

DARTMOOR NATIONAL PARK AUTHORITY

6 January 2017

PRE-APPLICATION ADVICE CHARGES REVIEWReport of the Head of Planning

- Recommendations: **That Members agree:**
- (i) **To retain pre-application charges for minor and major applications;**
 - (ii) **not to introduce charges for householder applications;**
 - (iii) **to increase all charges from 1 April 2017 as per the schedule attached at Appendix 2;**
 - (iv) **to retain 28 calendar day target for minor and householder requests;**
 - (v) **to increase target time for major applications to 42 calendar days.**

1 Introduction

- 1.1 Pre application advice charges were introduced in April 2015 throughout the Dartmoor National Park Authority area (DNPA). Charges recouped were approximately £20k for the first year of operation with slightly less income likely for the current financial year because the pre application advice scheme was suspended for two months due to staffing resource issues. At the present time charges are not levied on householder applications. In addition there are no charges for exempt organisations such as parish councils, registered charities and not for profit organisations or developments for 100% affordable housing.
- 1.2 By way of local context South Hams District Council, West Devon Borough Council, and Mid Devon District Council all levy charges. Teignbridge District Council does not except in the case of major developments. South Hams and West Devon Councils operate an identical scheme. A copy of the latter is attached along with the current DNPA charging scheme for comparison (Appendix 1 and 2). **The figures in bold indicate the proposed increase in DNPA charges.**

2 Best practice

- 2.1 Provision of pre-application advice is not a statutory requirement but often valued by customers and considered best practice. It can reduce time taken in consideration of any submitted application; reduce costs both to avoid applications which have no chance of success; and improve the design quality of submissions thereby negating the need to redraw plans.
- 2.2 Pre-application charges are now accepted as the norm for most local planning authorities. Notwithstanding concerns raised prior to their introduction there has been no resistance to charging from architects and agents operating in the area. This

report recommends that we retain pre-application charges for those application types set out in the attached schedule.

3 Householder development charges

- 3.1 At the present time we do not charge for requests for advice in relation to householder developments (extensions and minor works within the curtilage of the dwelling). Neither do we carry out a site visit. Rather the case is dealt with on the basis of a desk top analysis with a written response. Nor do we consult with external parties such as Devon County Council (DCC) Highways etc.
- 3.2 The number of such enquires for the first year was around the 270-300 mark representing approximately 40-45% of the total. When we receive an enquiry in writing we assess the proposal, log a summary of our response on our database and write back usually by email. The usual time period for this is well within the 28 day target. Other than written enquires *all* other enquiries are dealt with via a short telephone conversation or a short 10 minute meeting with a member of the public if they come in unannounced to the office.
- 3.3 Given the high number of enquires we receive consideration has been given to introducing charges. However, following detailed consideration of the pros and cons, discussion with Members at the Planning and Sustainable Development Working Panel and with planning agents, officers are not proposing to introduce charges for householder applications at this stage.
- 3.4 The only exception to charging for householders is if the building is a Listed Building. In this case it is more likely that a site visit will be required to assess in detail any proposed changes. We do offer a free service for an office meeting but experience shows this can never replace a site visit and there is always the possibility following an office meeting that the Building Conservation Officer (BCO) will take a different view when a formal application is submitted. We therefore encourage site visits. That said the BCO does use his discretion and will call in to see a householder if in the area if the matter is relatively straightforward and will give free advice to save an unwanted or inappropriately drawn application and all the costs associated with that.

4 Targets for different types of pre-application advice

- 4.1 Performance figures over the last two quarters have indicated we are not meeting the 28 calendar day target as a whole. This is because all figures are collated and the more complex enquiries result in a skewing of the performance figure. All householder enquiries are dealt with well within the 28 day target and this target will be retained. Major classification applications (10 dwellings or more, large buildings over 1000 sq. m in size, and where the site area is over 1 ha.) these take, on average, much longer than 28 days. It is therefore recommended that we change the target for major applications to 42 days. With major proposals it is also more likely that we will need to consult not just with internal colleagues but also with external consultees such as Devon County Council Highways, Natural England, Highways England, and Environment Agency etc. This adds to the time pressure but their advice is essential if we are to give a comprehensive view about a proposal. This is less so with minor classification applications (those mid-range applications between householders and majors).

- 4.2 To put our targets in context: constituent councils allow 42 days for householder and 2-6 months for other more complex enquires.

5 Enforcement work

- 5.1 North York Moors National Park Authority (NYMNPA) are the only other NPA that has introduced a charge for recouping some of the costs of enforcement work particularly in the case of harmful breaches. The process is not straightforward however and a more detailed study will be required of the implications including the time required from our legal advisors. At this stage it is not recommended we pursue this potential area of charging. Members are referred to a December 2015 report from the NYMNPA report which deals with this matter in some detail

<http://www.northyorkmoors.org.uk/about-us/meetings-and-agendas/archived-agendas/national-park-authority-committee/2015/december-2015/Item-9.pdf>

- 5.2 At the present time we provide pre application advice on breaches of planning control which might then result in a retrospective application to regularise the unauthorised development free of charge. The usual planning application fee does however apply. Introducing charges may actually hinder successful resolution of breaches of planning control it is considered.

6 Tree advice

- 6.1 At the present time the Authority's Trees and Landscape Officer will visit sites free of charge and offer advice free on matters regarding trees in Conservation Areas and trees subject to a TPO, as well as advice on the management of hedgerows. This is very much appreciated by all customers and results in a good service very often avoiding the need for either abortive applications, or the potential legal difficulties in carrying out unauthorised works to protected landscape features. To date we have not carried out any exercise in identifying whether or not charges should be introduced. We are not, at this point in time, proposing to alter this approach.

7 Full cost recovery

- 7.1 When the Authority introduced pre-application charges in 2015 it did so with the aim of moving towards full cost recovery. There has been no increase in the charges levied since April 2015. It is now recommended that we increase the charges by 10% overall and as shown in bold on the attached charging schedule at Appendix 2.
- 7.2 These increases will move us towards full cost recovery. From analysis of current costs we recoup approximately 27% of the costs of providing this service.

8 Exemptions

- 8.1 It is recommended that the current exemptions are retained with some further advice on not for profit organisations to clarify how this will apply.

9 Advice notes

- 9.1 The advice notes on the Authority's web site need to be updated to reflect any changes made. In addition recent feedback indicates there is a need to be clear

about when an officer meeting either on site or in the office is appropriate. In a recent case a fee was submitted but it transpired that the development was wholly unacceptable in principle for a number of reasons. Detailed written advice was given but the applicant insisted on a meeting. The advice notes will be amended to say that there is an onus on the pre applicant to carry out their own initial assessment based on local plan policies and the Design Guide. If there is any doubt about the principle of the development then a telephone call to the planning team will usually be enough to avoid a fee on what would be an abortive application. **The Authority therefore reserves the right not to offer a meeting in all cases.**

10 Consultations carried out

- 10.1 The charging scheme has now been in place since April 2015. The views of the planning service officers who operate the scheme have been sought recently as well as the views of a small group of professional agents in November 2016. A circular letter was initially sent to over 80 agents back in September 2015 with *one* response. The charging scheme was the subject of a report to the Planning and Sustainable Development Working Panel in April 2016 with a further report to the Panel which was to have been held in December 2016 but which had to be cancelled because of the non-availability of Members. Views were requested to be sent to the Head of Planning.
- 10.2 The earlier consultation exercise gave an indication as to the general acceptability of charges with users of the service. Members similarly at the April 2016 Panel meeting were of the view that charges should be retained and increased as appropriate with thought given to full cost recovery and extending charges to householder applications.
- 10.3 One Member responded to confirm agreement to the recommendations set out above albeit with a comment that householder charges would be accepted by users in the long run. The Member suggested that we should not rule out householder charges because it would not be in the applicant's interest either to have to submit multiple applications with the attendant costs of employing a professional agent and the need to redraw plans. The suggestion of an escalator of charges in this area was raised starting at a low level and then building up over time. Professional agents' views should not necessarily lead to a conclusion that householder charges would be unacceptable. Two other Members responded to confirm no objections to the recommendations as set out.

