support services as appropriate. DCC have agreed to provide a qualified lawyer for two days each week at Parke as baseline support and have confirmed their willingness to provide additional capacity, support and cover for any periods of leave or other absence as required.

With the changes to the senior management structure and the need to balance workloads, the Chief Executive (National Park Officer) has determined that responsibility for the

Authority's complaints procedure and acting as the link officer with the Local Government Ombudsman shall transfer to Neil White, Head of Human Resources.

Independent Persons

Mr Rod Blackshaw and Mr Bob Woodall are the Authority's appointed *Independent Persons*. They have served the Authority as *Independent Members (2008 - 2012)* and since 2012 as *Independent Persons*. The Authority is very fortunate indeed to have their experience, support and commitment to the role of the Standards sub-committee.

Investigations

There have been no written complaints under the Code of Conduct since the last Annual Meeting in July 2013. It is very reassuring that the conduct and probity of Members continues to remain free from complaint.

Advice & Training

Members are encouraged to seek advice whenever they are unsure about a possible pecuniary, personal or prejudicial interest, as well as any suggestion that they might be disqualified from participation in an item of business by pre-determination (having a closed mind).

Recent "guidance" to local authorities from Rt Hon Eric Pickles MP sets out in strong terms the government's view that the use of cameras, mobile phones, filming and tweeting in public meetings of a local authority should not be prevented.

At a workshop in January 2011, Members strongly endorsed advice about the acceptable use of mobile phones by Members at meetings of the Authority. The Standards sub-committee intends to revisit this issue over the next 12 months to ensure that there is clear and consistent advice.

Informal Observations

The two Independent Persons have continued a rolling programme of attending meetings of the Authority and its committees as observers. This has extended beyond the full

Authority and Development Management Committee to include some meetings of the Audit & Governance Committee. The Independent Person is asked to complete a brief written report setting out any particular matters observed meriting comment (both good practice and any other behaviour) for discussion by the Standards sub-committee.

This continues to bring benefits, both in introducing the Independent Persons to Members and officers and providing some informed feedback on behaviour observed at meetings.

Future Work

The Standards sub-committee will continue to meet twice annually, normally on the same date as the Audit & Governance Committee meetings in May and November each year.

The sub-committee intends to review the current government advice on use of cameras, mobile phones, filming and tweeting in public meetings, together with the practice of neighbouring local authorities and produce draft guidance for consideration by the Authority.

The “new” Code of Conduct has been in place for two years and seems to be working well. It would be usual to review a core procedure within 12-18 months of its adoption to check whether it is delivering the anticipated benefits as effectively as possible. However, the absence of complaints means that new procedures for dealing with complaints have not been tested and it is not considered that it would be a good use of time or public money to undertake a review of the Code of Conduct and complaints procedures at this point in time.

John Nutley
Chairman

DARTMOOR NATIONAL PARK AUTHORITY

4 July 2014

**NATIONAL PARK AUTHORITY REPRESENTATION ON THE DARTMOOR
COMMONERS' COUNCIL**Report of the Chief Executive (National Park Officer)

Recommendation: That Members confirm the appointment of two land owner representatives as required by the Dartmoor Commons Act 1985 section 3(2d), namely Mr R Ashford and Mr J Aylett (as supported by the Dartmoor Common Owners' Association)

1 Introduction

- 1.1 The Dartmoor Commons Act 1985 established the Dartmoor Commoners' Council and laid down the arrangements for its future working, including the appointment of members. The primary purposes of the Council are to maintain the commons of Dartmoor, to promote standards of livestock husbandry on the commons and to regulate public access.
- 1.2 The Commoners' Council comprises a minimum of 26 members and a maximum of 28 members at any one time. The appointment of members – in terms of who may appoint, how many and to represent which interests – is prescribed by the Dartmoor Commons Act 1985.
- 1.3 The Act provides for the Authority to appoint 4 persons to the Commoners' Council:
 - 2 to represent the National Park Authority, one of whom shall be a person appointed by the Secretary of State
 - 2 people “appearing to represent the interests of owners (other than the Duchy of Cornwall and the Park Authority) of lands forming part of the commons.”
- 1.4 The two land owner representatives appointed by the Authority are appointed for four year periods from the appointed day and thereafter for four year periods from 1 July. In practice this means the Authority has to appoint two persons to represent land owners on the Commoners' Council with effect from 1 July 2014 (a four year anniversary of the appointment day).
- 1.5 We have consulted with the Dartmoor Common Owners' Association who, following consultation with their members, have recommended the reappointment of Mr Russell Ashford and Mr Jonathan Aylett for a further four year period. Mr Ashford is a landowner and commoner in the south quarter. Mr Aylett is a land agent.

2.0 Sustainability and Impact Assessment

- 2.1 The Authority will treat all nominations equally

3.0 Financial

- 3.1 There are no direct financial implications for the Authority. The landowner representatives are not paid any allowance or mileage for attending meetings by the Authority.

KEVIN BISHOP

Background Papers

Dartmoor Commons Act 1985