

To: All Members
of the Audit & Governance Committee

(see below)

Please quote: NPA/AG/14/Agenda
Tel: (Direct Line) 01626 831001
Please ask for: **Lorna Brown**

All press enquiries to Mike Nendick
Tel: 01626 832093
Date: 12 February 2014

DARTMOOR NATIONAL PARK AUTHORITY

AUDIT & GOVERNANCE COMMITTEE

Friday 21 February 2014

A meeting of the Dartmoor National Park Authority's Audit and Governance Committee will be held on the above date at **10 am in the Meeting Room at Parke, Bovey Tracey** to consider the following matters.



Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public at the above address five clear days prior to the meeting. They are also available at the National Park Visitor Centres at Princetown, Haytor and Postbridge during their opening hours and are published on the DNPA website prior to the meeting. A limited number of copies are available for reference at the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, can be inspected by members of the public at the above address between the hours of 9:00 am and 4:30 pm, Monday to Friday .

AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and apologies

2 Minutes of the meeting held on Friday 15 November 2013 – attached - Page 1

3 Declarations of Interests

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 Internal Audit Report – Key Financial Systems 2013-2014

Report to be presented by Anne Parsons of the Devon Audit Partnership (Page 9)

7 2014/15 Internal Audit Plan

Report of the Head of Resources (NPA/AG/14/031)(Page 25)

8 Financial Management 1 April to 31 December 2013 and Forecast of Financial Outturn 2013/14

Report of the Head of Resources (NPA/AG/14/032)(Page 32)

9 Conservation & Communities Performance Report – Quarter 3 (October - December 2013)

Report of the Director of Conservation & Communities (NPA/AG/14/033)(Page 33)

10 Planning Directorate Performance Report - Quarter 3 (October - December 2013)

Report of the Director of Planning (NPA/AG/14/034)(Page 48)

11 Charging for Pre-application Planning Advice

Report of the Director of Planning (NPA/AG/14/035)(Page 54)

12 Performance Monitoring Framework

Report of the Director of Communications and
Business Support

(NPA/AG/14/036)(Page 64)

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED.

Nil

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: P Harper (Chairman), J Nutley (Deputy Chairman), D Lloyd, J McInnes,
P Sanders, J Shears, P Vogel, N Way

Ex-officio: P W Hitchins (Chairman of Authority), M Retallick (Deputy Chairman of Authority)