11 Next steps

- 11.1 It is not intended to carry out any further consultations with regard to the changes proposed, but all professional agents will be advised via a circular letter and our web site will be amended as appropriate ready for April 2017. A copy of the letter to agents together with the new charging schedule can be circulated to all Members at the time as well as to Parish Councils with a view to putting the schedule on their notice boards perhaps or publicising the scheme through parish magazines.

12 Financial Implications

- 12.1 Based on current estimates it is considered the proposed increase in charges may raise an additional £2000 per annum.

13 Sustainability and equality impact assessment

- 13.1 The different needs of users will be taken into consideration throughout the pre application advice process. There are a range of exemptions that would apply to various groups. As always planning staff can undertake site visits to the applicant's home if this is warranted in *exceptional* circumstances for householder proposals.
- 13.2 All pre application advice will continue to be given on an '*in confidence*' and '*without prejudice*' basis albeit a summary of the advice tendered will be included in reports. The Head of Planning is able to waive charges in other circumstances as well for example if there is an overriding need for development to support a local community as in the case with the recent Ashburton Masterplan sites on Chuley Road where advice charges have been waived to try and bring forward development as quickly as possible. This will be very much the exception rather than the rule however.

STEPHEN BELLI

Background papers

- Report to Audit and Governance Committee 15 August 2014
- Report to National Park Authority 5 December 2014
- Appendix 1 Current charging scheme applicable to South Hams and West Devon Councils
- Appendix 2 Existing and proposed charging scheme application to DNPA

**Attachments: Appendix 1 – South Hams and West Devon Councils charging schedule
Appendix 2 – Existing and proposed DNPA charging schedule**



South Hams
District Council

(AND WEST DEVON BOROUGH COUNCIL)

Development Management Pre-application enquiry form

Clear form data

APPENDIX 1

Guidance notes

This form is for requesting pre-application advice **when you know planning permission will be required** and you want an informal pre-application assessment of the acceptability of the scheme.

The relevant fee must be paid before a request for pre-application advice is processed.

Before contacting South Hams District Council Planning Service for pre-application advice on draft development proposals, we ask you to first:

1. Fully investigate the planning history of the site. Does this tell you anything, which may be relevant to your proposals?
2. Familiarise yourself with the relevant development and local plans and other supplementary planning documents the Council may have adopted which may be of relevance.
3. Visit the site and make a detailed analysis to establish site characteristics, constraints opportunities and the surroundings. Accurate site survey plans and tree condition surveys and wildlife surveys (where applicable) will be required if a planning application is to be submitted. Therefore, these survey plans are likely to be useful in the process of designing a scheme too.

Once you have gone through the above checklist, you should be in a much better position to begin to design your scheme.

You may then wish to approach the council to seek advice from a planning officer.

Engagement in pre-application discussion is specifically advocated by the National Planning Policy Framework ([NPPF](#)) most particularly at paragraphs 188 to 195.

Please submit this form and include any plans/drawings and photographs that adequately describe your proposal. This will enable the most appropriate officer to be selected to handle the matter.

First and foremost, the service to be offered is for the provision of advice, it is not an approval service. It will aim to give applicants and developers very clear advice about whether the Council will recommend approval for a scheme, and how it may need to change to be supported by a recommendation.

When you submit your the pre-application enquiry we would require the relevant fee (if required) and essential supporting plans, photos, documents and information as shown on "Your plans and supporting information" part of this form. We will be able to advise you of any further documentation requirements during the pre-application enquiry is process.

Development Management Pre-application enquiry form

1 Contact details

You can seek pre-application advice yourself or employ an agent. If an agent is used all correspondence will be sent to them. A telephone number where the applicant or agent may be contacted during office hours would be helpful. Please also state your interest in the property, eg whether you are the owner/occupier, a developer or a prospective purchaser.

2 Location of proposed development

Please indicate the location or address of the development site or building. If there is no postal address, please give a clear and accurate description of the site location and provide an up to date site location plan showing the site outlined in red.

3 Description of proposal

Please describe what you propose as fully as possible. Please state the number of storeys if a new building/extension is proposed and the number of flats/houses if residential development is proposed. If the development includes a change of use of the property, please state the existing use in the description. For example, "Erection of 3, two storey dwelling houses" or "Change of use from house to shop on ground floor with 1, two bed flat above".

4 Planning Policies/Guidance taken into account

Please state the guidance you have referred to in preparing your scheme, eg Local Plan Policies, Supplementary Planning Documents, etc.

5 Viewing the site

The Case Officer may need to view the site. Please confirm if the site is accessible or whether arrangements need to be made.

Plans and supporting information

The minimum information to be submitted with the form

- a site location plan, clearly identifying the site or building in question, with the development site edged in red. The plan must show adjoining streets, land and properties including street names and numbers
- photos of site and surroundings including relationships with neighbouring windows etc
- the fee - The relevant fee must be paid before a request for pre-application advice is processed (other than specified on the charges sheet with No Charge).

Please refer to "YOUR PLANS & SUPPORTING INFORMATION" for further details of information required

Our advice

The Pre-application service advice would:-

- Be based on a "development team" approach, where a range of disciplines from all relevant Council Departments would be involved, so that a comprehensive and corporate response would be provided. Officers would endeavour to include representatives from other bodies, such as:- GOSW, the Highway Authority, Environment Agency, Natural England, English Heritage, etc. subject to their availability where applicable;

Development Management Pre-application enquiry form

- Be provided in writing including:
 - Include references to all relevant planning policies and planning history;
 - Set out the nature and quality of information which would need to accompany any subsequent application in order for it to be validated;
 - Set out clearly the issues which would be raised by the development, and either what sort of changes would be needed to make it supportable, or, in the event of insufficient changes being likely, what the grounds for refusal would be;
 - Be provided on a without prejudice basis because it cannot constrain the Development Management Committee which is entitled to not accept the officer recommendation if there are good and justifiable planning reasons not to do so;
 - Be based, if necessary, on site visit information made by officers of the Council;

- For larger or more controversial schemes also:
 - Identify what level of community consultation would be expected in order to comply with the Council's Statement on Community Involvement;
 - Include an input from the Design and Conservation Panel where this was warranted;
 - Establish, as a minimum the Heads of Terms that are needed to be included in any Section 106 Agreement; but preferably have discussed in detail the agreement to enable a S106 agreement to be submitted with the application

Timescales

- **Householder schemes:** Every effort will be made to deal with your enquiry within 6 weeks. If for any reason officers have to ask you to agree to extend the period for response, then your co-operation will be appreciated.
- **Other schemes;** The service would establish a mutually agreeable timetable to conclude the pre-application process and provide the written response and this is likely to take between 2-6 months depending upon the complexity of the issues raised. The users of the service may seek to impose a refund of some of the charges if the Council is unable to meet the agreed timescales.

PRE - APPLICATION ENQUIRY CHARGES

Payment can be made by the following methods:

1. Cheque payable to South Hams District Council.
2. Cash payable at SHDC, Follaton House, Plymouth Road, Totnes TQ9 5NE
3. Credit or Debit card by phone (01803 861122) or at SHDC, Follaton House, Plymouth Road, Totnes TQ9 5NE

