

MEMBER APPOINTMENTS TO COMMITTEES, WORKING PANELS 2017/2018

| Committee/Working Panel/Group | 2016/17 Member | Expressions of Interest |
|--|--|--|
| <p>Development Management Committee</p> <p><i>Consisting of every Member of the Authority, unless they signify in writing that they do not wish to serve on the Committee.</i></p> <p><i>To exercise the Authority's development management functions as follows:</i></p> <ul style="list-style-type: none"> - as a planning authority and mineral planning authority for Dartmoor National Park; - as the relevant authority under Parts I, II and III of the Planning (Listed Buildings and Conservation Areas) Act 1990; and - as the relevant authority for the purposes of the Town & Country Planning (Environmental Impact Assessment) Regulations 2011. | <p>Mr Kevin Ball Mr Stuart Barker Mr William Cann Mr Jeremy Christophers Mr Andrew Cooper Mr George Gribble Mr Simon Hill Mr Bill Hitchins Mr Mike Jeffery Mr James Kidner Mr David Lloyd Mr James McInnes Dr Ian Mortimer Miss Diana Moyse Mrs Naomi Oakley Mrs Cathie Pannell Mr Maurice Retallick Mr Philip Sanders Mr Derek Webber</p> | <p>Mr William Cann Mr Bill Hitchins Mr James McInnes Miss Diana Moyse Mrs Naomi Oakley Mrs Cathie Pannell Mr Philip Sanders Ms Pamela Woods</p> |
| <p>Audit & Governance Committee</p> <p><i>Consisting of Ten Members, of whom at least one is a local authority Member and one a Member appointed to the Authority by the Secretary of State.</i></p> <p><i>The functions of the Audit & Governance Committee:</i></p> <ul style="list-style-type: none"> (a) to exercise such powers and decision-making duties as may be delegated by the Authority; (b) to scrutinise the activity of the Authority with particular reference to its governance, performance and use of resources; (c) to maintain a sub-committee to deal with Standards issues; and (d) to make recommendations relevant to governance, performance and resource issues. | <p>Mr Kevin Ball (Chairman) Mr Andrew Cooper Mr Simon Hill Mr Bill Hitchins Mr David Lloyd Mr James McInnes Mrs Cathie Pannell (Deputy Chairman) Mr Maurice Retallick Mr Philip Sanders Mr Derek Webber</p> | <p>Mr Bill Hitchins Mrs Cathie Pannell Mr Philip Sanders Ms Pamela Woods</p> |

| Committee/Working Panel/Group | 2016/17 Member | Expressions of Interest |
|---|---|--|
| <p>Standards sub-committee</p> <p><i>Consisting of five members of the Audit & Governance Committee, of whom at least two shall be Members appointed by a local authority.</i></p> <p><i>The functions of the Standards sub-committee are:</i></p> <ul style="list-style-type: none"> • to promote and maintain high standards of conduct by Members; • to advise the Authority on the adoption of a Code of Conduct pursuant to s.27(2) Localism Act 2010; • to assist Members to observe the Code of Conduct ; • to consider and determine complaints under the Code of Conduct. | <p>Mr Kevin Ball Mr Andrew Cooper (Chairman) Mr Bill Hitchins Mr Philip Sanders Mr Derek Webber</p> | <p>Mr Philip Sanders Mr Derek Webber</p> |
| <p>Park Management Working Panel</p> <p><i>The Panel will meet to consider matters relevant to policy, priorities and performance in relation to the Authority's statutory conservation, and understanding and enjoyment purposes. The Panel is not a decision-making forum but aims to facilitate greater member involvement in policy development and the monitoring of delivery.</i></p> | <p>Mr Kevin Ball Mr Andrew Cooper Mr William Cann Mr Bill Hitchins Mr David Lloyd Mr James McInnes Dr Ian Mortimer Miss Diana Moyse Mrs Naomi Oakley (Chairman) Mr Maurice Retallick Mr Philip Sanders Mr Derek Webber</p> | <p>Mr William Cann Mrs James McInnes Miss Diana Moyse Mrs Naomi Oakley Mr Philip Sanders Mr Derek Webber</p> |
| <p>Planning & Sustainable Development Working Panel</p> <p><i>The Panel will meet to consider the work of the Authority relevant to its planning functions and engagement with socio-economic issues. The Panel is not a decision-making forum but aims to facilitate greater member involvement in policy development and the monitoring of delivery.</i></p> | <p>Mr William Cann Mr George Gribble Mr Simon Hill Mr Bill Hitchins Mr Mike Jeffery Mr James McInnes Dr Ian Mortimer (Chairman) Miss Diana Moyse Mrs Cathie Pannell Mr Maurice Retallick Mr Philip Sanders Mr Derek Webber</p> | <p>Mr William Cann Mr Bill Hitchins Mr James McInnes Miss Diana Moyse Mr Philip Sanders Ms Pamela Woods Mr Derek Webber</p> |

