



Dartmoor National Park Authority, Parke, Bovey Tracey, Newton Abbot, Devon TQ13 9JQ. T: 01626 832093 E: hq@dartmoor.gov.uk

To: All Members
of the Audit & Governance Committee

(see below)

Please quote: **NPA/AG/19/Agenda**
Please ask for: **Neil White**
All press enquiries to **Mike Nendick**

Tel: 01626 832093
Date: 15 May 2019

DARTMOOR NATIONAL PARK AUTHORITY

AUDIT & GOVERNANCE COMMITTEE

Friday 24 May 2019

A meeting of the Dartmoor National Park Authority's Audit and Governance Committee will be held on the above date, commencing at **10.00am** in the **Meeting Room at Parke, Bovey Tracey** to consider the following matters.

Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public at the above address five clear days prior to the meeting. They are also available at the National Park Visitor Centres at Princetown, Haytor and Postbridge during their opening hours and are published on the DNPA website prior to the meeting. A limited number of copies are available for reference at the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, can be inspected by members of the public at the above address between the hours of 9:00 am and 4:30 pm, Monday to Friday.

AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and apologies

2 Minutes of the meeting held on Friday 2 November 2018 – attached – (Pg 1)

3 Declarations of Interests

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 External Audit Plan (Year Ending March 2019) (Pg 8)

To be presented by Julie Masci, Grant Thornton

7 Reports from Devon Audit Partnership, the Authority's Internal Audit Service:

- (i) Annual Internal Audit Report
2018/19 and Proposed Internal Audit Plan 2019/20 (Pg 24)
- (ii) Internal Audit Strategy (March 2019) (Pg 32)
- (iii) Internal Audit Charter (March 2019) (Pg 38)

To be presented by Dominic Measures, Devon Audit Partnership

8 2018/19 Financial Outturn (NPA/AG/19/005)(Pg 46)

Report of the Head of Business Support

9 Business Plan Monitoring 2018/19 (NPA/AG/19/006)(Pg 62)

Report of the Head of Organisational Development

10 Performance Indicators 2018/19 (NPA/AG/19/007)(Pg 72)

Report of the Head of Organisational Development

11 Health & Safety Annual Report (NPA/AG/19/008)(Pg 80)

Report of the Head of Organisational Development

Report of the Head of Organisational Development

PART II – ITEMS TO BE TAKEN IN THE ABSENCE OF THE PRESS & PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

Nil

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: K Ball, A Cooper, G Gribble, P Harper, S Hill, J McInnes, C Pannell, P Sanders, D Webber, P Woods

Ex-officio: P W Hitchins, M Retallick (Acting Chairman of Authority)