FEES SHOWN BELOW INCLUDE VAT at 20%

Type of development.	£ Including VAT	Additional Fee
LARGE SCALE MAJOR <ul style="list-style-type: none"> • Residential greater than 150 houses or site area greater than 4ha; • Non residential 10,000sqm floorspace or site area greater than 4ha; • All Environmental Impact Development 	£5,000 (up to 6 meetings)	£500 per additional meeting
MEDIUM SCALE MAJOR <ul style="list-style-type: none"> • Residential 31- 149 houses or site area 2 – 4 ha; • Non residential 5,000 – 9,999 sq m floor space or site area between 2-4 ha 	£2,400 - (up to 4 meetings)	£500 each additional meeting
SMALL SCALE MAJOR <ul style="list-style-type: none"> • Residential 10-30 houses or site area up to 2 ha; • Non residential 1,000 – 4,999 sq m or site area between 1 -2 ha 	£1,800 (up to 3 meetings)	£360 each additional meeting
MINOR <ul style="list-style-type: none"> • Residential proposals (including holiday lets) involving the erection of or change of use to between 3 – 9 residential units • Non residential 500 – 1000sq m floorspace 	£600 (up to 2 meetings)	£180 each additional meeting
SMALL MINOR <ul style="list-style-type: none"> • All residential schemes for the change of use to or erection of 1 or 2 dwellings (or holiday lets) or conversion of building(s) to 1 or 2 residential units (or holiday lets); • All minor non residential schemes for new buildings • Non residential buildings/extensions up to 499 sq m floorspace 	£360 (up to 2 meetings)	£120 each additional meeting
SINGLE REPLACEMENT DWELLING <ul style="list-style-type: none"> • Residential schemes for the replacement of a single dwelling 	£180 (up to 1 meeting)	£120 each additional meeting
Renewable Energy – (Solar/Photo voltaic (PV), Wind turbines etc) <ul style="list-style-type: none"> • Turbines below 25m hub height or site area of under 1 hectare. Solar / PV on site area of under 1 hectare • Turbines 25-50m hub height or site area of 1-2 	£850.00 (up to 2 meetings) £1725.00 (up	£180 per meeting £360 per



Development Management Pre-application enquiry form

**South Hams
District Council**

hectares. Solar / PV on site area of 1 to 2 hectares. <ul style="list-style-type: none"> Turbines over 50m hub height or site area of over 2 hectares. Solar / PV or site area of over 2 hectares. 	to 3 meetings) £2300.00 (up to 4 meetings)	meeting £500 per meeting
OTHER <ul style="list-style-type: none"> Advertisements; Telecommunications; Changes of use where no operational development (except residential/holiday) 	£180 (up to 1 meeting)	£120 each additional meeting
Householder Schemes - works or alterations to an existing residential dwelling, including extensions, garages, satellite dishes, garden structures etc	£120.00 (up to 1 meeting)	£100 each additional meeting
LISTED BUILDING SCHEMES (where no planning permission will be required)	£120.00 (up to 1 meeting)	£100 each additional meeting
Lawful Development Certificate advice	£120.00 (up to 1 meeting)	£100 each additional meeting
Parish/Town Council, voluntary sector, charitable trust or not-for-profit organisation development enquiries.	NO CHARGE	N/A
100% Affordable Housing schemes	NO CHARGE	N/A
Discussions with local residents potentially affected by applications for development	NO CHARGE	N/A
Facilities for the disabled	NO CHARGE	N/A

Notes –

- Floorspace refers to gross external floorspace
- The larger element of a mixed use scheme will primarily be used to determine which category of fee applies
- For the purposes of charging, flats and holiday accommodation are considered as dwellings/houses
- Fees will be subject to review
- All fees are subject to the current rate of VAT. Fees show VAT at 20% (as of 1st January 2011)
- * "Redesign" means it is necessary to change substantially the nature of the scheme before it can be supported...
- There is a difference between the cost of additional meetings between different categories because of the number of officers that are expected to need to be involved.



Dartmoor National Park planning advice pre application fees

Exemptions where no fee payable

- Parish Councils (own land or land they are to acquire)
- Householder development within the curtilage of a dwelling house (not change of use of land/buildings or other development outside the curtilage)
- Listed Building advice with no site visit
- Registered charitable organisations or not for profit organisations
- 100% affordable housing schemes
- Rural 'exception' site affordable housing schemes
- Cross subsidy schemes to be based on open market proportion to assess fee
- Enforcement enquiries to regularise unauthorised development
- Generic advice over the telephone or in reception but on a very limited time basis (no more than 5/10 minutes)
- Advice on trees in Conservation Areas and trees covered by a Tree Preservation Order

Charges for the following classes and types of development

Type of Development	£ Including VAT (Changes in bold)	Additional Fee (Changes in bold)
CLASS A <ul style="list-style-type: none"> • Residential between 31-149 dwellings • Non-residential floor space 5,000- 9,999 sq. m <p style="text-align: center;">MAJOR DEVELOPMENT TYPE</p>	£600 (up to 2 meetings) £660	£300 per additional meeting £330
CLASS B <ul style="list-style-type: none"> • Residential between 10-30 dwellings - <ul style="list-style-type: none"> • Non-residential floor space 1,000-4,999 sq. m <p style="text-align: center;">MAJOR DEVELOPMENT TYPE</p>	£400 (up to one meeting) £440	£200 per additional meeting £220

CLASS C <ul style="list-style-type: none"> Residential (including holiday lets) between 3-9 dwellings Non-residential floor space 500-999 sq. m 	£300 (up to one meeting) £330	£150 per additional meeting £165
CLASS D <ul style="list-style-type: none"> Residential 1-2 dwellings (including replacement dwellings) including change of use to, conversion and holiday lets Non-residential floor space up to 499 sq. m 	£150 (up to one meeting) £165	£50 per additional meeting £55
CLASS E <ul style="list-style-type: none"> Advertisements Telecommunications proposals Change of use where no operational development (except residential/holiday let) 	£100/£110 £100/£110 £100 (up to one meeting only) £110	n/a
CLASS F <ul style="list-style-type: none"> Listed Building where site visit involved 	£120 (up to one meeting) £130	£60 per additional meeting £65
CLASS G <ul style="list-style-type: none"> Other minor development including agricultural based development 	£80 (up to one meeting) £85	£40 per additional meeting £45
CLASS H Renewable energy - solar, wind, hydro <ul style="list-style-type: none"> Domestic scale Non-domestic Hydro schemes 	Free but £120 if site visit needed £130 £150 (up to one meeting) £165	£50 per additional meeting £65 £65

DARTMOOR NATIONAL PARK AUTHORITY

6 January 2017

FEES AND CHARGESReport of the Head of Business Support

Recommendation : That subject to any amendments proposed at the meeting, Members

- (i) approve the recommendations made in section 3 of this report; and**
- (ii) approve the 2017/18 schedule of fees and charges as set out in Appendix 2**

1 Background

- 1.1 The Authority is responsible for a number of services for which fees are permitted to be charged in order to offset the costs involved. The Government requires that Local Authorities should raise revenue wherever possible to cover costs, which means that fees and charges (which include suggested donations) are reviewed and approved on an annual basis.

2 Current Situation

- 2.1 The Authority needs to consider the fees and charges for each financial year during the budget setting process. Whilst not a major source of income, our fees and charges do assist the Authority in setting a balanced budget and contribute to meeting the costs of delivering some services. The charges applied may be the difference between providing a service and having to withdraw it all together.
- 2.2 The fees and charges for the current year were approved by the Authority in February 2016 (NPA/16/001). Changes made for the 2016/17 financial year included:
 - Annual Ranger Ralph membership fee (first introduced in 2011 at £5) was increased to £8 (medium-term aim of £10)
 - The Junior Ranger programme charge was (formally) set at £25 per person (after the trial period) to help meet the costs of officer time, materials and equipment
 - The charges associated with the making of Public Path Orders were increased to reflect the considerable officer time taken to make them and a new charge was introduced to cover the cost of informal consultations
 - The charges for filming and commercial photography on Authority owned or managed land, were revised
- 2.3 Appendix 1 provides information on the budgeted level of income expected from fees and charges for 2016/17 i.e. the level achieved for the first nine months; the projected outturn; and the outturn comparator for the previous financial year.

- 2.4 It should be noted that this report does not include Planning Application Fees as these are set centrally by Government.
- 2.5 Pre-application fees however, were introduced on 1 April 2015 (NPA/14/047). Members agreed that a review of these charges would be undertaken at the end of a full year of operation. This has now taken place and proposals for their amendment are the subject of a separate report on this agenda; if approved the full schedule will be updated accordingly.

