

**DARTMOOR NATIONAL PARK AUTHORITY**

**ANNUAL MEETING**

**Friday 4 July 2014**

**Present:** K Ball, S Barker, G Gribble, P Harper, J Hockridge, M Jeffery, J Kidner, D Lloyd, J McInnes, I Mortimer, D Moyse J Nutley, N Oakley, M Retallick, P Sanders, J Shears, P Vogel, D Webber

**Apologies:** P Hitchins

The Chief Executive (National Park Officer) informed the meeting that under Standing Orders it falls with him to preside over the first item of business namely the election of Chairman. Once elected, the Chairman will take conduct of the remainder of the meeting.

**3069 Election of Chairman**

The Head of Legal and Democratic Services informed the meeting that two nominations had been received, for Mr Peter Harper and Dr Ian Mortimer. He also reminded Members of the process to be followed.

The Chief Executive (National Park Officer) invited both nominees to address Members. Both made representations to Members and confirmed their willingness to stand for election. A secret ballot followed.

**RESOLVED:**

Mr Harper was elected to serve as Chairman until the next Annual Meeting.

Mr Harper thanked Members for their confidence and support. Dr Mortimer congratulated Mr Harper on his appointment.

Mr Harper, on behalf of all Members, wished Mr Hitchins a speedy recovery.

Mr Lloyd asked that a vote of thanks to Mr Hitchins be recorded for guiding the Authority through recent difficult times, and for being a strong ambassador for the National Park.

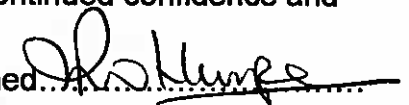
**3070 Election of Deputy Chairman**

The Head of Legal and Democratic Services informed the meeting that one nomination had been received for Mr Maurice Retallick. He confirmed his willingness to stand for election. Dr Mortimer nominated himself for the position. A secret ballot followed.

**RESOLVED:**

Mr Retallick was elected to serve as Deputy Chairman until the next Annual Meeting.

Mr Retallick thanked the Chairman and Members for their continued confidence and support.

Signed.....  
Date.....11/8/14.....

**3071 Apologies and Declarations of Interest**

Apologies were received from Mr Hitchins.

**3072 Appointments to Committees, Sub-committees and Working Panels**

**Development Management Committee**

The Head of Legal and Democratic Services informed Members that until last year specific appointments have not been made to the Development Management Committee as all Members served. Members were asked to indicate if they did not wish to serve on the Committee. No requests were received.

**RESOLVED:**

All Members were appointed to serve on the Development Management Committee until the next Annual Meeting.

**Audit and Governance Committee**

The Head of Legal and Democratic Services advised that seven expressions of interest had been received. He informed Members that due to Mr Harper being an ex officio Member, one vacancy still remained on the Committee. Mr Webber expressed his interest to serve on the Committee.

The appointment of Members who had indicated an interest, as set out in the report, with the addition of Mr Webber, was agreed unanimously.

**RESOLVED:**

Mr Nutley, Mr Lloyd, Mr McInnes, Mr Sanders, Mr Shears, Mr Vogel and Mr Webber were elected to serve on the Audit and Governance Committee until the next Annual Meeting.

**Standards sub-committee**

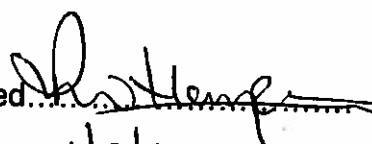
The Head of Legal and Democratic Services advised that five expressions of interest had been received.

**RESOLVED:**

Mr Harper, Mr Nutley, Mr Sanders, Mr Shears and Mr Vogel were appointed to serve on the Standards sub-committee until the next Annual Meeting.

**Park Management Working Panel**

The appointment of Members who had indicated an interest, as set out in the report, with the addition of Mrs Oakley, Mr Kidner, Mr Hockridge and Dr Mortimer, was agreed unanimously.

Signed.....  
Date.....11/8/14.....

