

To: All Members
of the Audit & Governance Committee

(see below)

Please quote: NPA/AG/16/Agenda
Tel: (Direct Line) 01626 831068
Please ask for: **Christopher Walledge**

All press enquiries to Mike Nendick
Tel: 01626 832093
Date: 26 October 2016

DARTMOOR NATIONAL PARK AUTHORITY

AUDIT & GOVERNANCE COMMITTEE

Friday 4 November 2016

A meeting of the Dartmoor National Park Authority's Audit and Governance Committee will be held on the above date at **9.30am in the Meeting Room at Parke, Bovey Tracey** to consider the following matters.



Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public at the above address five clear days prior to the meeting. They are also available at the National Park Visitor Centres at Princetown, Haytor and Postbridge during their opening hours and are published on the DNPA website prior to the meeting. A limited number of copies are available for reference at the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, can be inspected by members of the public at the above address between the hours of 9:00 am and 4:30 pm, Monday to Friday .

AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and apologies

2 Minutes of the meeting held on Friday 6 May 2016 – attached - Page 1

3 Declarations of Interests

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 Internal Audit Final Report – Key Financial Systems Review 2016/17 (Pg 7)

To be presented by Claire Moore, Devon Audit Partnership

7 Annual Audit Letter for Dartmoor National Park Authority For the year ended 31 March 2016 (Pg 22)

To be presented by Andrew Shaw, Grant Thornton

8 Financial Management 1 April to 30 September 2016 and Forecast of Financial Outturn 2016/17 NPA/AG/16/016)(Pg 35)

Report of the Head of Business Support

9 Business Plan Monitoring and Performance Indicators Monitoring 2016/17 Quarter 2 (NPA/AG/16/017)(Pg 44)

Report of the Head of Organisational Development

10 2016/17 Strategic Risk Register (NPA/AG/16/018)(Pg 68)

Report of the Head of Organisational Development

11 Appointment of Independent Person (NPA/AG/16/019)(Pg 93)

Report of the Head of Legal and Democratic Services

PART II – ITEMS TO BE TAKEN IN THE ABSENCE OF THE PRESS & PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

It is recommended that, in accordance with s.100A of the Local Government Act 1972 as amended, the following Agenda item is taken in the absence of the Press and Public, on the grounds that exempt information within the meaning of Part I Paragraphs 1 & 5 to Schedule 12A of the 1972 Act (as amended) will be discussed, namely:-

- *Information which is likely to reveal the identity of an individual.*
- *Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.*

12 Review of Procurement Procedures

(NPA/AG/16/020)

Report of the Head of Legal and Democratic Services

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: K Ball, A Cooper, S Hill, D Lloyd, J McInnes, C Pannell, P Sanders, D Webber

Ex-officio: P W Hitchins (Chairman of Authority), M Retallick (Deputy Chairman of Authority)