3 Recommendations for 2017/18

- 3.1 The proposed schedule of fees and charges for 2017/18 is attached at Appendix 2. Those identified to be altered this year are highlighted in yellow. Many often remain unchanged for several years at a time, as they are individually so small, increasing them annually by just inflation for instance, would be inefficient.
- 3.2 Photocopying charges and hospitality (static since 2011) and room hire (static since 2008) are being increased marginally to cover increased costs (officer time and tea/coffee).
- 3.3 The annual Ranger Ralph membership fee was first introduced in 2011 at £5 and has been increased gradually as previously agreed. It was considered to be reasonable to increase the membership fee on a phased basis to reach a target price of £10; it is therefore proposed to increase the membership fee to £9 next year. Membership figures remain constant at around 160 at any one time.
- 3.4 We piloted the Junior Ranger Programme two years ago and 11 young people took part. In the second year 15 young people signed up. The charge was set at £25 to cover officer time, materials and equipment. We also received sponsorship in the form of tools, uniform and in-kind / volunteer support. It is anticipated that a similar number will sign up in February 2017. There are no plans to alter the charge this year.
- 3.5 The charges for filming and commercial photography on Authority owned or managed land were revised last year. It is proposed that a separate charge be formally identified this year to help meet the cost of officers attending and supporting events and activities anywhere on Dartmoor (not just on our own land). It is proposed that the charge is set at the same level as filming.
- 3.6 The Authority started formally charging for car parking at Princetown in 2013 and has a service level agreement with West Devon Borough Council to manage the machines, collect the money and for enforcement. It is not proposed to amend the parking charges at this time, as we have undertaken a fundamental review of all parking charges, car park donation cairns and signage. A separate report will be brought to the Authority in the near future setting out future proposals for Authority approval.
- 3.7 The Dartmoor Hill Farm Project launched a participation membership scheme this year as a means to demonstrate farming community support for the project, especially when bidding for external funding. The membership fees are to be used solely for the Hill Farm Project and members receive (in addition to the quarterly

newsletter) frequent e-newsletters and alerts and are offered a discount of up to 50% for training courses and events.

4 Financial Implications

- 4.1 As previously stated, fees and charges (excluding planning fees) are not a major income source for the Authority and the income projected for the current financial year is likely to be just short of £90,000 which is consistent with 2015/16.
- 4.2 The schedule of fees and charges will be incorporated into the 2017/18 Revenue Budget, which will be presented for approval in March.

5 Equality and Impact Assessment

- 5.1 The implications for access to services and the economy of the area are fully considered and addressed in all of the Authority's policies, especially when considering charging for services. Consideration is given to proactively engaging those who may not otherwise access Dartmoor, being mindful of potential barriers and balancing the need to generate income and maintaining budgets that are flexible and responsive to the needs of service users.

DONNA HEALY

Background Papers: NPA/16/001, NPA/14/047

Attachments: Appendix 1 - Income to date for 2016/17
Appendix 2 - Proposed fees and charges 2017/18

Sales, Fees and Charges	2015/16 Outturn £	2016/17 Budget £	2016/17 Actual at Month 9 £	2016/17 Forecast Outturn £	
Sale of Wood & Logs	(120)	0	(315)	(315)	
Pre Application Advice	(25,304)	(20,000)	(11,058)	(20,000)	
Filming	0		(5,950)	(5,950)	
Preparation of Traffic Regulations	(500)	0	0	0	
Talks	(260)	0	(182)	(182)	
Room Hire & refreshments (Parke)	(914)	0	(65)	(65)	
Work Recharged to 3rd Parties	(7,174)	(3,197)	(3,997)	(3,997)	
Events at Visitor Centre	0	0	(615)	(615)	
Advertising DHFP Newsletter	(950)	0	(715)	(750)	
DHFP Membership fees	0	0	(1,925)	(1,925)	New in 2016
Photocopying	(91)	(100)	(88)	(100)	
Legal Costs recovered	(7,390)	(4,500)	(3,600)	(4,500)	
Car Parking charges at Princetown	(22,861)	(18,000)	(16,754)	(22,000)	
Guided Walks	(1,670)	0	(325)	(325)	
Educational Walks	(2,735)	(3,500)	(1,700)	(3,500)	
Ranger Ralph	(850)	(700)	(940)	(940)	
Junior Ranger programme	(375)	0	0	(375)	New intake due in Feb 2017
Donations made at Car Park Cairns	(12,379)	(10,000)	(9,912)	(10,500)	Postbridge, Haytor, Meldon, Dartmeet, Newbridge
£ for the Park	(6,084)	0	(8,987)	(8,987)	Suggested / voluntary donation via events
Total	(89,657)	(59,997)	(67,128)	(85,026)	

**DARTMOOR NATIONAL PARK AUTHORITY
FEES AND CHARGES 2016/17**

Appendix 2 to Report No. NPA/17/002

Description of Charges Levied (or Donations suggested)	Unit
Administration	
Photocopying - Black and White (charges for sizes over A3 as for plans below)	A4 per side A3 per side
Photocopying - Colour (charges for sizes over A3 as for plans below)	A4 per side A3 per side
Plan Copying – Colour (subject to copyright)	A4 per side
	A3 per side
	A2 per side
	A1 per side
	A0 per side
NB: Copying charges that total less than £1 will be waived	
Microfilm Copying	
Private Telephone Calls	
Private Faxes	
Development Management	
Planning Application Fees	
Class A: Residential between 31-149 dwellings / Non-residential floor space 5,000-9,999 sq.m - 1 meeting	
Class A: Additional meeting fee	
Class B: Residential between 10-30 dwellings / Non-residential floor space 1,000-4,999 sq.m - 1 meeting	
Class B: Additional meeting fee	
Class C: Residential (including holiday lets) between 3-9 dwellings / Non-residential floor space 500-999 sq.m - 1 meeting	
Class C: Additional meeting fee	
Class D: Residential 1-2 dwellings (including replacement dwellings) including change of use to, conversion & holiday lets / Non-residential floor space up to 499 sq.m - 1 meeting	
Class D: Additional meeting fee	
Class E: Advertisements / telecommunications proposals/ Change of use where no operational development (except residential / holiday let) - 1 meeting	
Class F: Listed Building where site visit involved	
Class F: Additional meeting fee	
Class G: Other minor development including agricultural based development - 1 meeting	
Class G: Additional meeting fee	
Class H: Domestic Scale Renewable energy - solar, wind, hydro Free unless site visit required	
Class H: Non Domestic Scale Renewable energy - solar, wind, hydro	
Class H: Additional meeting fee	
Copy of Section 52/106 Agreement	
Copy of Decision Notice	
Copy of Enforcement Notice	
Copy of Appeal Decisions	
Copy of Appeal Statement	
Copy of Tree Preservation Order	
Planning Search	
All postal requests carry a minimum £2 postage/administration charge. Actual postage will be charged if in excess of £2	
Agenda – Copies of Minutes/Reports/One off requests	

2016/17 Rates (VAT @ 20%) £		
NET (£)	VAT (£)	GROSS (£)
0.21	0.04	0.25
0.21	0.04	0.25
0.33	0.07	0.40
0.33	0.07	0.40
0.33	0.07	0.40
0.33	0.07	0.40
0.63	0.13	0.75
1.08	0.22	1.30
2.04	0.41	2.45
As photocopying		
Actual time		
Actual time		
NET (£)	VAT (£)	GROSS (£)
See "Government Scale Charges"		
500.00	100.00	600.00
250.00	50.00	300.00
333.34	66.66	400.00
166.67	33.33	200.00
250.00	50.00	300.00
125.00	25.00	150.00
125.00	25.00	150.00
41.67	8.33	50.00
83.33	16.67	100.00
100.00	20.00	120.00
50.00	10.00	60.00
66.67	13.33	80.00
33.33	6.67	40.00
100.00	20.00	120.00
125.00	25.00	150.00
41.67	8.33	50.00
Charge per page in scale of photocopying charges above subject to maximum charge of £10.00 (inc VAT)		
10.00	2.00	12.00
1.67	0.33	2.00
Charge per page (inc VAT)		

