

**DARTMOOR NATIONAL PARK AUTHORITY**

**ANNUAL MEETING**

**Friday 10 June 2022**

**Present:** A Cooper, W Dracup, G Gribble, R Glanville, P Harper, G Hill, J McInnes, S Morgan, D Moyse, J Nutley, N Oakley, C Pannell, M Renders, P Sanders, P Smerdon, D Thomas, P Vogel, P Woods

**Apologies:** L Samuel

The Chief Executive (National Park Officer) informed the meeting that under Standing Orders it falls to him to preside over the first item of business, namely the election of Chair. Once elected, the Chair would take conduct of the rest of the meeting.

3418 **Election of Chair**

The Monitoring Officer informed the meeting that one nomination had been received for Ms Woods. No other nominations had been received. Ms Woods confirmed her willingness to stand for election. Ms Woods thanked members for their confidence in re-electing her as chair of the Authority for another year, she stated that she considers it a privilege to be chair of the National Park Authority. Ms Woods also stated how lucky the Authority is to be led by Dr Bishop, all DNPA staff and members. Ms Woods welcomed Mr Glanville to the Authority, who is the newly elected Parish member.

**RESOLVED:**

Ms Woods was elected to serve as Chair until the next Annual Meeting.

3419 **Election of Deputy Chair**

The Monitoring Officer informed the meeting that one nomination had been received for Mr Harper. No other nominations had been received. Mr Harper confirmed his willingness to stand for election.

**RESOLVED:**

Mr Harper was elected to serve as Deputy Chair until the next Annual Meeting.

3420 **Apologies and Declarations of Interest**

Apologies were received from Mrs Samuel.

There were no declarations of interest.

## 3421 Appointments to Committees, Sub-Committees and Working Panels

### **Development Management Committee**

The Monitoring Officer reported that no written notifications had been received from any Members to signify that they did not wish to serve on the Committee, with the addition of Mr Glanville, newly elected Parish member.

#### **RESOLVED:**

All Members were appointed to serve on the Development Management Committee until the next Annual Meeting.

### **Audit and Governance Committee**

The Monitoring Officer advised that there is a requirement for ten Members to sit on the Audit and Governance Committee to include at least one local authority Member and one Member appointed by the Secretary of State. Expressions of interest had been received from Mr Cooper, Mr Dracup, Mr Harper, Mrs Hill, Mr McInnes, Mrs Morgan, Mr Nutley, Mrs Pannell, Mr Renders, Mr Sanders, Mr Smerdon, Mr Thomas, Mr Vogel, and Ms Woods to serve on the committee. Mrs Pannell asked to withdraw her expression of interest from the Audit and Governance Committee, to give others a chance to take part. The monitoring officer confirmed it is down to members to decide which ten members will take part in the Audit and Governance Committee. Mr Thomas also asked to withdraw expression of interest from the Audit and Governance Committee.

It was confirmed that Mr Harper and Ms Woods would be ex officio Members of the committee, leaving sufficient spaces for the other Ten Members who wished to serve.

#### **RESOLVED:**

Mr Cooper, Mr Dracup, Mr Harper, Mrs Hill, Mr McInnes, Mrs Morgan, Mr Nutley, Mr Renders, Mr Sanders, Mr Smerdon, Mr Vogel, and Ms Woods were elected to serve on the Audit and Governance Committee until the next Annual Meeting.

### **Standards Sub-Committee**

The Monitoring Officer advised that there is a requirement for six Members of the Audit and Governance Committee to sit on the Standards Sub-Committee, of whom at least two Members shall be appointed to the Authority by a local authority. Expressions of interest had been received from Mr Cooper, Mr Harper, Mrs Morgan, Mr Nutley, Mr Renders, Mr Sanders, Mr Vogel, and Ms Woods.

Mr Vogel asked to withdraw expression of interest from Standards Sub-Committee.

Members agreed to increase the membership of the committee for 2022/23 to seven.

**RESOLVED:**

Mr Cooper, Mr Harper, Mrs Morgan, Mr Nutley, Mr Renders, Mr Sanders, and Ms Woods were elected to serve on the Standards Sub-Committee until the next Annual Meeting.

**Park Management Working Panel**

The appointment of Members who had indicated an interest, as set out in the report, was proposed, with the addition of both Mr Dracup and Mr Glanville. Ms Woods reminded members that all members can attend Park Management working Panel. Mr Vogel asked to withdraw his expression of interest from Park Management Working Panel.