| Committee/Working Panel/Group | 2016/17 Member | Expressions of Interest |
|--|---|--|
| <p>Local Plan Steering Group</p> <p><i>The Group will meet as a forum for discussion and to provide views, focussing upon strategy and direction, not matters of policy detail. The Group will hold no decision-making powers.</i></p> <p><i>The Group will comprise of up to nine Members, with at least one Member from each of the three district councils. Led by the policy team, other internal officers will also be invited to attend the group when their expert opinion is required.</i></p> <p><i>The Group is expected to meet once every quarter.</i></p> <p>Key functions:</p> <ul style="list-style-type: none"> • to act as an advisory body for the Local Plan Review process • to contribute to the assessment of current policies and identify priority areas for review • to monitor progress through the review process • to provide a Forum for officer/member discussions regarding the Local Plan Review, allowing for scrutiny of policy strategy and direction | <p>Mr Jeremy Christophers Mr George Gribble Mr Bill Hitchins Mr James McInnes Dr Ian Mortimer Miss Diana Moyse Mr Philip Sanders</p> | <p>Mr Bill Hitchins Mr James McInnes Miss Diana Moyse Mr Philip Sanders Ms Pamela Woods</p> |

| Committee/Working Panel/Group | 2016/17 Member | Expressions of Interest |
|--|---|--|
| <p>Chairman's Advisory Group (CAG)</p> <p>Membership <i>As determined by the Authority at its Annual Meeting, and usually:</i></p> <ul style="list-style-type: none"> • <i>Chairman & Deputy Chairman of the Authority (ex officio)</i> • <i>Chairman of the Development Management Committee</i> • <i>Chairman of the Audit & Governance Committee</i> • <i>Chairman of the Park Management Working Panel</i> • <i>Chairman of the Planning & Sustainable Development Working Panel</i> • <i>Chief Executive (National Park Officer)</i> • <i>Other Officers or Members by invitation</i> <p>Remit</p> <ol style="list-style-type: none"> 1) to provide an informal forum for the exchange of information, discussion and debate on matters relating to the Authority 2) to facilitate greater member involvement on all matters relevant to the Authority 3) to provide an opportunity for early consideration of matters likely to come before future Authority meetings 4) to provide a forum for panels and committees to highlight or raise issues they believe require fuller debate | <p>Mr Kevin Ball Dr Kevin Bishop Mr Bill Hitchins Mr James McInnes Dr Ian Mortimer Mrs Naomi Oakley Mr Maurice Retallick</p> | |
| <p>Chief Executive Performance Review Group (3)</p> <p><i>The purpose of the Committee is to carry out the target setting, performance review and appraisal functions in respect of the Chief Executive. The membership is normally the Chairman and Deputy Chairman of the Authority and Chairman of Development Management Committee.</i></p> | <p>Mr Bill Hitchins Mr James McInnes Mr Maurice Retallick</p> | |
| <p>Postbridge Visitor Centre Working Group</p> <p><i>As part of the Moor than meets the eye Landscape Partnership scheme the Authority is proposing to extend the Postbridge National Park Visitor Centre. We are currently in the process of submitting a bid to the Growth Fund to try and secure the additional capital funding required. It is proposed that two members are appointed to a member/officer working group to oversee this project. The Working Group will not have any formal decision making powers.</i></p> | <p>Mr Andrew Cooper Mr Mike Jeffery Mr David Lloyd Mr Philip Sanders</p> | <p>Mrs Naomi Oakley Mr Philip Sanders</p> |

MEMBER APPOINTMENTS TO OUTSIDE BODIES 2017/2018

NB Attendance figures have been calculated from meetings that have taken place during the period 1 July 2016 to 31 May 2017.

| Body/Group | 2016/17 Member | Expressions of Interest |
|--|---|---|
| <p>Campaign for National Parks (1) <i>The Campaign for National Parks is a charity that works to protect and enhance the National Parks and areas that merit national park status, and to promote understanding and quiet enjoyment of them. (The member is invited by the Campaign, but approved by the Authority)</i></p> | <p>Mr David Lloyd (Attended 1 out of 2 meetings)</p> <p>Mrs Naomi Oakley (substitute)</p> | |
| <p>Dartmoor Access Forum (2) <i>The Local Access Forum is a statutory advisory body established by the DNPA in accordance with the requirements of the CROW Act 2000. The Forum meets four times a year. At least one member should be a serving member of the Park Management Working Panel.</i></p> | <p>Miss Diana Moyse (Attended 3 out of 3 meetings)</p> <p>Mrs Naomi Oakley (Attended 1 out of 3 meetings)</p> | <p>Miss Diana Moyse Mrs Naomi Oakley</p> |
| <p>Dartmoor Commoners' Council (1 Member plus a substitute) <i>The Dartmoor Commoners' Council was set up under the provisions of the 1985 Dartmoor Commons Act, to regulate agricultural use of the commons. It consists of representatives of the commoners, the DNPA, the Duchy of Cornwall, common land owners and a Veterinarian Surgeon. It meets eight times a year.</i></p> | <p>Mr Derek Webber (Attended 4 out of 6 meetings)</p> <p>Mr Andrew Cooper (Substitute)</p> | <p>Mr Derek Webber</p> |
| <p>Dartmoor Hill Farm Project Steering Group (1) <i>The DNPA has secured funding via the Prince's Countryside Fund to extend work of the Dartmoor Hill Farm Project. The overall aim of the project is to contribute to the viability of farm businesses on Dartmoor in ways that help sustain the special qualities of the National Park. A new Steering Group has been appointed and will meet on at least three occasions in each year.</i></p> | <p>Mr Maurice Retallick (Deputy Chairman) (Attended 2 out of 2 Meetings)</p> | |
| <p>Dartmoor Steering Group (3) <i>The Steering Group was set up by Parliament following the 1975/76 inquiry conducted by Lady Sharp into the military training use of Dartmoor. Its purpose is to reconcile the (sometimes) competing interests of military training and national park designation and to seek ways of minimising the adverse impact of the training requirement at any one time. More recently the Group has focussed in a positive way on conservation and access benefits of the Defence Estate on Dartmoor. It consists of representatives of all the military interest, the DNPA, the Duchy of Cornwall, Natural England, Historic England and the Dartmoor Commoners' Council. It is served by the Dartmoor Working Party comprised of officers of the DNPA, MoD and other bodies. The Steering Group reports to the Department for the Environment, Food and Rural Affairs and the Ministry for Defence. It meets annually (it is customary for the Chairman and Deputy Chairman to take two of these seats)</i></p> | <p>Mr Kevin Ball (Attended 1 out of 1 meeting)</p> <p>Mr Bill Hitchins (Chairman) (Attended 0 out of 1 meeting)</p> <p>Mr Maurice Retallick (Deputy Chairman) (Attended 1 out of 1 meeting)</p> | <p>Mr Bill Hitchins</p> |
| <p>Dartmoor Trust (1) <i>The Dartmoor Trust has one DNPA Member representative on the Board of Management. The purposes of the Trust closely reflect National Park purposes. The Trust was established by the DNPA as an independent charitable Trust in the early 1990s in order to harness public and other donations for the good of Dartmoor.</i></p> | <p>Mr Bill Hitchins (Attended 1 out of 4 meetings - Bill provides help with advice and correspondence is maintained)</p> | <p>Mr Bill Hitchins</p> |