2017/18 Proposed Rates (VAT @ 20%) £		
NET (£)	VAT (£)	GROSS (£)
0.25	0.05	0.30
0.25	0.05	0.30
0.38	0.08	0.45
0.38	0.08	0.45
0.38	0.08	0.45
0.38	0.08	0.45
0.67	0.13	0.80
1.17	0.23	1.40
2.17	0.43	2.60
As photocopying		
Actual time		
Actual time		
NET (£)	VAT (£)	GROSS (£)
See "Government Scale Charges"		
550.00	110.00	660.00
275.00	55.00	330.00
366.67	73.33	440.00
183.33	36.67	220.00
275.00	55.00	330.00
137.50	27.50	165.00
137.50	27.50	165.00
45.83	9.17	55.00
91.67	18.33	110.00
108.33	21.67	130.00
54.17	10.83	65.00
70.83	14.17	85.00
37.50	7.50	45.00
108.33	21.67	130.00
137.50	27.50	165.00
45.83	9.17	55.00
Charge per page in scale of photocopying charges above subject to maximum charge of £10.00 (inc VAT)		
10.00	2.00	12.00
1.67	0.33	2.00
Charge per page (inc VAT)		

officer time costs increased
!% pay awards received for 2 years now

DARTMOOR NATIONAL PARK AUTHORITY

Description of Charges Levied (or Donations suggested)	Unit
Meeting Room Hire	
Parke	
Meeting Room	Half Day (up to 4 hrs)
	All Day (over 4 hrs)
	Refreshments per delegate:
	1st serving
	2nd serving
Cancellation charges	Notice of cancellation of 48 hours or more
	Notice of cancellation 24 to 48 hours
	Notice of cancellation less than 24 hours
High Moorland Office	
Room 1	1 hour
	Half Day (up to 4 hrs)
	All Day (over 4 hrs)
	Evening Room Hire (per hour)
	Refreshments per delegate:
	1st serving
	2nd serving
Honesty Cairns (Donations)	
Cars	
Coaches	
Car Parking at Princetown	
Cars - Per Day (24 hours)	
Cars - Per half Day (up to 3 hours)	
Coaches - Per Day	
Woodlands	
Cordwood	Trailer load
	Cubic metre
Chippings	Bag
Sign Arms (fingers) single	420 x 114 x 21mm
(Minimum 10 boards) single	530 x 114 x 21mm
Single	710 x 114 x 21mm
Double	1320 x 114 x 21mm
Single	760 x 171 x 21mm
Double	1370 x 171 x 21mm
Signboards A	530 x 80 x 21mm
(Minimum 10 boards) B	400 x 300 x 21mm
C	600 x 300 x 21mm
D	300 x 200 x 21mm
E	600 x 200 x 21mm

FEES

2016/17 Rates (VAT @ 20%) £		
NET (£)	VAT (£)	GROSS (£)
75.00	EXE	75.00
150.00	EXE	150.00
1.67	0.33	2.00
1.25	0.25	1.50
No Charge		
50% Charge		
Full Charge		
NET (£)	VAT (£)	GROSS (£)
15.00	EXE	15.00
40.00	EXE	40.00
65.00	EXE	65.00
N/A		
1.67	0.33	2.00
1.25	0.25	1.50
NET (£)	VAT (£)	GROSS (£)
2.00	OOS	2.00
5.00	OOS	5.00
1.67	0.33	2.00
0.83	0.17	1.00
4.17	0.83	5.00
NET (£)	VAT (£)	GROSS (£)
All forestry products to be sold at current market rates (plus VAT)		
5.00	1.00	6.00
5.40	1.08	6.48
7.00	1.40	8.40
15.40	3.08	18.48
9.50	1.90	11.40
17.50	3.50	21.00
4.30	0.86	5.16
17.00	3.40	20.40
22.00	4.40	26.40
5.75	1.15	6.90
10.25	2.05	12.30

2017/18 Proposed Rates (VAT @ 20%) £		
NET (£)	VAT (£)	GROSS (£)
80.00	EXE	80.00
160.00	EXE	160.00
1.92	0.38	2.30
1.33	0.27	1.60
No Charge		
50% Charge		
Full Charge		
NET (£)	VAT (£)	GROSS (£)
20.00	EXE	20.00
45.00	EXE	45.00
70.00	EXE	70.00
N/A		
1.92	0.38	2.30
1.33	0.27	1.60
NET (£)	VAT (£)	GROSS (£)
2.00	OOS	2.00
5.00	OOS	5.00
1.67	0.33	2.00
0.83	0.17	1.00
4.17	0.83	5.00
NET (£)	VAT (£)	GROSS (£)
All forestry products to be sold at current market rates (plus VAT)		
5.00	1.00	6.00
5.40	1.08	6.48
7.00	1.40	8.40
15.40	3.08	18.48
9.50	1.90	11.40
17.50	3.50	21.00
4.30	0.86	5.16
17.00	3.40	20.40
22.00	4.40	26.40
5.75	1.15	6.90
10.25	2.05	12.30

Officer time

DARTMOOR NATIONAL PARK AUTHORITY

Description of Charges Levied (or Donations suggested)	Unit	FEES			2016/17 Rates (VAT @ 20%) £			2017/18 Proposed Rates (VAT @ 20%) £		
		NET (£)	VAT (£)	GROSS (£)	NET (£)	VAT (£)	GROSS (£)	NET (£)	VAT (£)	GROSS (£)
Guided Walks and Education Walks										
Guided Walks	Adult	5.00	EXE	5.00	5.00	EXE	5.00	5.00	EXE	5.00
	14 years & under	FREE OF CHARGE			FREE OF CHARGE			FREE OF CHARGE		
Children's Activities	Children (accompanying adult free)	4.00	EXE	4.00	4.00	EXE	4.00	4.00	EXE	4.00
Private talks	Higher Uppacott - per group (max 20)	60.00	EXE	60.00	60.00	EXE	60.00	60.00	EXE	60.00
Education Walks	Walks up to 3 hours (per guide = 25 children)	55.00	EXE	55.00	55.00	EXE	55.00	55.00	EXE	55.00
	Walks up to 6 hours (per guide = 25 children)	70.00	EXE	70.00	70.00	EXE	70.00	70.00	EXE	70.00
Ranger Ralph	Annual subscription (per child)	8.00	ZERO	8.00	9.00	ZERO	9.00	9.00	ZERO	9.00
	Events	FREE OF CHARGE			FREE OF CHARGE			FREE OF CHARGE		
Junior Ranger Programme	Annual subscription (per child)	25.00	ZERO	25.00	25.00	ZERO	25.00	25.00	ZERO	25.00
Higher Uppacott	Bespoke Events	Delegated to Director of Conservation and Communities			Delegated to Director of Conservation and Communities			Delegated to Director of Conservation and Communities		
Legal Services										
Public Path Orders:										
Public path orders: Advertisements x 2	Per advert	See Below			See Below			See Below		
Preparing order, all officer time, administration, postage, legal costs, site visits, notices, negotiations with users etc.	Unopposed orders	£900.00 plus advertising costs (plus VAT)			£900.00 plus advertising costs (plus VAT)			£900.00 plus advertising costs (plus VAT)		
	Additional orders linked to above	£350.00 plus advertising costs (plus VAT)			£350.00 plus advertising costs (plus VAT)			£350.00 plus advertising costs (plus VAT)		
	Opposed orders	£1,500 - £2,500 plus advertising costs (plus VAT)			£1,500 - £2,500 plus advertising costs (plus VAT)			£1,500 - £2,500 plus advertising costs (plus VAT)		
	Temporary closures	£550.00 plus advertising costs (plus VAT)			£550.00 plus advertising costs (plus VAT)			£550.00 plus advertising costs (plus VAT)		
	Extending a Temporary closure & submission to Secretary of State	£50 per hour + Advertising costs + VAT (minimum charge £250)			£50 per hour + Advertising costs + VAT (minimum charge £250)			£50 per hour + Advertising costs + VAT (minimum charge £250)		
	Informal Consultations (includes consulting with interested parties, summarising responses and Authority Report)	400	80	480	400	80	480	400	80	480
Legal charges	Per hour	80-140	OOS	80-140	80-140	OOS	80-140	80-140	OOS	80-140
Copy / Inspection of Deeds or Documents (held in secure storage)	Per document	37.50	7.50	45.00	37.50	7.50	45.00	37.50	7.50	45.00
Section 106 agreements	Per hour	£80-£140 per hour (Minimum £160)			£80-£140 per hour (Minimum £160)			£80-£140 per hour (Minimum £160)		
Certification of a document	Per document	4.17	0.83	5.00	4.17	0.83	5.00	4.17	0.83	5.00
Supply data to:	Non Public Body	40.00	8.00	48.00	40.00	8.00	48.00	40.00	8.00	48.00
Environmental Information Regulations										
Disbursement Costs:										
Photocopying - Black and White (charges for sizes over A3 as for plans below)	A4 per side	0.21	0.04	0.25	0.25	0.05	0.30	0.25	0.05	0.30
	A3 per side	0.21	0.04	0.25	0.25	0.05	0.30	0.25	0.05	0.30
Photocopying - Colour (charges for sizes over A3 as for plans below)	A4 per side	0.33	0.07	0.40	0.38	0.08	0.45	0.38	0.08	0.45
	A3 per side	0.33	0.07	0.40	0.38	0.08	0.45	0.38	0.08	0.45
Plan Copying - Colour (subject to copyright)	A4 per side	0.33	0.07	0.40	0.38	0.08	0.45	0.38	0.08	0.45
	A3 per side	0.33	0.07	0.40	0.38	0.08	0.45	0.38	0.08	0.45
	A2 per side	0.63	0.13	0.75	0.67	0.13	0.80	0.67	0.13	0.80
	A1 per side	1.08	0.22	1.30	1.17	0.23	1.40	1.17	0.23	1.40
	A0 per side	2.04	0.41	2.45	2.17	0.43	2.60	2.17	0.43	2.60
Microfilm Copying		As photocopying			As photocopying			As photocopying		
Staff Time:		£25 per hour (pro rata)			£25 per hour (pro rata)			£25 per hour (pro rata)		
For every members of staff or agency staff involved in considering or dealing with a request for information	Search for Information. Identification & location of information. Retrieval of information. Copying of information. Collating & despatching of information.	VAT will only be charged if the information could Be obtained elsewhere			VAT will only be charged if the information could Be obtained elsewhere			VAT will only be charged if the information could Be obtained elsewhere		