**RESOLVED:**

Mr Ball, Mr Harper, Mr Hitchins, Mr Hockridge, Mr Kidner, Mr Lloyd, Mr McInnes, Dr Mortimer, Miss Moyse, Mr Nutley, Mrs Oakley, Mr Retallick, Mr Sanders, Mr Shears and Mr Webber were appointed to serve on the Park Management Working Panel until the next Annual Meeting.

**Planning and Sustainable Development Working Panel**

The appointment of Members who had indicated an interest, as set out in the report, with the addition of Mr Barker, Mr Jeffrey, Mr Kidner, Mrs Oakley and Miss Moyse, was agreed unanimously.

**RESOLVED:**

Mr Barker, Mr Hitchins, Mr Jeffery, Mr Kidner, Mr McInnes, Dr Mortimer, Mr Nutley, Mrs Oakley, Miss Moyse, Mr Sanders, Mr Shears, Mr Vogel and Mr Webber were appointed to serve on the Planning and Sustainable Development Working Panel until the next Annual Meeting.

**3073 Election of Chairman and Deputy Chairman – Committees, Sub-Committees and Working Panels**

**Chairman - Development Management Committee**

The Head of Legal and Democratic Services informed the meeting that one nomination had been received, for Mr McInnes. Mr McInnes confirmed his willingness to stand for election.

**RESOLVED:**

Mr McInnes was duly elected to serve as Chairman of the Development Management Committee until the next Annual Meeting.

**Deputy Chairman - Development Management Committee**

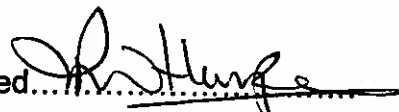
The Head of Legal and Democratic Services informed the meeting that one nomination had been received, for Mr Vogel. Mr Vogel confirmed his willingness to stand for election.

**RESOLVED:**

Mr Vogel was duly elected to serve as Deputy Chairman of the Development Management Committee until the next Annual Meeting.

**Chairman - Audit and Governance Committee**

The Head of Legal and Democratic Services informed the meeting that one nomination had been received, for Mr Nutley. Mr Nutley confirmed his willingness to stand for election.

Signed.....  
Date.....1/8/14.....

**RESOLVED:**

Mr Nutley was duly elected to serve as Chairman of the Audit and Governance Committee until the next Annual Meeting.

**Deputy Chairman – Audit and Governance Committee**

The Head of Legal and Democratic Services informed the meeting that no nominations had been received. Mr Nutley nominated Mr Lloyd. Mr Lloyd confirmed his willingness to stand for election

**RESOLVED:**

Mr Lloyd was duly elected to serve as Deputy Chairman of the Audit and Governance Committee.

**Standards Sub-Committee**

Mr Shears nominated Mr Nutley, who confirmed his willingness to stand for election.

**RESOLVED:**

Mr Nutley was duly elected to serve as Chairman of the Standards sub-committee until the next Annual Meeting.

**Park Management Working Panel**

The Head of Legal and Democratic Services informed the meeting that one nomination had been received, for Mr Lloyd. Mr Lloyd confirmed his willingness to stand for election.

**RESOLVED:**

Mr Lloyd was duly elected to serve as Chairman of the Park Management Working Panel until the next Annual Meeting.

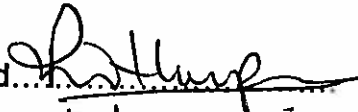
**Planning and Sustainable Development Working Panel**

The Head of Legal and Democratic Services informed the meeting that two nominations had been received, for Mr Vogel and Dr Mortimer. Mr Retaillick nominated Mr McInnes.

Mr Vogel and Mr McInnes both withdrew their names. Dr Mortimer confirmed his willingness to stand for election.

**RESOLVED:**

Dr Mortimer was duly elected to serve as Chairman of the Planning and Sustainable Working Panel until the next Annual Meeting.

Signed.....  
Date.....11/8/14.....

**3074 Appointments to Working Groups**

**Chairman's Advisory Group**

The Head of Legal and Democratic Services advised Members that the Membership of the Group is determined by the Authority in its election of Chairmen to the various Committees and Working Panels.