**RESOLVED:**

Mr Cooper, Mr Dracup, Mr Glanville, Mr Harper, Mrs Hill, Mr McInnes, Mrs Morgan, Miss Moyse, Mrs Oakley and Mr Sanders were appointed to serve on the Park Management Working Panel until the next Annual Meeting.

**Planning and Sustainable Development Working Panel**

The appointment of Members who had indicated an interest, as set out in the report, with the addition of Mr Dracup and Mr Glanville, was proposed. Mr Harper asked to withdraw his expression of interest from Planning and Sustainable Development Working Panel.

**RESOLVED:**

Mr Cooper, Mr Dracup, Mr Glanville, Mrs Hill, Mr McInnes, Mrs Morgan, Miss Moyse, Mr Nutley, Mrs Oakley, Mr Sanders, Mr Smerdon, Mr Thomas, Mr Vogel, and Ms Woods were appointed to serve on the Planning and Sustainable Development Working Panel until the next Annual Meeting.

3422 **Election of Chair and Deputy Chair – Committees, Sub-Committees and Working Panels**

**Chair – Development Management Committee**

The Monitoring Officer informed the meeting that one nomination had been received for Mr Sanders. No other nominations had been received.

Mr Sanders confirmed his willingness to stand for election.

**RESOLVED:**

Mr Sanders was duly elected to serve as Chair of the Development Management Committee until the next Annual Meeting.

**Deputy Chair – Development Management Committee**

The Monitoring Officer informed the meeting that one nomination had been received for Mr McInnes. No other nominations had been received.

Mr McInnes confirmed his willingness to stand for election.

**RESOLVED:**

Mr McInnes was duly elected to serve as Deputy Chair of the Development Management Committee until the next Annual Meeting.

**Chair - Audit and Governance Committee**

The Monitoring Officer informed the meeting that one nomination had been received for Mrs Morgan. No other nominations had been received.

Mrs Morgan confirmed her willingness to stand for election.

**RESOLVED:**

Mrs Morgan was duly elected to serve as Chair of the Audit and Governance Committee until the next Annual Meeting.

**Deputy Chair – Audit and Governance Committee**

The Monitoring Officer informed the meeting that no nominations had been received.

Mr Cooper was nominated to stand for election. Mr Cooper confirmed his willingness to stand for election.

**RESOLVED:**

Mr Cooper was duly elected to serve as Deputy Chair of the Audit and Governance Committee until the next Annual Meeting.

**Chair – Standards Sub-Committee**

The Monitoring Officer informed the meeting that one nomination had been received for Mrs Morgan. No other nominations had been received.

Mrs Morgan confirmed her willingness to stand for election.

**RESOLVED:**

Mrs Morgan was duly elected to serve as Chair of the Standards Sub-Committee until the next Annual Meeting.

**Chair – Park Management Working Panel**

The Monitoring Officer informed the meeting that one nomination had been received for Mrs Oakley. Mrs Oakley confirmed her willingness to stand for election.

**RESOLVED:**

Mrs Oakley was duly elected to serve as Chair of the Park Management Working Panel until the next Annual Meeting.

**Chair - Planning and Sustainable Development Working Panel**

The Monitoring Officer informed the meeting that one nomination had been received for Mr Vogel. Mr Vogel confirmed his willingness to stand for election.

**RESOLVED:**

Mr Vogel was duly elected to serve as Chair of the Planning and Sustainable Development Working Panel until the next Annual Meeting.

3423 **Appointments to Working Groups**

**Chair's Advisory Group**

The Monitoring Officer advised that Standing Orders anticipate a convention that the membership of this group will fall to the various Chairs of the Authority's Committees and Working Panels. Members indicated that they wished to continue to apply this convention.

**RESOLVED:**

Mr Harper, Mrs Morgan, Mrs Oakley, Mr Sanders, Mr Vogel, and Ms Woods were appointed to serve, alongside the Chief Executive (National Park Officer), on the Chair's Advisory Group until the next Annual Meeting.

**Chief Executive Performance Review Group**

Membership is determined by the Authority at the Annual Meeting and usually consists of Chair and Deputy Chair of the Authority and Chair of Development Management Committee.

**RESOLVED:**

Ms Woods, Mr Harper and Mr Sanders were appointed to serve on the Chief Executive Performance Review Group until the next Annual Meeting.