DARTMOOR NATIONAL PARK AUTHORITY

Description of Charges Levied (or Donations suggested)	Unit	FEES	2016/17 Rates (VAT @ 20%) £			2017/18 Proposed Rates (VAT @ 20%) £		
			NET (£)	VAT (£)	GROSS (£)	NET (£)	VAT (£)	GROSS (£)
Filming on DNP Land (owned or managed)								
Feature films			From £2,500 plus VAT			From £2,500 plus VAT		
TV Feature / Mini series / Drama			From £500 to £1,500 plus VAT			From £500 to £1,500 plus VAT		
TV Documentary / Children's			From £250 to £1,000 plus VAT			From £250 to £1,000 plus VAT		
Advertising / Promotional			£,1.200 plus VAT			£,1.200 plus VAT		
Commercial Photo Shoot			From £1,000 to £2,000 plus VAT			From £1,000 to £2,000 plus VAT		
National Park staff time			£50 per hour / £300 per day plus VAT			£50 per hour / £300 per day plus VAT		
Aerial Footage (including stock footage)			Price on application			Price on application		
News, current affairs or educational / schools			Free of charge			Free of charge		
Officer support for Filming and / or Event Management								
National Park staff time			£50 per hour / £300 per day plus VAT			£50 per hour / £300 per day plus VAT		
Miscellaneous								
Closure of car parks for filming, large scale or other events (minimum charge)	Low season (1 Oct - 31 March)	Oct -	150.00	30.00	180.00	150.00	30.00	180.00
	High season (1 April - 30 Sept)		300.00	60.00	360.00	300.00	60.00	360.00
Creation of maps for external bodies (GIS)	Fixed cost based on half day		41.67	8.33	50.00	41.67	8.33	50.00
	Hourly rate above half day		16.67	3.33	20.00	16.67	3.33	20.00
Gateway Repair	Per Gateway (per hour - minimum 2hrs)		45.00	9.00	54.00	45.00	9.00	54.00
	Drilling/Gluing per fixing		20.00	4.00	24.00	20.00	4.00	24.00
	Fittings		6.00	1.20	7.20	6.00	1.20	7.20
Gateposts	Repair per post - or individually priced		75.00	15.00	90.00	75.00	15.00	90.00
	Replacement - plus cost of commercially sourced post		75.00	15.00	90.00	75.00	15.00	90.00
Dartmoor Hill Farm Project Membership Scheme					50.00	10.00	60.00	

DARTMOOR NATIONAL PARK AUTHORITY

6 January 2017

**APPLICATION FOR THE DIVERSION OF FOOTPATH 12 (BRIDFORD) AND
BRIDLEWAY 31 (BRIDFORD) AT BURNICOMBE FARM, BRIDFORD**Report of the Head of Recreation, Access & Estates**Recommendation: That no Order is made****1 Introduction**

- 1.1 In January 2016 an application was received from Mr Trevelyan Evans, the owner of Burnicombe Farm, Bridford requesting that the Authority make an Order under Section 119 of the Highways Act 1980 to divert part of Footpath 12 (Bridford) and Bridleway 31 (Bridford).
- 1.2 The application stems from a desire by Mr Evans to divert the public rights of way so that they do not pass close to the farmhouse and farmyard at Burnicombe.
- 1.3 The Authority is bound to consider each proposed diversion separately. This means that it is necessary to give separate consideration as to whether to make a Diversion Order in respect of (a) the footpath; (b) the bridleway, or (c) both.

2 S.119 Highways Act 1980

- 2.1 Section 119(1) of the Highways Act 1980 gives the Authority the discretion to make a Diversion Order, diverting a public right of way, if it appears to the Authority to be expedient to do so in the interests of (a) the public, or (b) of the owner, lessee or occupier of the land crossed by the right of way.
- 2.2 The Order making process is in two stages. First an Order must be made and published to allow the public and interest groups an opportunity to consider the proposed diversion. The second stage of the process is determined by whether or not any objection is made to the proposed diversion, and not withdrawn.
- 2.3 Where an objection to the making of an Order is made and not withdrawn, the Authority is unable to confirm the Order and it must either be referred to the Secretary of State for consideration of confirmation, or allowed to lapse. Cases referred to the Secretary of State will be determined by a planning inspector from the PINS rights of way team by written representations, an informal hearing or a public inquiry process
- 2.4 In considering whether to confirm an Order, the Inspector appointed by the Secretary of State must have regard to whether the path is "*substantially less convenient*" to the public as a consequence of the diversion and whether it is expedient to confirm the Order considering the effect that the diversion would have on the enjoyment of the path or way as a whole.

- 2.5 Where there are no objections to the Order, or any objections are later withdrawn, the Authority can determine whether to confirm the Order.

3 The Reasons for the Proposed Diversion

- 3.1 Mr Evans proposes to realign the public rights of way network at Burnicombe Farm to improve safety for users, reduce potential conflict with farm vehicles, as well as improve security and privacy for the owners.
- 3.2 In officers' view this application should be treated as being made in the interests of the landowner. The application has not been brought forward by the public, nor does it appear to be principally motivated by a desire to improve routes in the interests of the public.

4 Footpath 12 (Bridford)

- 4.1 The existing route of the footpath, as recorded on the Devon County Council Definitive Map of public rights of way is shown on the plan as a bold solid black line between points A-B and H-G.
- 4.2 Commencing from point A, the footpath proceeds in a generally easterly direction along a track to point B, where it meets and joins Bridleway 31 (Bridford). Footpath 12 (Bridford) then leaves Bridleway 31 (Bridford) at point H and continues to point G.
- 4.3 The owner proposes diverting the footpath to a new route shown as a broken line between points A-C-D-G on the plan.
- 4.4 Commencing from point A, the new route would continue through a field in a generally south-easterly direction to point C and then follow a track to point D before re-joining the footpath at point G. The width of the new route is proposed to be 2 metres. It is proposed to erect two field-gates on the new route, at points A and C.

5 Bridleway 31 (Bridford)

- 5.1 The existing bridleway is recorded on the Devon County Council Definitive Map of public rights of way, and shown on the plan as a bold solid line between points F-B-H-C-E.
- 5.2 The owner proposes diverting the bridleway to a new route which is shown as the broken line between points F-A-E on the plan.
- 5.3 Commencing from point F, the new route would continue through a field in a generally southerly direction to point A where it would connect with Footpath 12 (Bridford). The bridleway would then follow an existing track in a southerly direction to point E where it would connect with the current route of the existing bridleway. The width of the new bridleway is proposed to be 3 metres.

