



Dartmoor National Park Authority, Parke, Bovey Tracey, Newton Abbot, Devon TQ13 9JQ. T: 01626 832093 E: hq@dartmoor.gov.uk

To: All Members
of the Audit & Governance Committee

Please quote: NPA/AG/24/Agenda
Please ask for: **Neil White**
All press enquiries to: **Emma Pearcy**
Tel: 01626 832093
Date: 22 May 2024

DARTMOOR NATIONAL PARK AUTHORITY AUDIT & GOVERNANCE COMMITTEE

Friday 31 May 2024

A meeting of the Authority's Audit and Governance Committee will be held on the above date, **commencing at 10.00am**, in the **Meeting Room at Parke, Bovey Tracey** to consider the following matters.

While legal restrictions have been lifted the Authority will continue to follow Government advice to reduce the risks associated with COVID. This includes ensuring our meeting rooms are well ventilated and advising that face coverings are worn in crowded spaces. Please do not attend if you are showing any symptoms of respiratory diseases, including COVID.

Registered speakers are able to participate remotely or in person by following [our procedure](#).

Members of the public are advised to follow proceedings by listening to the live audio of meetings: <https://www.youtube.com/channel/UCjcRjx5Gk-LgEu6ZhgEivAA>.

Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public on the Authority's website: [Audit and Governance Committee | Dartmoor](#). They are also available at the Authority's main office at Parke, Bovey Tracey, TQ13 9JQ during [opening hours](#) five clear days prior to the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, are available on our website [Audit and Governance Committee | Dartmoor](#)

Pamela Woods Chair Kevin Bishop PhD Chief Executive (National Park Officer)

The purposes of the Dartmoor National Park Authority are to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park and to promote opportunities for the understanding and enjoyment of the area's special qualities.

In pursuing these purposes the Authority has a duty to seek to foster the economic and social well-being of the local community.

www.dartmoor.gov.uk



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AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and apologies

2 Declarations of Interests

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

3 Minutes of the meeting held on Friday 3 November 2023 – the Minutes were agreed and signed as a true record at the Authority meeting held on Friday 2 February 2024 (attached for information).

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 External Audit Plan for the year ended 31 March 2024

Report to be presented by Jennifer Morris, Bishop Fleming LLP (Pg.7)

7 Annual Internal Audit Report 2023/24 and 2024/25 Plan

Report to be presented by Dominic Measures, Devon Audit Partnership (Pg.21)

8 2023/24 Financial Outturn

Report of the Head of Business Support NPA/AG/24/001 (Pg.30)

9 The Local Code of Corporate Governance and 2023/24 Annual Governance Statement

Report of the Head of Business Support NPA/AG/24/002 (Pg.43)

10 Business Plan Monitoring

Report of the Head of Organisational Development NPA/AG/24/003 (Pg.69)

12 Performance Indicators

Report of the Head of Organisational Development NPA/AG/24/004 (Pg.80)

13 Strategic Risk Register

Report of the Head of Organisational Development NPA/AG/23/005 (Pg.95)

PART II – ITEMS TO BE TAKEN IN THE ABSENCE OF THE PRESS & PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

Nil

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: A Cooper, W Dracup, G Hill, J McInnes, S Morgan (Chair), J Nutley, M Renders, P Sanders, P Smerdon

Ex-officio: P Harper, P Woods