| Body/Group | 2016/17 Member | Expressions of Interest |
|--|---|--|
| <p>Devon Communities Together (1) <i>Devon Communities Together (former Community Council for Devon) exists to promote local community interests. Member representation is required only at the Annual Conference and the Annual General Meeting.</i></p> | <p>Mrs Cathie Pannell (Attended 1 out of 2 Meetings)</p> | <p>Mrs Cathie Pannell</p> |
| <p>Devon Strategic Partnership Board (1) <i>The Devon Strategic Partnership comprises public, private, voluntary and community sector organisations, all working together to improve the quality of life for those who live, work in and visit Devon. Their focus is on delivering real improvements to the issues that matter most to the people of Devon; working towards a joint aim to be "a County with safe, healthy and inclusive communities, a strong and diverse economy and a cherished environment. The group holds one Conference a year.</i></p> | <p>Mr Philip Sanders (Attended 0 out of 1 Workshop)</p> | <p>It is not necessary to appoint a Member to the Board due to the Group now only holding one Conference per year in which a representative from DNPA is welcome to attend.</p> |
| <p>Greater Dartmoor Local Enterprise Action Fund (1 Member plus a substitute) <i>The LEAF is responsible for providing the overall strategic direction of the programme, approving projects and allocation of funding and ensuring that the programme is implemented effectively.</i></p> | <p>Mr Simon Hill (Chairman) (Attended 1 out of 5 meetings – Simon continues to be actively involved)</p> <p>Mr George Gribble (substitute)</p> | |
| <p>Joint Advisory Committee on Provision of Housing for Local Needs (3) <i>This is a joint advisory committee of the three District Councils in the National Park, the DNPA, Devon Communities Together and the Homes and Communities Agency (HCA). It exists to co-ordinate the planning functions of the NPA with the housing functions of the other bodies. It meets twice a year and is chaired by an Authority Member.</i></p> | <p>Mr William Cann (Attended 0 out of 0 meetings)</p> <p>Mr Philip Sanders (Attended 0 out of 0 meetings)</p> <p>Mr Derek Webber (Attended 0 out of 0 meetings)</p> | <p>Mr William Cann Mrs Cathie Pannell Mr Philip Sanders Mr Derek Webber</p> |
| <p>Land Availability Assessment Panel <i>The Land Availability Assessment (LAA) Panel is set up to consider land submitted to the Call for Sites for the Local Plan. The Panel comprises professionals in their field such as land and estate agents, small and large developers, the Environment Agency and Highways Agency. Three Community Representatives, appointed from the Authority, may also attend the Panel. The purpose of the Panel is to consider whether a potential housing or employment site may be technically deliverable.</i></p> | <p>At the 26 May 2017 Authority meeting three Members were appointed to the Panel for 2017/2018. These appointments will continue until the Annual Meeting 2018.</p> | <p>Mr Kevin Ball Mr Andrew Cooper Mrs Cathie Pannell</p> |
| <p>Landscape Partnership – Moor Than Meets the Eye Project Board (1 Member plus a substitute) <i>The primary purpose of the Board is to advise, support and steer the delivery of the Scheme for the benefit of the landscape, local community and visitors. The Board meets quarterly.</i></p> | <p>Mr David Lloyd (Attended 4 out of 4 meetings)</p> <p>Mrs Naomi Oakley (substitute)</p> | <p>Ms Pamela Woods</p> |
| <p>Meldon Viaduct Company (1) <i>In February 1999 the Meldon Viaduct Company was set up for the sole purpose of safeguarding and maintaining the Viaduct to ensure its future as a monument to Victorian engineering and as a valuable recreational resource. The appointed member will sit on the Board of Directors along with representatives from the Aggregate Industries Limited, Dartmoor Railway, Sustrans, and the County and Borough Councils. The group meets quarterly.</i></p> | <p>Mr Derek Webber (Attended 2 out of 2 meetings)</p> | <p>Mr Derek Webber</p> |

| Body/Group | 2016/17 Member | Expressions of Interest |
|--|--|--------------------------------|
| <p>South West Water Recreation & Conservation Forum (1) <i>This Forum consists of representatives of South West Water, local authorities, the DNPA, conservation bodies and recreation user groups. It advises SWW on recreation and conservation issues on its land and water holding. It meets twice a year.</i></p> | <p>Miss Diana Moyse (Attended 2 out of 2 meetings)</p> | <p>Miss Diana Moyse</p> |

