



Dartmoor National Park Authority, Parke, Bovey Tracey, Newton Abbot, Devon TQ13 9JQ. T: 01626 832093 E: hq@dartmoor.gov.uk

To: All Members
of the Audit & Governance Committee

(see below)

Please quote: NPA/AG/18/Agenda

Please ask for: Neil White

All press enquiries to Mike Nendick

Tel: 01626 832093

Date: 16 May 2018

DARTMOOR NATIONAL PARK AUTHORITY

AUDIT & GOVERNANCE COMMITTEE

Friday 25 May 2018

A meeting of the Dartmoor National Park Authority's Audit and Governance Committee will be held on the above date at **10.00am, in the Meeting Room at Parke, Bovey Tracey** to consider the following matters.

Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public at the above address five clear days prior to the meeting. They are also available at the National Park Visitor Centres at Princetown, Haytor and Postbridge during their opening hours and are published on the DNPA website prior to the meeting. A limited number of copies are available for reference at the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, can be inspected by members of the public at the above address between the hours of 9:00 am and 4:30 pm, Monday to Friday.

Bill Hitchins Chairman **Kevin Bishop PhD** Chief Executive (National Park Officer)

The purposes of the Dartmoor National Park Authority are to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park; and to promote opportunities for the understanding and enjoyment of the area's special qualities.

In pursuing these purposes the Authority has a duty to seek to foster the economic and social well-being of the local community.

www.dartmoor.gov.uk

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AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and apologies

2 Minutes of the meeting held on Friday 2 February 2018 – attached – (Pg 1)

3 Declarations of Interests

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 Reports from Devon Audit Partnership, the Authority's Internal Audit Service:

- (i) **Annual Internal Audit Report**
2017/18 and Proposed Internal Audit Plan 2018/19 (Pg 7)
- (ii) **Internal Audit Strategy (March 2018)** (Pg 14)
- (iii) **Internal Audit Charter (March 2018)** (Pg 20)

To be presented by Dominic Measures, Devon Audit Partnership

7 2017/18 Financial Outturn (NPA/AG/18/005)(Pg 28)

Report of the Head of Business Support

8 The Local Code of Corporate Governance and The 2017/18 Annual Governance Statement (NPA/AG/18/006)(Pg 42)

Report of the Head of Business Support

9 Business Plan Monitoring 2017/18 (NPA/AG/18/007)(Pg 67)

Report of the Head of Organisational Development

10 Performance Indicators 2017/18 (NPA/AG/18/008)(Pg 80)

Report of the Head of Organisational Development

11 Health & Safety Annual Report (NPA/AG/18/009)(Pg 93)

Report of the Head of Organisational Development

12 2018/19 Strategic Risk Register

(NPA/AG/18/010)(Pg 105)

Report of the Head of Organisational Development

**13 *Moor than meets the eye (MTMTE)*
Landscape Partnership Scheme**

(NPA/AG/18/011)(Pg 129)

Report of the *Moor than meets the eye* Scheme Manager

**PART II – ITEMS TO BE TAKEN IN THE ABSENCE OF THE PRESS & PUBLIC ON THE
GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED**

Nil

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: K Ball, A Cooper, G Gribble, S Hill, J McInnes, C Pannell, P Sanders,
D Webber, P Woods

Ex-officio: P W Hitchins (Chairman of Authority), M Retallick (Deputy Chairman of Authority)