

DARTMOOR NATIONAL PARK AUTHORITY

ANNUAL MEETING

Friday 14 June 2019

Present: K Ball, S Barker, A Cooper, G Gribble, P Harper, G Hill, J McInnes, S Morgan, D Moyse, J Nutley, N Oakley, C Pannell, R Parkinson, M Renders, P Sanders, P Smerdon, P Vogel, D Webber, P Woods

Apologies: None received

The Chief Executive (National Park Officer) welcomed the newly appointed Members to the Authority.

The Chief Executive (National Park Officer) informed the meeting that under Standing Orders it falls to him to preside over the first item of business, namely the election of Chair. Once elected, the Chair will take conduct of the rest of the meeting.

3441 Election of Chair

The Monitoring Officer informed the meeting that three nominations had been received for Mr Cooper, Mr Harper and Ms Woods. All nominees had confirmed their willingness to stand for election.

The meeting was informed that due to more than one nomination having been received, a secret ballot process would follow without comment, question or debate. All nominees were invited to address the meeting.

Following an elimination ballot Ms Woods was elected to serve as Chair.

RESOLVED:

Ms Woods was elected to serve as Chair until the next annual meeting.


3442 Election of Deputy Chair

The Monitoring Officer informed the meeting that two nominations had been received for Mr Harper and Mrs Oakley. Both nominees had confirmed their willingness to stand for election.

Members were informed that due to more than one nomination having been received, a secret ballot process would follow without comment, question or debate.

Following an elimination ballot Mr P Harper was elected to serve as Deputy Chair.

Signed



Date

26 July 2019

RESOLVED:

Mr Harper was elected to serve as Deputy Chair until the next annual meeting.

3443 **Apologies and Declarations of Interest**

There were no apologies received.

There were no declarations of interest.

3444 **Appointments to Committees, Sub-Committees and Working Panels**

Development Management Committee

The Monitoring Officer reported that no written notifications had been received from any Members to signify that they did not wish to serve on the Committee.

RESOLVED:

All Members were appointed to serve on the Development Management Committee until the next Annual meeting.

Audit and Governance Committee

The Monitoring Officer advised that there was a requirement for ten Members to sit on the Audit and Governance Committee to include at least one local authority Member and one Member appointed by the Secretary of State. Expressions of interest had been received from Mr Ball, Mr Cooper, Mr Gribble, Mr Harper, Mr Nutley, Mrs Pannell, Dr Parkinson, Mr Sanders, Mr Webber and Ms Woods to serve on the committee. Mrs Hill, Mr McInnes and Mr Vogel also expressed their interest to serve on the committee.

Members agreed to increase the membership of the committee to eleven. It was confirmed that Mr Harper and Ms Woods would be ex officio Members of the committee, leaving sufficient spaces for the other eleven Members who wished to serve.

RESOLVED:

Mr Ball, Mr Cooper, Mr Gribble, Mrs Hill, Mr McInnes, Mr Nutley, Mrs Pannell, Dr Parkinson, Mr Sanders, Mr Vogel and Mr Webber were elected to serve on the Audit and Governance Committee until the next Annual Meeting.

Signed Ms Woods Date 26 July 2019

Standards Sub-Committee

The Monitoring Officer advised that there was a requirement for six Members of the Audit and Governance Committee to sit on the Standards Sub-Committee, of whom at least two Members shall be appointed to the Authority by a local authority. Expressions of interest had been received from Mr Cooper, Mr Harper, Mr Nutley, Dr Parkinson, Mr Sanders, Mr Webber and Ms Woods. Mr Vogel also expressed his interest to serve on the committee.

The Monitoring Officer advised that in order to satisfy local authority membership Mr Sanders and Mr Nutley must be appointed. The meeting was advised that the appointment of Chair and Deputy Chair of Audit and Governance Committee were yet to be determined. Members were asked that if they felt it important that either or both those positions are represented on Standards Sub-Committee, they may wish to defer on the appointment to Standards Sub-Committee until after the appointment of Chair and Deputy Chair of Audit and Governance Committee. Members were advised that they needed to be cognisant that a decision now may exclude Chair and Deputy Chair of Audit and Governance Committee from being appointed to Standards Sub-Committee.

Members agreed to defer the appointment of Members to Standards Sub-Committee until the appointment of Chair and Deputy Chair of Audit and Governance had been determined.

