

To: All Members
of the Audit & Governance Committee

(see below)

Please quote: NPA/AG/14/Agenda
Tel: (Direct Line) 01626 831068
Please ask for: **Christopher Walledge**

All press enquiries to Mike Nendick
Tel: 01626 832093
Date: 12 November 2014

DARTMOOR NATIONAL PARK AUTHORITY

AUDIT & GOVERNANCE COMMITTEE

Friday 21 November 2014

A meeting of the Dartmoor National Park Authority's Audit and Governance Committee will be held on the above date at **10 am in the Meeting Room at Parke, Bovey Tracey** to consider the following matters.



Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public at the above address five clear days prior to the meeting. They are also available at the National Park Visitor Centres at Princetown, Haytor and Postbridge during their opening hours and are published on the DNPA website prior to the meeting. A limited number of copies are available for reference at the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, can be inspected by members of the public at the above address between the hours of 9:00 am and 4:30 pm, Monday to Friday .

AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and apologies

2 Minutes of the meeting held on Friday 15 August 2014 – attached - Page 1

3 Declarations of Interests

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 Audit Committee Member Training

Verbal report from John Nutley, Chairman of Audit and Governance Committee

7 Annual Audit Letter

To be presented to the Committee by Geri Daly, Grant Thornton (Page 8)

8 Financial Management 1 April to 30 September 2014 and Forecast of Financial Outturn 2014/15

Report of the Head of Resources (NPA/AG/14/052)(Page 15)

9 Fees and Charges

Report of the Head of Resources (NPA/AG/14/053)(Page 24)

10 Risk Management and Strategic Risk Register

Report of the Head of Resources (NPA/AG/14/054)(Page 33)

11 Draft Communications Strategy and Visitor Centres Update

Report of the Interim Manager, Communications and Visitor Services (NPA/AG/14/055)(Page 58)

12 Review of Function and Delivery of Public Rights of Way Work

Report of the Head of Recreation, Access and Estates (NPA/AG/14/056)(Page 61)

**13 Planning Directorate Performance Report – Quarter 2
(July – September 2014)**

Report of the Director of Planning

(NPA/AG/14/057)(Page 74)

**14 Conservation and Communities Performance Report – Quarter 2
(July – September 2014)**

Report of the Director of Conservation and Communities

(NPA/AG/14/058)(Page 80)

**PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS
AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE
DISCLOSED.**

Nil

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: J Nutley (Chairman), D Lloyd (Deputy Chairman), J McInnes,
P Sanders, J Shears, P Vogel, D Webber

Ex-officio: P Harper (Chairman of Authority), M Retallick (Deputy Chairman of Authority)