



## Planning Advice Enquiry Form

Please use this form to tell us about your project and get advice from a Planning Officer on whether your proposal needs planning permission. The more information you can provide – the easier it will be for us to give you an opinion. Please read the guidance notes on our website before filling in the form [www.dartmoor.gov.uk](http://www.dartmoor.gov.uk)

In most cases we aim to acknowledge receipt of your enquiry within 3 working days and will try to answer your enquiry within 28 working days depending on its complexity, Major schemes may take up to 42 days.

Please email the completed form and attachments to [planning@dartmoor.gov.uk](mailto:planning@dartmoor.gov.uk), if payment is required this should only be made online using our secure payment page.

If you prefer, you can print the completed form and send it by post to;

Planning, Dartmoor National Park Authority, Parke, Haytor Road, Bovey Tracey, Newton Abbot, Devon TQ13 9JQ

### Contact details

Name
Address
Postcode
Email
Telephone

### Site Address of Proposal (Please provide a location plan or Google Earth image)

Address
Postcode

Grid Reference

**Description of the site** (brief description of the dwelling/site and its surroundings)

**Description of proposal** (brief description of what you are proposing to carry out)

### Constraints

Is the property a listed building?

Is the site within a Conservation Area?

Are there any trees on site affected by the proposal?

Are there any public rights of way close to the site?

Have works been previously undertaken?

Please describe extent of works and any relevant planning history including reference numbers where possible

### Useful information

The size of the plot?

The size of the existing house? (sqm)

The size of the proposed extension?

The distance of the proposal from any boundary of the property?

The proposed materials? (exterior material to be used including any surface materials)

Are you proposing to alter an access to the site?

### Additional Information

Please describe any additional information that you wish to submit

(photographs/reports/plans, etc. – these should be submitted as PDF/Word attachments of no more than 5MB in size if you are attaching them to an email response)