Park Management Working Panel

The appointment of Members who had indicated an interest, as set out in the report, with the addition of Mr McInnes, Mrs Morgan, Dr Parkinson and Mr Vogel, was proposed.

RESOLVED:

Mr Ball, Mr Cooper, Mr Harper, Mr McInnes, Mrs Morgan, Miss Moyse, Mrs Oakley, Dr Parkinson, Mr Sanders, Mr Vogel and Mr Webber were appointed to serve on the Park Management Working Panel until the next Annual Meeting.

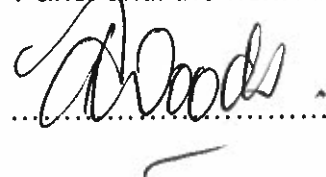
Planning and Sustainable Development Working Panel

The appointment of Members who had indicated an interest, as set out in the report, with the addition of Mrs Hill, Mr McInnes and Mr Smerdon, was proposed.

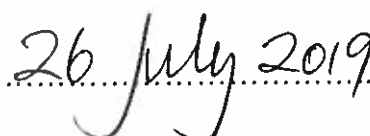
RESOLVED:

Mr Cooper, Mr Gribble, Mrs Hill, Mr McInnes, Miss Moyse, Mr Nutley, Mrs Oakley, Mr Sanders, Mr Smerdon, Mr Webber and Ms Woods were appointed to serve on the Planning and Sustainable Development Working Panel until the next Annual Meeting.

Signed



Date



3445 **Election of Chair and Deputy Chair – Committees, Sub-Committees and Working Panels**

Chair – Development Management Committee

The Monitoring Officer informed the meeting that one nomination had been received for Mr Sanders. No other nominations have been received.

Mr Sanders confirmed his willingness to stand for election.

RESOLVED:

Mr Sanders was duly elected to serve as Chair of the Development Management Committee until the next Annual Meeting.

Deputy Chair – Development Management Committee

The Monitoring Officer informed the meeting that two nominations had been received for Mr McInnes and Miss Moyse. Both nominees confirmed their willingness to stand for election.

Members agreed to vote by secret ballot without comment, question or debate. Following an elimination ballot Mr McInnes was elected to serve as Deputy Chair.

RESOLVED:

Mr McInnes was duly elected to serve as Deputy Chair of the Development Management Committee until the next Annual Meeting.

Chair - Audit and Governance Committee

The Monitoring Officer informed the meeting that one nomination had been received for Ms Woods. The meeting was informed that Ms Woods had further withdrawn her nomination.

Further nominations were received for Mr Ball, Mr Cooper and Mr Harper. All nominees confirmed their willingness to stand for election.

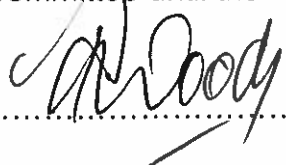
Members agreed to vote by secret ballot without comment, question or debate.

Following an elimination ballot, Mr Harper withdrew his nomination and Mr Cooper was elected to serve as Chair.

RESOLVED:

Mr Cooper was duly elected to serve as Chair of the Audit and Governance Committee until the next Annual Meeting.

Signed



Date

26 July 2019

Deputy Chair – Audit and Governance Committee

The Monitoring Officer informed the meeting that no nominations had been received.

Mr Ball and Mr Harper were nominated to stand for election. Both nominees confirmed their willingness to stand for election.

Members agreed to vote by secret ballot without comment, question or debate.

Following an elimination ballot, Mr Harper was elected to serve as Deputy Chair of Audit and Governance Committee.

RESOLVED:

Mr Harper was duly elected to serve as Deputy Chair of the Audit and Governance Committee until the next Annual Meeting.

Chair – Standards Sub-Committee

The appointment of Members who had indicated an interest to serve on the Standards Sub-Committee, as set out in the report, with the addition of Mr Vogel, was proposed.

The Monitoring Officer informed the meeting that no nominations had been received for Chair of Standards Sub-Committee.

Mr Cooper was nominated to stand again for election. Mr Cooper confirmed his willingness to stand for election.

The Chair of the Authority expressed concern regarding attendance at meetings and Members agreed to increase the membership of the committee to include all Members who wished to serve.

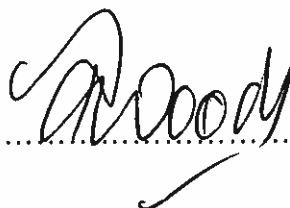
RESOLVED:

Mr Cooper, Mr Harper, Mr Nutley, Dr Parkinson, Mr Sanders, Mr Vogel, Mr Webber and Ms Woods were elected to serve on the Standards Sub-Committee until the next Annual Meeting.

