

**DARTMOOR NATIONAL PARK AUTHORITY**

**ANNUAL MEETING**

**Friday 15 June 2018**

**Present:** J Christophers; A Cooper; P Harper; S Hill; P Hitchins;  
M Jeffery; J McInnes; D Moyse; N Oakley; C Pannell;  
M Retallick; P Sanders; M Simpson; D Webber; P Woods

**Apologies:** K Ball; S Barker

The Chief Executive (National Park Officer) informed the meeting that under Standing Orders it falls to him to preside over the first item of business, namely the election of Chairman. Once elected, the Chairman will take conduct of the rest of the meeting.

**3356 Election of Chairman**

The Monitoring Officer informed the meeting that one nomination had been received for Mr P Hitchins. No other nominations have been received. Mr Hitchins confirmed his willingness to stand for election and thanked Members for their confidence and support.

**RESOLVED:**

Mr Hitchins was elected to serve as Chairman until the next annual meeting.

**3357 Election of Deputy Chairman**

The Monitoring Officer informed the meeting that one nomination had been received for Mr M Retallick. No other nominations have been received. Mr Retallick confirmed his willingness to stand for election and thanked the Chairman and Members for their continued confidence and support.

**RESOLVED:**

Mr Retallick was elected to serve as Deputy Chairman until the next annual meeting.

**3358 Apologies and Declarations of Interest**

Apologies were received from Mr Ball and Mr Barker.

There were no declarations of interest.

Signed .....  ..... Date 24.7.18 .....

3359 **Appointments to Committees, Sub-Committees and Working Panels**

**Development Management Committee**

The Monitoring Officer reported that no written notifications had been received from any Members to signify that they did not wish to serve on the Committee.

**RESOLVED:**

All Members were appointed to serve on the Development Management Committee until the next Annual meeting.

**Audit and Governance Committee**

The Monitoring Officer advised that there was a requirement for ten Members to sit on the Audit and Governance Committee to include at least one local authority Member and one Member appointed by the Secretary of State. Expressions of interest had been received from Mr Ball, Mr Cooper, Mr Gribble, Mr Harper, Mr Hill, Mr Hitchins, Mr McInnes, Mrs Pannell, Mr Retallick, Mr Sanders, Mr Webber and Ms Woods to serve on the committee. It was confirmed that Mr Hitchins and Mr Retallick would be ex officio Members of the committee, leaving sufficient spaces for the other 10 Members who wished to serve.

**RESOLVED:**

Mr Ball, Mr Cooper, Mr Gribble, Mr Harper, Mr Hill, Mr Hitchins, Mr McInnes, Mrs Pannell, Mr Retallick, Mr Sanders, Mr Webber and Ms Woods were elected to serve on the Audit and Governance Committee until the next Annual Meeting.

**Standards Sub-Committee**

The Monitoring Officer advised that there was a requirement for five Members of the Audit and Governance Committee to sit on the Standards Sub-Committee, of whom at least two Members shall be appointed to the Authority by a local authority. Expressions of interest had been received from Mr Cooper, Mr Harper, Mr Sanders, Mr Webber, Ms Woods and Mr Ball.

**RESOLVED:**

Members agreed to extend membership of the Standards Sub-Committee to six.

Mr Cooper, Mr Harper, Mr Sanders, Mr Webber, Ms Woods and Mr Ball were elected to serve on the Standards Sub-Committee until the next Annual Meeting.

Signed .....  ..... Date ..... 27.7.18 .....

### **Park Management Working Panel**

The appointment of Members who had indicated an interest, as set out in the report, was proposed.

#### **RESOLVED:**

Mr Ball, Mr Cann, Mr Cooper, Mr Harper, Mr McInnes, Miss Moyse, Mrs Oakley, Mr Retallick, Mr Sanders and Mr Webber were appointed to serve on the Park Management Working Panel until the next Annual Meeting.

### **Planning and Sustainable Development Working Panel**

The appointment of Members who had indicated an interest, as set out in the report, with the addition of Mrs Oakley, was proposed.

#### **RESOLVED:**

Mr Christophers, Mr Cooper, Mr Gribble, Mr McInnes, Miss Moyse, Mr Sanders, Mr Webber, Ms Woods and Mrs Oakley were appointed to serve on the Planning and Sustainable Development Working Panel until the next Annual Meeting.

### **3360 Election of Chairman and Deputy Chairman – Committees, Sub-Committees and Working Panels**

#### **Chairman – Development Management Committee**

The Monitoring Officer informed the meeting that one nomination had been received for Mr J McInnes. No other nominations have been received. Mr McInnes confirmed his willingness to stand for election.

#### **RESOLVED:**


Mr McInnes was duly elected to serve as Chairman of the Development Management Committee until the next Annual Meeting.

