



Dartmoor National Park Authority, Parke, Bovey Tracey, Newton Abbot, Devon TQ13 9JQ. T: 01626 832093 E: hq@dartmoor.gov.uk

To: All Members
of the Audit & Governance Committee
(see below)

Please quote: NPA/AG/20/Agenda
Please ask for: **Neil White**
All press enquiries to: **Emma Percy**

Tel: 01626 832093
Date: 29 January 2020

DARTMOOR NATIONAL PARK AUTHORITY

AUDIT & GOVERNANCE COMMITTEE

Friday 7 February 2020

A meeting of the Authority's Audit and Governance Committee will be held on the above date, commencing at **11.00am** or on the rising of the Development Management Committee Meeting, whichever is the later, **in the Meeting Room at Parke, Bovey Tracey** to consider the following matters.

Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public at the above address five clear days prior to the meeting. They are also available at the National Park Visitor Centres at Princetown and Haytor during their opening hours and are published on the DNPA website prior to the meeting. A limited number of copies are available for reference at the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, can be inspected by members of the public at the above address between the hours of 9:00 am and 4:30 pm, Monday to Friday.


Pamela Woods Chair **Kevin Bishop PhD** Chief Executive (National Park Officer)

The purposes of the Dartmoor National Park Authority are to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park and to promote opportunities for the understanding and enjoyment of the area's special qualities.

In pursuing these purposes the Authority has a duty to seek to foster the economic and social well-being of the local community.

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AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and apologies

2 Minutes of the meeting held on Friday 1 November 2019 – attached – (Pg 1)

3 Declarations of Interests

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 Internal Audit Report – Key Financial Systems Review 2019-20 (Pg 6)

To be presented by Dominic Measures, Audit Manager, Devon Audit Partnership

7 Financial Management 1 April to 31 December 2019 and Forecast Financial Outturn 2019/20

Report of the Head of Business Support (NPA/AG/20/001)(Pg 22)

8 Fees and Charges 2020-21

Report of the Head of Business Support (NPA/AG/20/002)(Pg 33)

9 Business Plan Monitoring 2019/20

Report of the Head of Organisational Development (NPA/AG/20/003)(Pg 41)

10 Performance Indicators 2019/20

Report of the Head of Organisational Development (NPA/AG/20/004)(Pg 47)

11 More Moor Otters Dartmoor Public Arts Initiative

Report of the Marketing and Fundraising Officer (NPA/AG/20/005)(Pg 52)

PART II – ITEMS TO BE TAKEN IN THE ABSENCE OF THE PRESS & PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

Nil

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: K Ball, A Cooper, G Gribble, G Hill, J McInnes, J Nutley, C Pannell, R Parkinson, P Sanders, P Vogel, D W Webber

Ex-officio: P Harper, P Woods