6 Accessibility and Convenience

- 6.1 The terrain in this area is steep in places and the existing routes are challenging in places. Some parts of the Bridleway are quite steep and the tarmac surface may cause difficulties for some horse riders. However, the route is well established

and there have been no specific complaints from horse riders or other users about the current surface or ease of use.

- 6.2 In officers' view the proposed new route for the Bridleway would represent a small improvement for horse riders in comparison to the current route. The surface is more forgiving and the gradient generally less steep. The section from A-E will be over an existing track which has ample width, a good surface and a steady gradient. The total length of the Bridleway will be slightly reduced (the existing route F-B-H-C-E is 287 metres while the new route F-A-E is 213 metres).
- 6.3 The position for walkers using the Bridleway is not so clear cut, however. A person walking from Footpath 12 in the east and arriving at point H currently has three choices:
- turn north through B & F on Bridleway 31 (north)
 - turn south through E on Bridleway 31 (south)
 - continue west through B & A on Footpath 12 (west)
- 6.4 The proposed diversion would mean that these choices would no longer be available. The only public right of way would be the new route from G to D to C to A. At point A the walker could then continue west on Footpath 12, turn north towards F on the new Bridleway 31(north), or turn south towards point E on the new Bridleway 31 (south).
- 6.5 The new route west via G-D-C-A to Footpath 12 would be 161 metres. This is broadly comparable in length with the 146 metres of the current G-H-B-A.
- 6.6 The new route north via G-D-C-A-F would be 227 metres which is a small increase over the current 182 metres G-H-B-F.
- 6.7 However, the proposed route south G-D-C-A-E would be 309 metres compared with the current 124 metres (G-H-C-E) and would entail "doubling back" on the section C to A to E. Comparison of the current direct route C to E (80 metres) to the proposed route C-A-E (279 metres) shows that the new route is clearly longer and likely to be regarded as less convenient.
- 6.8 While an increase of 200 – 300 metres in the length of a public right of way may seem of little consequence, analysis of decisions of Inspectors in dealing with confirmation hearings and public inquiries on public path Diversion Orders suggests that any increase in length should be avoided and that if a Diversion Order is to have a reasonable prospect of confirmation, any increase in length – even if just a few metres - must have clear justification and demonstrable public benefit.

7 Informal Consultations

- 7.1 The British Horse Society, Devon County Council public rights of way team and the Ramblers Association have been asked for their informal views on the proposals.
- 7.2 The British Horse Society national officer raised no particular concerns, provided that the surfaces of the routes were similar and that there would be no new gates on the routes. The local access officer stated that she was not familiar with the routes, but having requested feedback from users in the area raised no objection. She did note, however, difficulties over a number of years in securing the owner's support in proper

maintenance of the routes (eg cutting back vegetation) and commented that weddings appear to be the principal activity at Burnicombe, with little risk of danger from farm machinery.

- 7.3 The Ramblers Association local access officer walked the routes before replying. The Ramblers Association have indicated that they do not support the application and may be minded to object to any Order. It is stated that the diversion will not aid security and privacy as the routes are still in close proximity to the house and outbuildings. It is not accepted that there is any genuine risk of conflict between users and farm vehicles as there was no evidence that the farm is a working farm using machinery. It is stated that the proposed bridleway A-F is of steep gradient and therefore substantially less convenient to the public. Concerns are also raised that the proposed cross-field footpath risks conflict with livestock, whereas the current route A-B does not.

8 Accommodation Works

- 8.1 The owner has advised that historically there were two gates in the farmyard, one on the bridleway and one on the footpath. He states that these gates are currently not in use. He further states that the diversion of the bridleway does not require any new gates and indeed will have the effect of removing one gate from the route. Although the proposed diversion of the footpath requires two new gates, the owner states that the overall impact is neutral because it will avoid one gate together with the site of the gate not currently in use.
- 8.2 Officers are cautious about getting drawn into arguments about unused gates which may or may not have been lawfully placed on the public right of way network. Any proposal should avoid any increase in obstructions such as gates and stiles, and should follow the Authority's "*least restrictive*" policy "*gaps gates stiles*" which promotes ease of use by seeking gaps in preference to gates, and gates in preference to stiles.

9 Financial Implications

- 9.1 If objections are received, the Order will be referred back to Members for a decision whether to refer the opposed order to the Secretary of State for determination, by way of written representation, a hearing or public inquiry.
- 9.2 If the Authority decided to take an opposed Order for confirmation, the costs would primarily be the officer time associated with preparing for an inquiry or hearing and for legal advice and representation. There would be no realistic prospect of recovering these costs, even if successful.
- 9.3 If unsuccessful, the Authority should only be at risk of an order to pay the owners or objectors costs if it was found to have acted unreasonably.

10 Equality and Sustainability Impact Assessment

- 10.1 The Authority works to the "least restrictive principle" and the new route will be maintained as "easy to use". An Equality and Sustainability Impact Assessment has been completed, which did not show any adverse impacts associated with the proposed new routes.

11 Conclusion

11.1 There are clearly some factors in favour of the proposed diversions, particularly as regards the Bridleway. However, in officers' view these are outweighed by negative factors, which tip the balance against the making of an Order:

- the cross-field footpath A-C is not as convenient as the current route A-B-H and without proper management of vegetation and stock could easily become "*substantially less convenient*" for users.
- The surface of the route A-B-H is preferable to the cross-field route A-C
- While the proposed diversions would not add significantly to the length of the routes for most users, for the walker travelling from E to G the extinguishment of the public right of way over section E-H would mean a frustrating "doubling back" on the new route E-A-C-D-G and add more than 200 metres to the length of the route.

11.2 The Authority is bound to give proper weight to the reasons set out by the owner for requesting the diversions. However, these reasons should not be regarded as overriding. When considering the suitability of the proposed new route(s) particular regard should be had to maintaining a public rights of way system which is convenient and easy to use by the public.

11.3 Taking all of these considerations into account, officers do not believe that it is expedient to make an Order to divert either Bridleway 31 or Footpath 12, as requested by the owner.