3424 **Appointments to Outside Bodies 2022/23**

Members were notified that the requirements of attendance at meetings was as set out in Standing Orders, paragraph 5. Members considered the appointments to outside bodies for 2022/23.

Members were thanked for all who had expressed their interest in being a representative for internal and external bodies.

**RESOLVED:**

Members were appointed to represent the Authority on outside bodies until the next Annual Meeting as per the attached schedule.

3425 **Calendar of Meetings 2022/23**

Members considered the Calendar of Meetings for 2022/23. Mr Sanders queried whether the Park Management Working Panel and Planning & Sustainable Development Working Panel would take place by video conference as stated. Dr Bishop confirmed it was agreed at the last Annual Meeting that these meetings would be conducted by video conference due to the pandemic. Members agreed it is more beneficial for these meetings to be held face to face and asked for the Calendar of Meetings to be amended to reflect this.

**RESOLVED:**

Members APPROVED the Calendar of Meetings for 2022/23

## MEMBER APPOINTMENTS TO OUTSIDE BODIES 2022/2023

**Please Note:** When an appointed Member representative is unable to attend a meeting, that Member will be required to contact the appointed substitute Member direct, at the earliest opportunity, to arrange for the substitute Member to attend the meeting in their absence.

Body/Group	2022/23 Member
<p><b>Campaign for National Parks (1)</b>  <i>The Campaign for National Parks is a charity that works to protect and enhance the National Parks and areas that merit national park status, and to promote understanding and quiet enjoyment of them. (The member is invited by the Campaign, but approved by the Authority)</i></p>	<p><b>Miss Diana Moyse</b>   <b>Substitute:</b>  <b>Mrs Sally Morgan</b></p>
<p><b>Dartmoor Access Forum (2)</b>  <i>The Local Access Forum is a statutory advisory body established by the DNPA in accordance with the requirements of the CROW Act 2000. The Forum meets four times a year. At least one member should be a serving member of the Park Management Working Panel.</i></p>	<p><b>Miss Diana Moyse</b>  <b>Mr Peter Smerdon</b></p>
<p><b>Dartmoor Commoners' Council (1 Member plus a substitute)</b>  <i>The Dartmoor Commoners' Council was set up under the provisions of the 1985 Dartmoor Commons Act, to regulate agricultural use of the commons. It consists of representatives of the commoners, the DNPA, the Duchy of Cornwall, common land owners and a Veterinarian Surgeon. It meets eight times a year.</i></p>	<p><b>Mr William Dracup</b>   <b>Substitute:</b>  <b>Mr Andrew Cooper</b></p>
<p><b>Dartmoor Hill Farm Project Steering Group (1 Members plus substitute)</b>  <i>The DNPA has secured funding via the Prince's Countryside Fund to extend work of the Dartmoor Hill Farm Project. The overall aim of the project is to contribute to the viability of farm businesses on Dartmoor in ways that help sustain the special qualities of the National Park. A new Steering Group has been appointed and will meet on at least three occasions in each year.</i></p>	<p><b>Mr Peter Harper</b>   <b>Substitute:</b>  <b>Mrs Naomi Oakley</b></p>
<p><b>Dartmoor Rural Crime Partnership (5)</b>  <i>A joint initiative with Devon and Cornwall Police and other partners. It is recommended that the four Secretary of State Parish Members are appointed as 'community representatives' plus the Chair of the Authority. It is proposed to meeting twice a year.</i></p>	<p><b>Mr Richard Glanville</b>  <b>Mrs Gay Hill</b>  <b>Mrs Cathie Pannell</b>  <b>Mr Mark Renders</b>  <b>Mr Philip Vogel</b>  <b>Ms Pamela Woods</b></p>