**RESOLVED:**

Mr Harper, Mr McInnes, Mr Retallick, Mr Lloyd, Mr Nutley and Dr Mortimer were appointed to serve on the Chairman's Advisory Group until the next Annual Meeting.

**Chief Executive Performance Review Group**

Mr Harper, Mr McInnes and Mr Hitchins had expressed their interest to serve on the Group.

**RESOLVED:**

Mr Harper, Mr Hitchins and Mr McInnes were appointed to serve on the Chief Executive Performance Review Group until the next Annual Meeting. It was agreed that Mr Retallick would serve on behalf of Mr Hitchins during his absence.

**Member Champions**

Mr Vogel agreed to continue as eGovernment Champion. Mrs Oakley nominated herself for Social Inclusion Champion.

**RESOLVED:**

Mr Vogel was re-appointed as eGovernment Champion and Mrs Oakley was appointed as Social Inclusion Champion.

**3075 Appointments to Outside Bodies 2014/15**

Members considered the appointments to outside bodies for 2014/15.

**RESOLVED:**

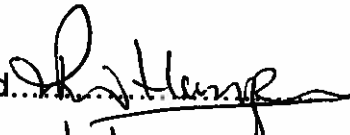
Members were appointed to represent the Authority on outside bodies until the next Annual Meeting as per the attached schedule.

**3076 Calendar of Meetings 2014/15**

Members considered the Calendar of Meetings.

**RESOLVED:**

Members approved the Calendar of Meetings for 2014/15.

Signed.....  
Date...1/8/14.....

**3077 Standards Sub Committee Annual Report 2013/14**

Mr Nutley presented the Standards Sub Committee Annual Report 2013/14 to Members and thanked Mr Woodall and Mr Blackshaw, Independent Persons, for their continued support and efforts throughout the year.

The Chairman also thanked Mr Blackshaw and Mr Woodall, the Independent Persons, for their contribution to the Authority.

**RESOLVED:**

Members noted the report.

**3078 National Park Authority Representation on the Dartmoor Commoners' Council**

Members received the report of the Chief Executive (National Park Officer) (NPA/14/031).

The Chief Executive (National Park Officer) advised Members that the Dartmoor Commons Act 1985 provides for the Authority to appoint four persons to the Dartmoor Commoners' Council – two to represent the National Park Authority, one of whom shall be a person appointed and two people "appearing to represent the interests of owners (other than the Duchy of Cornwall and the Park Authority) of lands forming part of the commons.

Following consultation with Dartmoor Common Owners' Association, it is recommended that Mr R Ashford and Mr J Aylett be appointed to the Dartmoor Commoners' Council.

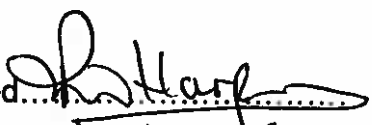
The Deputy Chairman endorsed the recommendation.

**RESOLVED:**

Members confirmed the appointment of Mr R Ashford and Mr J Aylett (as supported by the Dartmoor Common Owners' Association) as land owner representatives, as required by the Dartmoor Commons Act 1985 section 3(2d), to the Dartmoor Commoners' Council.

**3079 Items Requiring Urgent Attention**

The Chief Executive (National Park Officer) reported that the National Park Conference would be held in October 2015. A working group has been appointed. With regard to the decision making process it was recommended that decisions be made by a small group consisting of the Chief Executive (National Park Officer), The Chairman and Deputy Chairman of the Authority, and the Chairman of the Audit and Governance Committee.

Signed.....  
Date.....1/8/14.....

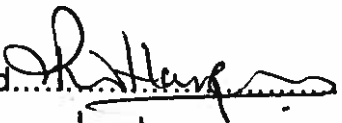
**RESOLVED:**

Members agreed to delegate the decision-making process to the Chief Executive (National Park Officer), The Chairman and Deputy Chairman of the Authority, and the Chairman of the Audit and Governance Committee.

The destruction of all of the voting slips was proposed by Mr Barker and seconded by Mr McInnes.

**RESOLVED:** That all voting slips be destroyed.

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Signed..........  
Date.....11/8/14.....