DARTMOOR NATIONAL PARK AUTHORITY

CALENDAR OF MEETINGS 2017/2018

Meetings of the **Authority**, its **Development Management Committee** and **Audit and Governance Committee** will be held on the dates and at the times shown below. Meetings of the **Standards Sub-Committee** will take place in May and November each year, immediately after the meeting of the Audit and Governance Committee. All Members are welcome to attend meetings of the Planning and Sustainable Development Working Panel and the Park Management Working Panel.

**Meetings open to the public*

| July 2017 | | |
|-----------------------|---|---------|
| 7 July 2017 | Development Management Committee* (10.00am) | Parke |
| 7 July 2017 | Annual Meeting* (on rising of DM committee) | Parke |
| 12 July 2017 | National Park Forum (2.00pm) | Parke |
| 14 July 2017 | Annual Member Workshop | Parke |
| 21 July 2017 | Site Inspection (if needed) | On Site |
| 28 July 2017 | Development Management Committee* (10.00am) | Parke |
| 28 July 2017 | Authority Meeting* (on rising of DM committee) | Parke |
| August 2017 | | |
| TBA | Site Inspection (if needed) | On Site |
| September 2017 | | |
| 1 September 2017 | Development Management Committee* (10.00am) | Parke |
| 1 September 2017 | Authority Meeting* (on rising of DM committee) | Parke |
| 15 September 2017 | Site Inspection (if needed) | On Site |
| 22 September 2017 | Planning & Sustainable Development Working Panel | Parke |
| October 2017 | | |
| 6 October 2017 | Development Management Committee* (10.00am) | Parke |
| 6 October 2017 | Authority Meeting* (on rising of DM committee) | Parke |
| 13 October 2017 | Park Management Working Panel | Parke |
| 20 October 2017 | Site Inspection (if needed) | On Site |
| November 2017 | | |
| 3 November 2017 | Development Management Committee* (10.00am) | Parke |
| 3 November 2017 | Audit and Governance Committee* (on rising of DM committee) | Parke |
| 3 November 2017 | Standards Sub-Committee* (on rising of A&G Cttee) | Parke |
| 17 November 2017 | Site Inspection (if needed) | On Site |
| 24 November 2017 | National Park Forum (2pm) | Parke |

DARTMOOR NATIONAL PARK AUTHORITY

CALENDAR OF MEETINGS 2017/2018

| December 2017 | | |
|----------------------|---|---------|
| 1 December 2017 | Development Management Committee* (10.00am) | Parke |
| 1 December 2017 | Authority Meeting* (on rising of DM committee) | Parke |
| 8 December 2017 | Planning & Sustainable Development Working Panel | Parke |
| 15 December 2017 | Site Inspection (if needed) | On Site |
| January 2018 | | |
| 5 January 2018 | Development Management Committee* (10.00am) | Parke |
| 5 January 2018 | Authority Meeting* (on rising of DM committee) | Parke |
| 19 January 2018 | Site Inspection (if needed) | On Site |
| February 2018 | | |
| 2 February 2018 | Development Management Committee* (10.00am) | Parke |
| 2 February 2018 | Audit and Governance Committee* (on rising of DM committee) | Parke |
| 16 February 2018 | Site Inspection (if needed) | On Site |
| March 2018 | | |
| 2 March 2018 | Development Management Committee* (10.00am) | Parke |
| 2 March 2018 | Authority Meeting* (on rising of DM committee) | Parke |
| 9 March 2018 | Park Management Working Panel | Parke |
| 16 March 2018 | Site Inspection (if needed) | On Site |
| April 2018 | | |
| 6 April 2018 | Development Management Committee* (10.00am) | Parke |
| 6 April 2018 | Authority Meeting* (on rising of DM committee) | Parke |
| 19 April 2018 | Site Inspection (if needed) | On Site |
| 20 April 2018 | Planning & Sustainable Development Working Panel | Parke |
| May 2018 | | |
| 4 May 2018 | Development Management Committee* (10.00am) | Parke |
| 4 May 2018 | Audit and Governance Committee* (on rising of DM committee) | Parke |
| 4 May 2018 | Standards Sub-Committee* (on rising of A&G Cttee) | Parke |
| 18 May 2018 | Site Inspection (if needed) | On Site |
| June 2018 | | |
| 13 June 2018 | Team Dartmoor Day | On Site |
| 15 June 2018 | Development Management Committee* (10.00am) | Parke |
| 15 June 2018 | Annual Meeting* (on rising of DM committee) | Parke |
| 15 June 2018 | Authority Meeting* (on rising of Annual Meeting) | Parke |
| 22 June 2018 | Park Management Working Panel All Day Tour | On Site |