Body/Group	2022/23 Member
<p><b>Dartmoor Steering Group (3)</b>  <i>The Steering Group was set up by Parliament following the 1975/76 inquiry conducted by Lady Sharp into the military training use of Dartmoor. Its purpose is to reconcile the (sometimes) competing interests of military training and national park designation and to seek ways of minimising the adverse impact of the training requirement at any one time. More recently the Group has focussed in a positive way on conservation and access benefits of the Defence Estate on Dartmoor. It consists of representatives of all the military interest, the DNPA, the Duchy of Cornwall, Natural England, Historic England and the Dartmoor Commoners' Council. It is served by the Dartmoor Working Party comprised of officers of the DNPA, MoD and other bodies. The Steering Group reports to the Department for the Environment, Food and Rural Affairs and the Ministry for Defence. It meets annually. (It is customary for the Chair and Deputy Chair to take two of these seats)</i></p>	<p><b>Ms Pamela Woods  Mr Peter Harper  Mr Philip Sanders</b></p>
<p><b>Dartmoor Trust (1)</b>  <i>The Dartmoor Trust has one DNPA Member representative on the Board of Management. The purposes of the Trust closely reflect National Park purposes. The Trust was established by the DNPA as an independent charitable Trust in the early 1990s in order to harness public and other donations for the good of Dartmoor.</i></p>	<p><b>Mr Andrew Cooper</b></p>
<p><b>Devon Communities Together (1)</b>  <i>Devon Communities Together (former Community Council for Devon) exists to promote local community interests. Member representation is required only at the Annual Conference and the Annual General Meeting.</i></p>	<p><b>Mrs Cathie Pannell</b></p>
<p><b>Greater Dartmoor Local Enterprise Action Fund (1 Member plus a substitute)</b>  <i>The LEAF is responsible for providing the overall strategic direction of the programme, approving projects and allocation of funding and ensuring that the programme is implemented effectively.</i></p>	<p><b>Mr Mark Renders</b>   <b>(no substitute appointed)</b></p>
<p><b>Heart of the South West Joint Committee (1 Member plus a substitute)</b>  <i>The Joint Committee comprises representatives from all of the local authorities in Devon and Somerset including Plymouth and Torbay unitary authorities. It also includes membership from the Local Enterprise Partnership. It has been established to further joint working and implement the productivity strategy for the Heart of the South West.</i></p>	<p><b>Ms Pamela Woods</b>   <b>Substitute:  Mr Andrew Cooper</b></p>



Body/Group	2022/23 Member
<p><b>Joint Advisory Committee on Provision of Housing for Local Needs (3)</b></p> <p><i>This is a joint advisory committee of the three District Councils in the National Park, the DNPA, Devon Communities Together and the Homes and Communities Agency (HCA). It exists to co-ordinate the planning functions of the NPA with the housing functions of the other bodies. It meets twice a year and is chaired by an Authority Member.</i></p>	<p><b>Mrs Cathie Pannell Mr Mark Renders Mr Philip Sanders Mr Philip Vogel</b></p>
<p><b>Land Availability Assessment Panel (3)</b></p> <p><i>The Land Availability Assessment (LAA) Panel is set up to consider land submitted to the Call for Sites for the Local Plan. The Panel comprises professionals in their field such as land and estate agents, small and large developers, the Environment Agency and Highways Agency. Three Community Representatives, appointed from the Authority, may also attend the Panel. The purpose of the Panel is to consider whether a potential housing or employment site may be technically deliverable.</i></p>	<p><b>Mr Andrew Cooper Mrs Cathie Pannell Mr Dan Thomas</b></p>
<p><b>Meldon Viaduct Company (1)</b></p> <p><i>In February 1999 the Meldon Viaduct Company was set up for the sole purpose of safeguarding and maintaining the Viaduct to ensure its future as a monument to Victorian engineering and as a valuable recreational resource. The appointed member will sit on the Board of Directors along with representatives from the Aggregate Industries Limited, Dartmoor Railway, Sustrans, and the County and Borough Councils. The group meets quarterly.</i></p>	<p><b>Mr James McInnes</b></p>
<p><b>National Parks England (1)</b></p> <p><i>A limited Company established by the ten English National Park Authorities to represent their views and promote their needs at a national level. The Directors of the Company are the respective Chairs of the National Park Authorities.</i></p>	<p><b>Ms Pamela Woods</b></p>
<p><b>National Parks Partnerships Limited (1)</b></p> <p><i>A limited liability partnership established by all 15 UK National Parks as a vehicle to secure commercial sponsorship to fund conservation and recreation projects in the National Parks. It is recommended that the Chair of the Authority is formally appointed to the Partnership Board, as the Authority's representative, with the Chief Executive (National Park Officer) acting as a deputy. The Board will meet once a year.</i></p>	<p><b>Ms Pamela Woods</b></p>
<p><b>South West Water Recreation &amp; Conservation Forum (1)</b></p> <p><i>This Forum consists of representatives of South West Water, local authorities, the DNPA, conservation bodies and recreation user groups. It advises SWW on recreation and conservation issues on its land and water holding. It meets twice a year.</i></p>	<p><b>Miss Diana Moyse</b></p>