

To: All Members
of the Audit & Governance Committee

(see below)

Please quote: NPA/AG/16/Agenda
Tel: (Direct Line) 01626 831068
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Tel: 01626 832093
Date: 27 January 2016

DARTMOOR NATIONAL PARK AUTHORITY

AUDIT & GOVERNANCE COMMITTEE

Friday 5 February 2016

A meeting of the Dartmoor National Park Authority's Audit and Governance Committee will be held on the above date at 11.30 or on the rising of the Development Management Committee, **in the Meeting Room at Parke, Bovey Tracey** to consider the following matters.



Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972
(as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public at the above address five clear days prior to the meeting. They are also available at the National Park Visitor Centres at Princetown, Haytor and Postbridge during their opening hours and are published on the DNPA website prior to the meeting. A limited number of copies are available for reference at the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, can be inspected by members of the public at the above address between the hours of 9:00 am and 4:30 pm, Monday to Friday .

AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and apologies

2 Minutes of the meeting held on Friday 6 November 2015 – attached - Page 1

3 Declarations of Interests

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 Internal Audit Report – Key Financial Systems 2015/16 – Final Report (Pg 7)

To be presented by Devon Audit Partnership

7 Service Level Agreement between Devon Audit Partnership & Dartmoor National Park Authority (Pg 20)

To be presented by Devon Audit Partnership

8 Audit Committee Update for Dartmoor National Park Authority for the year ended 31 March 2016 (Pg 26)

To be presented by Grant Thornton

9 Financial Management 1 April to 31 December 2015 And Forecast Financial Outturn 2015/16 (NPA/AG/16/001)(Pg 40)

Report of the Head of Business Support

10 2016/17 Draft Net Revenue Budget, Medium Term Financial Plan and Capital Budget (NPA/AG/16/002)(Pg 48)

Report of the Head of Business Support

11 2016/17 Draft Business Plan (NPA/AG/16/003)(Pg 58)

Report of the Chief Executive (National Park Officer)

- 12 Business Plan Monitoring 2015/16 and Performance Indicators** (NPA/AG/16/004)(Pg 74)
Report of the Head of Organisational Development
- 13 Service Dashboards** (NPA/AG/16/005)(Pg 98)
Report of the Head of Organisational Development
- 14 Review of Function and Delivery of Public Rights of Way Work** (NPA/AG/16/006)(Pg 106)
Report of the Head Ranger
- 15 Fundraising Action Plan 2016/17** (NPA/AG/16/007)(Pg 115)
Report of the Head of Communications, Economy & Fundraising

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED.

Nil

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: S Hill, P W Hitchins (Chairman), J Kidner, D Lloyd, J McInnes, C Pannell, P Sanders, D Webber

Ex-officio: P Harper (Chairman of Authority), M Retallick (Deputy Chairman of Authority)