DARTMOOR NATIONAL PARK AUTHORITY

CALENDAR OF MEETINGS 2017/2018

| July 2018 | | |
|-----------------------|--|---------|
| 6 July 2018 | Site Inspection <i>(if needed)</i> | On Site |
| 11 July 2018 | National Park Forum (2.00pm) | Parke |
| 27 July 2018 | Development Management Committee* (10.00am) | Parke |
| 27 July 2018 | Authority Meeting* <i>(on rising of DM committee)</i> | Parke |
| August 2018 | | |
| TBA | Site Inspection <i>(if needed)</i> | On Site |
| September 2018 | | |
| 7 September 2018 | Development Management Committee* (10.00am) | Parke |
| 7 September 2018 | Authority Meeting* <i>(on rising of DM committee)</i> | Parke |
| 14 September 2018 | Annual Member Workshop | Parke |
| 20 September 2018 | Site Inspection <i>(if needed)</i> | On Site |
| 21 September 2018 | Planning & Sustainable Development Working Panel | Parke |
| October 2018 | | |
| 5 October 2018 | Development Management Committee* (10.00am) | Parke |
| 5 October 2018 | Authority Meeting* <i>(on rising of DM committee)</i> | Parke |
| 12 October 2018 | Park Management Working Panel | Parke |
| 19 October 2018 | Site Inspection <i>(if needed)</i> | On Site |
| November 2018 | | |
| 2 November 2018 | Development Management Committee* (10.00am) | Parke |
| 2 November 2018 | Audit and Governance Committee* <i>(on rising of DM committee)</i> | Parke |
| 2 November 2018 | Standards Sub-Committee* <i>(on rising of A&G Cttee)</i> | Parke |
| 16 November 2018 | Site Inspection <i>(if needed)</i> | On Site |
| 23 November 2018 | National Park Forum (2pm) | Parke |
| December 2018 | | |
| 7 December 2018 | Development Management Committee* (10.00am) | Parke |
| 7 December 2018 | Authority Meeting* <i>(on rising of DM committee)</i> | Parke |
| 14 December 2018 | Planning & Sustainable Development Working Panel | Parke |
| 21 December 2018 | Site Inspection <i>(if needed)</i> | On Site |

DARTMOOR NATIONAL PARK AUTHORITY

7 July 2017

LOCAL PLAN REVIEW: LOCAL DEVELOPMENT SCHEME UPDATEReport of the Forward Planning Manager

Recommendation: That Members agree the updated Local Development Scheme and revised timetable

1 Introduction

- 1.1 This paper asks for Members endorsement and agreement of the revised Local Development Scheme setting out the updated Local Plan timetable.

2 Local Plan progress

- 2.1 The Authority approved the Local Development Scheme (the 'timetable' for the review of the local plan) in Sept 2016. Since then a significant amount of work has been undertaken including:

- Public consultation on the local plan issues. 1,821 individual written comments were received from 203 different individuals and organisations. 8 community consultation drop-in events were held and a number of workshops and meetings with specific groups during the consultation period – the report of that consultation is available online www.dartmoor.gov.uk/localplan
- An addition phase of consultation with Parish and Town Councils is underway, running June – September 2017 to explore their views on the settlement strategy and what sort of development they want. It will also enable us to improve buy-in and minimise our resource use by asking them to confirm the information we hold on open space/sports pitches, employment land, and community services and facilities. A series of settlement profiles have been published online – www.dartmoor.gov.uk/localplan.

- 2.2 Evidence and research forms a fundamental part of local plan making. The major pieces of evidence which we are working on include:

- Environmental and sustainability appraisal (consultants appointed)
- Landscape Character Assessment (complete – published)
- Natural Environment Topic Paper (final draft)
- Historic Environment Topic Paper (in progress)
- Employment Land Review (brief drafted)
- Economic Development Needs Assessment (joint study complete)
- Land Availability Assessment (in progress)
- Open Space, Sport and Recreation Study (in progress)
- Infrastructure Delivery Plan (in progress)
- Housing Topic Paper and Plan Viability (brief drafted)
- Strategic Flood Risk Assessment (start summer 2017)

- 2.3 This information will all become available online at www.dartmoor.gov.uk/localplan.
- 2.4 Under the Duty to Co-operate, the Authority is required to work with neighbouring authorities, the County Council and other statutory bodies in preparing the local plan. We have identified the key cross boundary strategic issues for Dartmoor and are consulting the statutory bodies on these via a Duty to Co-operate Scoping Paper (also available online www.dartmoor.gov.uk/localplan). This is another crucial requirement of a sound plan, our approach is to start this process early and log carefully all relevant meetings, correspondence and agreement.

3 Project Planning

- 3.1 The Local Plan Review is a major project for the Authority and is carefully project managed to monitor progress and minimise risk. The revised timetable has been discussed with Leadership Team, which receives regular progress reports. The internal Project Plan for the Review also notes key risks and pressure points, which include:
- Levels of community engagement
 - Level of Member engagement
 - Government or ministerial change
 - Government policy
 - Risk of late comments or issues
 - Key procedural tasks (e.g. statutory notices, Environmental Assessment)
 - Staffing and financial resources
- 3.2 Members are engaged in the Review through the Local Plan Steering Group, as well as the Planning and Sustainable Development Working Panel, and Authority meeting as required.
- 3.3 Community engagement has to date been successful. Officers are encouraged by a good response to the Issues consultation and positive feedback was received around publicity, consultation and the presentation of the Issues Consultation Paper.

