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To: All Members  
of the Audit & Governance Committee  
(see below)

**Please quote: NPA/AG/21/Agenda**  
Please ask for: **Neil White**  
All press enquiries to: **Emma Percy**

Tel: 01626 832093  
Date: 27 October 2021

## DARTMOOR NATIONAL PARK AUTHORITY

### AUDIT & GOVERNANCE COMMITTEE

Friday 5 November 2021

A meeting of the Authority's Audit and Governance Committee will be held on the above date, **commencing at 12.00, or on the rising of the Development Management Committee meeting, in the Meeting Room at Parke, Bovey Tracey** to consider the following matters.

Kevin Bishop  
Chief Executive (National Park Officer)

#### Access to Information - Local Government Act 1972 (as amended)

#### Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public on the Authority's website: [Audit and Governance Committee | Dartmoor](#) They are also available at the National Park Visitor Centres at Princetown, Haytor and Postbridge during their [opening hours](#) five clear days prior to the meeting. Please note that our offices at Parke, Bovey Tracey are currently closed to the public.

#### Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, are available on our website [Audit and Governance Committee | Dartmoor](#) Please note that our offices at Parke, Bovey Tracey are currently closed to the public.

Pamela Woods Chair Kevin Bishop PhD Chief Executive (National Park Officer)

The purposes of the Dartmoor National Park Authority are to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park and to promote opportunities for the understanding and enjoyment of the area's special qualities.

In pursuing these purposes the Authority has a duty to seek to foster the economic and social well-being of the local community.

[www.dartmoor.gov.uk](http://www.dartmoor.gov.uk)



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# AGENDA

## PART I - OPEN PROCEEDINGS

### **1 Welcome and apologies**

### **2 Declarations of Interests**

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

### **3 Minutes of the meeting held on Friday 28 May 2021 – attached – (Pg 1)**

### **4 Items Requiring Urgent Attention**

### **5 Public Participation**

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

### **6 Dartmoor National Park - Outreach and Engagement Strategy 2020: annual update**

Report of the Head of Outreach and Understanding NPA/AG/21/010 (Pg 10)

### **7 Financial Management 1 April to 31 August 2021 And Forecast of Financial Outturn 2021/22**

Report of the Chief Executive & Head of Business Support NPA/AG/21/011 (Pg 28)

### **8 Business Plan Monitoring 2021/22**

Report of the Head of Organisational Development NPA/AG/21/012 (Pg 38)

### **9 Performance Indicators 2021/22 and Annual Ombudsman Letter**

Report of the Head of Organisational Development NPA/AG/21/013 (Pg 45)

### **10 Strategic Risk Register 2021/22**

Report of the Head of Organisational Development NPA/AG/21/014 (Pg 54)

## PART II – ITEMS TO BE TAKEN IN THE ABSENCE OF THE PRESS & PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

Nil

### **MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

**Membership:** A Cooper, W Dracup, J McInnes, S Morgan (Chair), J Nutley, C Pannell, M Renders, P Sanders, P Smerdon, P Vogel

Ex-officio: P Harper, P Woods