#### **Deputy Chairman – Development Management Committee**

The Monitoring Officer informed the meeting that one nomination had been received for Mr P Sanders. No other nominations have been received. Mr Sanders confirmed his willingness to stand for election.

#### **RESOLVED:**

Mr Sanders was duly elected to serve as Deputy Chairman of the Development Management Committee until the next Annual Meeting.

Signed .....  ..... Date ..... 27.7.18 .....

**Chairman - Audit and Governance Committee**

The Monitoring Officer informed the meeting that two nominations had been received for Mr Ball and Ms Woods. Both nominees had confirmed their willingness to stand for election.

Members agreed to vote via a show of hands.

**RESOLVED:**

Ms Woods was duly elected to serve as Chairman of the Audit and Governance Committee until the next Annual Meeting.

**Deputy Chairman – Audit and Governance Committee**

The Monitoring Officer informed the meeting that two nominations had been received for Mr Ball and Mr Harper. Both nominees had confirmed their willingness to stand for election.

Members agreed to vote via a show of hands.

**RESOLVED:**

Mr Harper was duly elected to serve as Deputy Chairman of the Audit and Governance Committee until the next Annual Meeting.

**Chairman – Standards Sub-Committee**

The Monitoring Officer informed the meeting that no nominations had been received.

Mr Cooper indicated his willingness to stand again for election.

**RESOLVED:**

Mr Cooper was duly elected to serve as Chairman of the Standards Sub-Committee until the next Annual Meeting.

**Chairman – Park Management Working Panel**

Mrs Oakley was nominated to stand for election. No other nominations were received.

**RESOLVED:**

Mrs Oakley was duly elected to serve as Chairman of the Park Management Working Panel until the next Annual Meeting.

Signed .....  ..... Date ..... 27.7.18 .....

**Chairman - Planning and Sustainable Development Working Panel**

Ms Woods was nominated to stand for election. No other nominations were received.

**RESOLVED:**

Ms Woods was duly elected to serve as Chairman of the Planning and Sustainable Development Working Panel until the next Annual Meeting.

3361 **Appointments to Working Groups**

**Local Plan Steering Group**

The appointment of Members who had indicated an interest, as set out in the report, with the addition of Mr Hitchins, was proposed.

**RESOLVED:**

Mr Cann left the meeting.

Mr Christophers, Mr Harper, Mr Jeffery, Mr McInnes, Miss Moyse, Mrs Pannell, Mr Sanders, Ms Woods and Mr Hitchins were duly appointed to serve on the Local Plan Steering Group until the next Annual Meeting.

**Chairman's Advisory Group**

The Monitoring Officer advised Members that Standing Orders anticipate a convention that the membership of this group will fall to the various Chairmen of the Authority's Committees and Working Panels. Members indicated that they wished to continue to apply this convention.

**RESOLVED:**


Mr Hitchins, Mr Retallick, Mr McInnes, Ms Woods and Mrs Oakley were appointed to serve, alongside the Chief Executive (National Park Officer), on the Chairman's Advisory Group until the next Annual Meeting.

**Chief Executive Performance Review Group**

Membership is determined by the Authority at the Annual Meeting and usually consists of Chairman and Deputy Chairman of the Authority and Chairman of Development Management Committee.

**RESOLVED:**

Mr Hitchins, Mr McInnes and Mr Retallick were appointed to serve on the Chief Executive Performance Review Group until the next Annual Meeting.

Signed .....  ..... Date ..... 27.7.18 .....

**Postbridge Visitor Centre Project Team**

The Monitoring Officer advised that Member appointments had been made and agreed at the Authority meeting on 5 May 2018, and will continue until the next Annual Meeting. Mr Cooper, Mr Harper and Mrs Oakley were appointed to serve on the Postbridge Visitor Centre Project Team.

**3362 Appointments to Outside Bodies 2018/19**

Members considered the appointments to outside bodies for 2018/19.

**RESOLVED:**

Members were appointed to represent the Authority on outside bodies until the next Annual Meeting as per the attached schedule.

**3363 Calendar of Meetings 2018/19**

Members considered the Calendar of Meetings for 2018/19.

Members were reminded that Statute requires the first meeting of the Authority held after 31 May to be the Annual Meeting and the Authority's Statement of Accounts are required to be approved by 31 July. Attention was therefore drawn to the meeting dates for June and July 2019

A Member's concern regarding the tight timescale in respect of the May 2019 in view of planned local elections and the Secretary of State Parish Member election process was noted.

**RESOLVED:**

Members APPROVED the Calendar of Meetings for 2018/19.

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Signed .....  ..... Date ..... 27.7.18 .....