4 Updated Timetable

- 4.1 Following a period of absence of two members of the Forward Planning team, and the decision to undertake an additional stage of consultation with Parish Councils, it has been necessary to update the timetable. The key milestones for preparation of the Local Plan are now as follows:
- Autumn 2017 – complete evidence base studies and develop options
 - Spring 2018 – ‘direction of travel paper’ to Authority (seeking confirmation from members of key policy areas prior to policy drafting)
 - Summer 2018 – Regulation 18 (first full draft local plan) for public consultation
 - Spring 2019 – Regulation 19 (final draft local plan) for public consultation
 - Summer 2019 – Submission to Secretary of State, for examination
 - Winter 2019/20 – target date for adoption (subject to Planning Inspectorate timescales)

4.2 This updated timetable will need to be reflected in the Local Development Scheme, in accordance with the regulations, as follows:

| Local Development Document | Public participation on the scope and content of the document* | Publication | Submission | Adoption |
|----------------------------|--|-------------|------------|----------|
| Local Plan (DPD) | 2016/17 | 2018 | 2019 | 2020 |

5 Additional updates to the LDS

5.1 In addition to the updated timetable for the local plan, there are other updates that are required to the LDS:

- Adoption of the Statement of Community Involvement – an updated SCI was adopted in Jan 2016
- Review of the Affordable Housing SPD (Supplementary Planning Document). This was agreed with Members in order to add clarity to housing policy in the interim, in light of changing government policy. The revised SPD will be presented to members in July 2017.
- A jointly prepared South Hams SAC SPD (Supplementary Planning Document). This SPD will provide specific formal guidance on development in or affecting the South Hams Special Area of Conservation (Greater Horseshoe Bats). It will be prepared jointly by DNPA, Natural England, Devon County Council, Teignbridge District Council, South Hams District Council and Torbay Council. The aim is to complete this SPD by the end of 2017/18.

6 Financial Implications

6.1 A budget for the review of local plan has been identified spanning 2016/17-2018/19. Additional staff resources have been made available through a temporary secondment from Development Management and a part time Local Plan Project Manager post. The review will require specialist consultant input around evidence, as well as examination costs, which form a large part of the identified budget.

7 Conclusion

7.1 Good progress is being made in the review of the Local Plan despite a gap in staffing over the winter. Members are invited to endorse the updated timetable in the Local Development Scheme to reflect the upcoming programme of work and the current resources in the Forward Planning team.

DAN JANOTA

Background Papers - Local Development Scheme July 2017

Attachments: Appendix 1 – Local Development Scheme

20170707 Local Plan Review LDS Update



DARTMOOR LOCAL PLAN
guiding planning applications in Dartmoor National Park

Local Development Scheme (LDS)

July 2017





Dartmoor National Park Authority

Local Development Scheme (LDS)

The Local Development Scheme (LDS) is a public statement of the Dartmoor National Park Authority's local plan preparation programme, and will guide the establishment of the documents which form part of the local plan for the Dartmoor National Park.

This includes:

- *Development Plan Documents* (containing formal policies, for example the Core Strategy);
- *Supplementary Planning Documents* (more 'informal' advice which adds to adopted policy, such as Design Guidance)
- *Other documents, including Local Development Documents* (including more 'procedural' documents such as the Local Development Scheme or Statement of Community Involvement)

1. Context

- 1.1. The 2004 Planning and Compulsory Purchase Act ('the 2004 Act') brought in 'Local Development Framework' as a new structure to local planning. Local Development Frameworks include:
 - *Development Plan Documents 'DPDs'* (containing formal policies, for example the Core Strategy);
 - *Supplementary Planning Documents 'SPDs'* (more 'informal' advice which adds to adopted policy, such as Design Guidance)
 - *Other documents, including Local Development Documents* (including more 'procedural' documents such as the Local Development Scheme or Statement of Community Involvement)
- 1.2. Whilst the current government prefers the term 'Local Plan' to 'Local Development Framework' (LDF) the structure remains. Regional Spatial Strategies (brought in by the 2004 Act) have since been removed through 2011 Localism Act ('the 2011 Act') which also brought forward key provisions relating to the Duty to Co-operate and the Neighbourhood Plans.
- 1.3. Government guidance has also been rationalised significantly, with the National Planning Policy Framework (NPPF) replacing the portfolio of Planning Policy Statements in 2012, and the National Planning Practice Guidance published in March 2014 which has formed part of the governments 'red tape challenge'. It is also important to note that Government considers that the National Parks Circular¹ should set the context for the local plan coverage of the English National Parks.
- 1.4. Under section 67(1) of the Environment Act 1995, Dartmoor National Park Authority (NPA) is the Local Planning Authority (LPA) for the entire area of the National Park. Those responsibilities include the mineral and waste planning functions for the area. The Authority also prepares the Dartmoor National Park Management Plan; these are the over-arching strategic documents for the National Parks and set the vision and objectives to guide the future of the Parks over a 10 to 20 years period. The adopted 2014-2019 Dartmoor National Park Management Plan ('Your Dartmoor') establishes important principles for consideration in local planning policy and links closely with the adopted Core Strategy.

2. Current plans in Dartmoor National Park

- 2.1. The local plan for Dartmoor National Park comprises the Core Strategy (2008), and Development Management and Delivery DPD (2013), together with the saved policies of the Minerals Local Plan (2004). These documents are supported in their implementation by the Design Guide SPD and the Affordable Housing SPD. These documents set the spatial planning strategy, policies and guidance for Dartmoor National Park in the planning period up to 2026. An overview of the documents which currently form part of the local plan for Dartmoor National Park are set out in Table 1.