Mr Cooper was duly elected to serve as Chair of the Standards Sub-Committee until the next Annual Meeting.

Chair – Park Management Working Panel

Mrs Oakley was nominated to stand for election. No other nominations were received.

Signed 

Date 26 July 2019

RESOLVED:

Mrs Oakley was duly elected to serve as Chair of the Park Management Working Panel until the next Annual Meeting.

Chair - Planning and Sustainable Development Working Panel

The Monitoring Officer informed the meeting that one nomination had been received for Ms Woods. The meeting was informed that Ms Woods had further withdrawn her nomination.

Mr McInnes and Mrs Oakley were nominated to stand for election.

Members agreed to vote by secret ballot without comment, question or debate.

Following an elimination ballot Mr McInnes was elected to serve as Chair of the Planning and Sustainable Development Working Panel.

RESOLVED:

Mr McInnes was duly elected to serve as Chair of the Planning and Sustainable Development Working Panel until the next Annual Meeting.

3446 **Appointments to Working Groups**

Local Plan Steering Group

The Monitoring Officer advised the meeting that the group would need to comprise of nine Members and will require at least one Member from each of the three district councils.

The appointment of Members who had indicated an interest, as set out in the report, with the addition of Mr Ball, Mr Barker, Mr Nutley, Mr Renders and Mr Smerdon, was proposed.


RESOLVED:

Mr Ball, Mr Barker, Mr Harper, Miss Moyse, Mr Nutley, Mrs Pannell, Mr Renders, Mr Sanders, Mr Smerdon and Ms Woods were duly appointed to serve on the Local Plan Steering Group until the next Annual Meeting.

Chair's Advisory Group

The Monitoring Officer advised that Standing Orders anticipate a convention that the membership of this group will fall to the various Chairs of the Authority's Committees and Working Panels. Members indicated that they wished to continue to apply this convention.

Signed 

Date 

RESOLVED:

Mr Cooper, Mr Harper, Mr McInnes, Mrs Oakley, Mr Sanders and Ms Woods were appointed to serve, alongside the Chief Executive (National Park Officer), on the Chair's Advisory Group until the next Annual Meeting.

Chief Executive Performance Review Group

Membership is determined by the Authority at the Annual Meeting and usually consists of Chair and Deputy Chair of the Authority and Chair of Development Management Committee.

RESOLVED:

Ms Woods, Mr Harper and Mr Sanders were appointed to serve on the Chief Executive Performance Review Group until the next Annual Meeting.

Postbridge Visitor Centre Project Team

The Monitoring Officer advised that the Member appointments made in May 2018 would continue until the next Annual Meeting.

Mr Renders indicated his wish to serve on the group. Members agreed to extend the membership from three to four.

RESOLVED:

Mr Cooper, Mr Harper, Mrs Oakley and Mr Renders were appointed to serve on the Postbridge Visitor Centre Project Team.

3447 **Appointments to Outside Bodies 2019/20**

Members considered the appointments to outside bodies for 2019/20.

RESOLVED:

Members were appointed to represent the Authority on outside bodies until the next Annual Meeting as per the attached schedule.

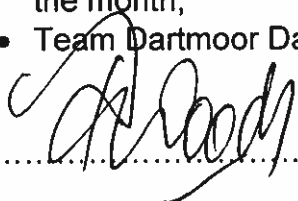
3448 **Calendar of Meetings 2019/20**

Members considered the Calendar of Meetings for 2019/20.

The Monitoring Officer highlighted the following changes to Members:

- additional Development Management Committee to be held on 18 October 2019,
- Friday 10 January 2020 – to note that this meeting is not the first Friday of the month,
- Team Dartmoor Day 10 June 2020.

Signed



Date

26 July 2019

RESOLVED:

Members APPROVED the Calendar of Meetings for 2019/20.

The Chief Executive (National Park Officer) informed Members of the National Parks Conference to be held in the Yorkshire Dales on 17-19 September. He confirmed that 4 delegate places had been offered to consist of Chair and Deputy Chair of the Authority and 2 officers. Confirmation of availability to attend was required by end of June.

DRAFT

Signed *A Woods* Date *26 July 2019*