¹ English National Parks and the Broads. UK Government Vision and Circular 2010. Defra, March 2010.

| Document name | Current status | Pre-submission consultation | Submission | Public examination | Adoption |
|---|-----------------------------|------------------------------------|-------------------|---------------------------|-----------------|
| Core Strategy (Development Plan Document) Sets out the vision, aims and strategy for spatial development in the Dartmoor National Park. Provides the background for the formulation of the generic development control and site specific policies. | Adopted | 2005 - 2007 | 2007 | 2007 | 2008 |
| Development Management and Delivery (Development Plan Document) A suite of subject related development management policies to guide and control spatial development within Dartmoor National Park. Site specific policies set the planning framework for particular areas and land uses. Certain sites will be allocated for specific uses or purposes. | Adopted | 2012 | 2012 | 2012- 2013 | 2013 |
| Minerals Local Plan (Development Plan Document) Policies to control minerals development within the Dartmoor National Park. | Saved policies ² | - | - | - | 2004 |
| Design Guidance (Supplementary Planning Document) Guidance to encourage a high standard of design appropriate for Dartmoor National Park | Adopted | 2011 | n/a | n/a | 2012 |
| Affordable Housing (Supplementary Planning Document) Guidance to make clear the Authority's expectations and support the delivery of affordable housing in Dartmoor National Park. | Adopted | 2014 | n/a | n/a | 2014 |
| Statement of Community Involvement Sets out the scope and arrangements for consultation and participation for each local development document | Adopted | - | - | - | 2016 |
| Local Development Scheme The timetable for local plan preparation | Current | - | - | - | 2016 |

Table 1. Current local planning document prepared by Dartmoor National Park Authority

² Annex to the Core Strategy indicates which of the saved policies Local Plan still remain in force and which are superseded.

3. Local Development Scheme

- 3.1. The 2016 LDS confirmed the Authority's intention to prepare a single local plan document. This LDS review includes minor updates which reflect refinements to the programme for the local plan review and timetable as it has been considered in more detail. It reflects additional stages in the process to enable further engagement with parish and town councils, and allowance for a gap in staffing over winter 2016/17. .
- 3.2. The LDS is a statement of Dartmoor National Park Authority's local development document preparation programme. Whilst this document will include commentary on the range of documents the Authority intends to prepare and review, it is important to note that the required scope of the LDS is the preparation of DPDs; Statements of Community Involvement and Supplementary Planning Documents do not need to be included.
- 3.3. The Authority intends to prepare the following documents within the timeframe of this LDS. Key milestones for their preparation are set out in Table 4.

3.4. Local Plan Review (Development Plan Document)

The Authority recognises the statutory need to maintain an up to date development plan. The Authority's Core Strategy was adopted in 2008. Whilst it is considered consistent with the NPPF it is recognised that the economic and statutory context of this plan has moved forward. The Development Management DPD was adopted in 2013, after the publication of the NPPF and demonstrates a continued integrity to the overarching strategy and evidence which supports the Authority's local plan.

The review of the local plan will focus upon strategic housing policy, strategic economic development policy, and settlement strategy matters. The scope and extent of other potential areas of change will be determined through early engagement with stakeholders. The review will lead to a consolidated single 'local plan' for the National Park. This document will cover the whole of Dartmoor National Park.

The Dartmoor National Park Authority is the Minerals Planning Authority for the National Park and as such this is a statutory function. The NPPF says Minerals Planning Authorities should "identify and include policies for extraction of minerals resource of local and national importance" and "define Minerals Safeguarding Areas". The local plan will include as necessary, minerals policies for the whole of Dartmoor National Park.

3.5. Supplementary Planning Documents (SPDs)

The Authority has two adopted SPDs, the Design Guide (2011) and Affordable Housing SPD (2014).

The Affordable Housing SPD is being revised in response to changing government policy around affordable housing, including funding for affordable housing, starter homes, and thresholds for S106 contributions. It is considered it would help applicants make better applications, if the SPD is up to date. This also provides some clarity around the authority's position on housing development whilst the local plan is reviewed.

Revision of the SPD would fall outside the necessary scope of this LDS. It is expected that the review of the Affordable Housing SPD be published for consultation in Summer 2017, and adopted by the end of 2017, and would be consistent with the approach set out in the SCI and the appropriate regulations.

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- The Authority is also working with partners on a jointly prepared South Hams SAC SPD (Supplementary Planning Document). This SPD will provide specific formal guidance on development in or affecting the South Hams Special Area of Conservation (Greater Horseshoe Bats). It will be prepared jointly by DNPA, Natural England, Devon County Council, Teignbridge District Council, South Hams District Council and Torbay Council. The aim is to consult jointly on this SPD in Autumn/Winter 2017, and adopt it by the end of 2017/18.

3.6. Statement of Community Involvement

2004 Act requires that LPAs produce a Statement of Community Involvement (SCI). The Authority prepared a new SCI – Planning: Having Your Say, which was adopted in January 2016. No further work is planned on the SCI within the timeframe of this SCI.

3.7. Joint working and other plans

Although joint development plan documents can be prepared with other planning authorities, there is no intention to prepare joint planning documents. In April 2016 the Authority agreed³ not to enter formally into joint local plan arrangements with Plymouth, West Devon and South Hams; or with Exeter, Teignbridge, Mid-Devon and East Devon. It has committed to work closely with both groups, however, in respect of evidence gathering and meeting the Duty to Co-operate.

The Authority is in close liaison with Devon County Council, which is the mineral planning authority for the rest of Devon outside Plymouth and Torbay, in preparing evidence to inform minerals policies within the local plan.

3.8. Strategic Environmental Assessment/Sustainability Appraisal

The Planning and Compulsory Purchase Act 2004 requires local development documents to be prepared with a view to contributing to the achievement of sustainable development. Local planning Authorities must also comply with a European Union Directive on the Strategic Environmental Assessment of certain plans and programmes that are likely to have significant effects on the environment.

³ Authority Report April 2016 http://www.dartmoor.gov.uk/_data/assets/pdf_file/0007/739609/20160401-Authority-Reports.pdf

The Authority will continue to take a robust approach in the preparation of an environmental report which informs and supports the different stages in the preparation of a DPD.

3.9. Key milestones in the production of a development plan document

Table 3 sets out key milestones in the preparation of a DPD.

| | |
|--|---|
| Initial Evidence Gathering | <ul style="list-style-type: none"> • Formulate initial aims and objectives for local plan • Begin evidence gathering process • Identify relevant environment, economic and social objectives to inform Sustainability Appraisal |
| Initial consultation and continued work on evidence gathering | <ul style="list-style-type: none"> • Engagement with local communities, businesses and other interested parties (Regulation 18) • Take into account representations received from consultation process in line with (Regulation 18) • Engage with Duty to Cooperate partners • Ensure compliance with the SCI • Continue evidence gathering • Test emerging options through Sustainability Appraisal |
| Publication | <ul style="list-style-type: none"> • Draft plan published for representations for a minimum of 6 weeks (Regulations 17 and 19) |
| Submission | <ul style="list-style-type: none"> • Plan submitted for examination, along with Sustainability Appraisal, evidence base and a statement of representations and main issues (Regulation 22) |
| Examination of submitted plan | <ul style="list-style-type: none"> • Independent Inspector assesses plan to determine whether it has been prepared in line with the Duty to Cooperate, other legal requirements and whether it is sound in line with section 20 of the Planning and Compulsory Purchase Act 2004 and Regulations 23/24. • Local Planning Authority can ask Inspector to recommend main modifications to make plan sound or comply with other legal requirements • Inspector issues report at end of examination • Exceptionally, the Inspector will recommend the draft plan is withdrawn if it has not been prepared in accordance with the Duty to Cooperate or if it is likely to be found unsound |
| Adoption | <ul style="list-style-type: none"> • Draft plan formally adopted by the local planning authority in line with section 23 of the Planning and Compulsory Purchase Act 2004 • Monitoring of implementation of Local Plan policies required in line with Regulation 34. |

Table 3. Local Plan Development - taken from National Planning Policy Guidance (Regulations refer to *Town and Country Planning (Local Planning) (England) Regulations 2012*)

| Local Development Document | Public participation on the scope and content of the document* | Publication | Submission | Adoption |
|----------------------------|--|-------------|------------|----------|
| Local Plan (DPD) | 2016/17 | 2018 | 2019 | 2020 |

Table 4. Dartmoor National Park Authority Local Development Scheme – Programme 2016-2018

* This includes consultation with the statutory bodies on the scope of the sustainability appraisal.

With reference to the above formal LDS timescales, it is anticipated that the preparation of the local plan will take place as follows.

Phase 1 – Evidence and Issues

This phase will include:

- The main evidence gathering
- An Issues Paper for public consultation, designed to stimulate stakeholder engagement.
- Parish / Town Councils consultation regarding the development strategy and policy approach for their areas.

This phase is anticipated to run from winter 2016 to autumn 2017.

Phase 2 – Draft Plan Issues and Options (Regulation 18)

A key aspect of the Draft Plan Issues and Options stage is to

- Confirming the scope of the plan
- Confirming the key issues for the plan to address
- Identifying potential options for addressing the issues
- Publishing a Sustainability Appraisal which examines different options
- Preparing the Draft Plan for consultation

This phase is anticipated in summer 2018

Phase 3 – Pre-submission version (Regulation 19)

Consultation on this version will include general communication with the complete list of statutory and other consultees, depending on the extent of area specific issues (e.g. land allocations) events or material targeted at specific communities, with opportunities to promote and discuss, could be appropriate.

This phase is anticipated in spring 2019

Phase 4 – Submission and Examination

This phase will include:

- Submission of the plan to the Secretary of State, for examination
- Public hearing
- Inspectors report
- Consultation on modifications as required
- Adoption

It is anticipated that examination and adoption will take place through 2019/20.

4. Monitoring and review

4.1. Legislation requires local planning authorities to produce an annual monitoring report to assess progress on the implementation of the LDS.

4.2. Monitoring systems should also assess:

- whether policies in local development documents are being implemented effectively, and whether targets or milestones are being met
- the impact of the policies with regard to national, regional and local targets
- the effectiveness of the policies and proposals with regard to the achievement of strategic objectives, and whether modification or replacement is required.

Where policies or proposals need to be changed, the annual review should indicate how that will be achieved.

4.3. A robust monitoring framework is now set out in the Authority's Annual Monitoring Report published in Spring/Summer of each year. The review and monitoring of community plans and strategies and the Dartmoor National Park Management Plan also provides evidence and material for assessing the documents in the local plan. Development Plans will be revised/reviewed on a 5 year timescale; Supplementary Planning Documents will be reviewed on a 5-10 year timescale or in both cases, as required in response to other material matters arising from ongoing monitoring.

4.4. A State of the Park Report is also prepared as a supporting element of the Management Plan, which will also be a useful source of monitoring information.