ANDREW WATSON

Burnicombe proposed diversions

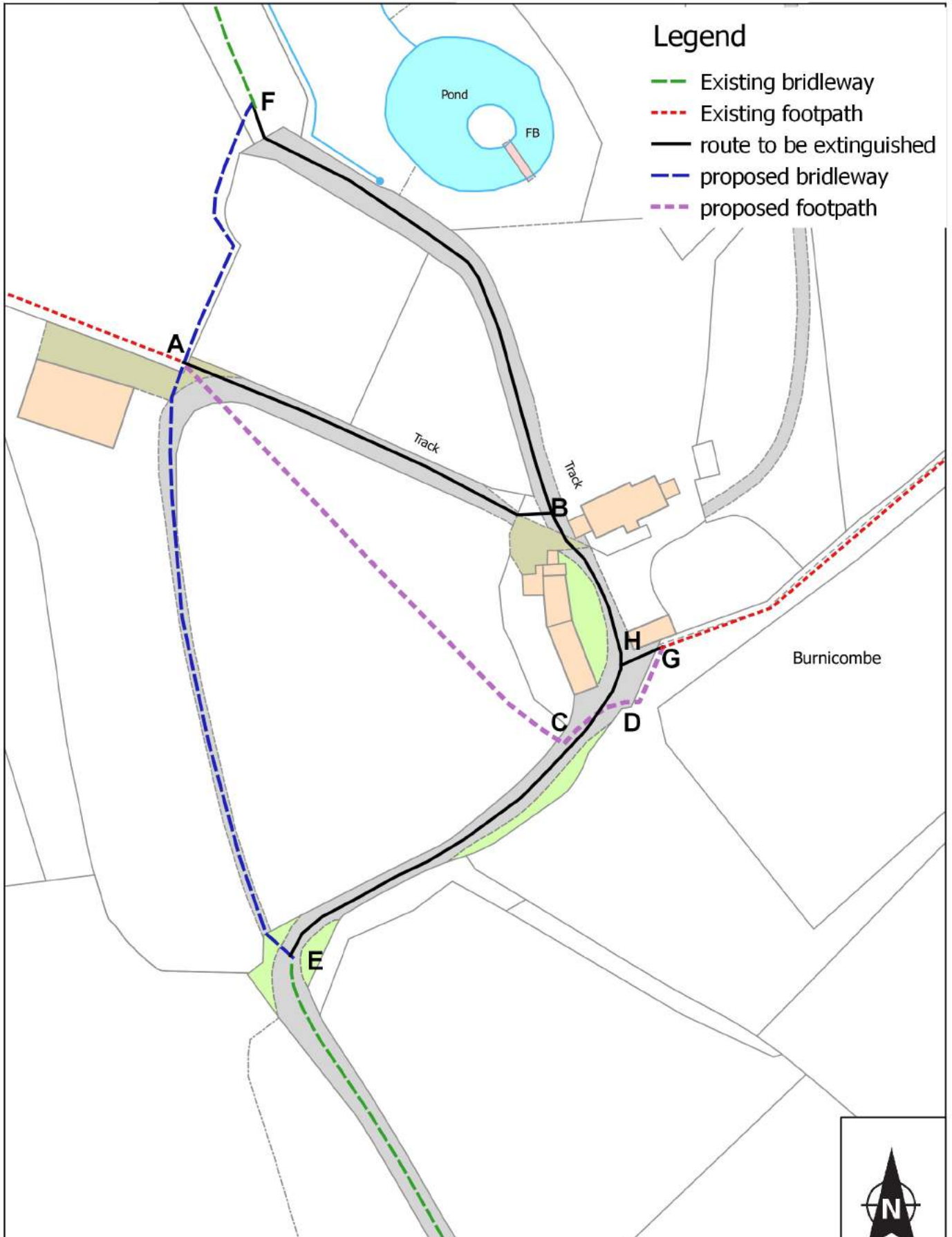


Scale 1:1,250

Compiled by sbishop on 9/3/2016

Legend

- Existing bridleway
- Existing footpath
- route to be extinguished
- proposed bridleway
- proposed footpath



DARTMOOR NATIONAL PARK AUTHORITY

6 January 2017

**MOOR THAN MEETS THE EYE (MTMTE) LANDSCAPE PARTNERSHIP SCHEME
YEAR 2 PROGRESS REPORT**

Report of the *Moor than meets the eye* Scheme Manager

Recommendation: That Members:
(i) note progress to date; and
(ii) note that a six month report will be presented at 26 May 2017 Audit and Governance Committee and end of year report to Authority in January 2018

1 Background

- 1.1 The Heritage Lottery Fund (HLF) granted Permission to Start on 18 August 2014 following the *Moor than meets the eye (MTMTE)* Landscape Partnership Scheme's (the Scheme) successful Round 2 application to the HLF Landscape Partnership Programme grant fund. This triggered the transition from the 'Development' to the 'Delivery' Stage.
- 1.2 There are 34 co-ordinated projects within the scheme. Each project has a partner who is responsible for delivering the project (there are 13 partners in total). As lead partner Dartmoor National Park Authority (DNPA) is responsible for the general administrative, financial and management functions of the scheme. These include:
- overall monitoring of actions and projects undertaken in the delivery of the Scheme
 - responsibility for completing and submitting grant claims to HLF on behalf of the Projects within the Scheme
 - taking receipt of grant claim monies from HLF
 - making payments to Project Partners
 - retaining core documents and records relating to the Scheme for audit and governance purposes.
- 1.3 Representatives from the 13 partners form the Landscape Partnership Board (the Board) and provide strategic oversight and direction for the Scheme and the *MTMTE* Staff Team.
- 1.4 The Projects vary in duration but all must be delivered by 17 August 2019 (five years after the Permission to Start).

- 1.5 HLF has granted up to £1.9m towards the Scheme's total budget of £3,843,182 giving an Intervention Rate of 49.4%. The remaining funding comes from the *MTMTE* Partners.
- 1.6 The *MTMTE* Staff Team administers the scheme for DNPA and the Landscape Partnership as a whole.

2 Update on the Delivery Stage of the Scheme

- 2.1 The Scheme's delivery is split into quarters over the five year delivery window, starting September 2014 (including the short period from the 18 August 2014 Permission to Start date). The 34 Projects are scheduled within this five year window and the Scheme is in Year 3 Quarter 1 (Y3Q1 - ending 30 November 2016) at the time of writing this report.
- 2.2 Generally, the Projects and Scheme overall is starting to gather momentum as we get further into their life. It's been reassuring to start to see wider engagement and recognition of the Scheme in the community. However, we are still significantly behind the forecast position submitted at the bid stage, and against the updated forecast at the start of Year 2 in terms of progress and spend.
- 2.3 A summary of the Projects' progress and Red/Amber/Green (RAG) status against each key project performance measure can be seen in Appendix 1. This gives a snapshot of the Projects and the Scheme overall at the end of August 2016 (Y2Q4). This will be updated after the Y3Q1 reporting from Project Leads due by 7 December 2016.
- 2.4 Unfortunately, two Projects have been formally withdrawn from delivery: PB8 – Pony Herd Identification and PD3 – East Shallowford Trust. A further three are being significantly re-scoped following challenges in their delivery: PA1 – Moorland Birds, PC8 – Postbridge Visitor Centre and PD1 – Dartmoor Diploma. These are discussed further in section 5.
- 2.5 At the end of Y2Q4, the Scheme had spent £1.391m. This is £1.131m (45%) behind the £2.522m forecast in the bid and £522k behind the updated forecast for Y2. Approximately 40% of these underspends is due to later delivery of PC5 – Wray Valley Trail, led by Devon County Council (DCC). This is discussed further in section 3.10.
- 2.6 Project Leads are asked to update their forecasts as part of every quarterly reporting cycle. This is particularly important at the start of the new Scheme year so that we can start on a robust footing to track progress against. Hopefully this will be submitted for all Projects in the Y3Q1 reporting period due by 7 December 2016.
- 2.7 We continue to struggle with gaining prompt, realistic and accurate reporting submissions from some Project Leads despite streamlining the reporting process and having targeted 1:1 discussions. This is hampering effective,

efficient and pro-active Scheme management overall. This is further discussed in section 4.

2.8 Despite slower than expected progress overall, many of the Projects are delivering significant tangible outputs and experiences, including:

- *PA4 - Discovering the nature of the Bovey Valley:*
 - completion of the Barbastelle Bat project's main research phase into dispersal patterns across 100 hectares of the Bovey Valley
 - woodland restoration in Pullabrook Wood
 - improved car parking on Trendlebere Down.
- *PA5 - Unveiling the heritage of the high moor:*
 - Rippon Tor premier archaeological survey completed and results are now available to view on the Historic Environment Record
 - Archaeology guides published on Fernworthy and Whitehorse Hill
 - six Scheduled Ancient Monuments have been removed from the Heritage at Risk Register
 - confirmed dating of Sittaford stone circle to the early Bronze Age period and volunteer walkover surveys of the surrounding area
 - DNPA supervised archaeological volunteer digs at Sittaford Tor and Hangingstone Hill with reports to follow.
- *PA6 - Higher Uppacott:*
 - Scantile slate outshot re-roofing, thatching, windows, ceilings, hot-lime mortaring and internal works are complete representing a step-change in the building fabric
 - Outline site interpretation strategy prepared.
- *PA7 - Ponies, Pounds and Driftways:*
 - Repairs to Poundsgate pound and Bel Tor driftway complete.
- *PA8 - Ancient Boundaries/Modern Farming:*
 - 385m stone walling, gateways and access works complete on five sites.
- *PA9 - Hameldown bomber:*
 - completion of the archaeological survey as part of the investigation into the WWII Hampden Bomber crash on Hameldown, along with a number of talks and public events which have been well attended.
- *PB2 - Parishscapes:*
 - 11 of our 14 parishes are either developing or delivering heritage projects in their communities, supported by our Community Heritage Officer
 - The diverse range of Projects include tithe map conservation, research into key industries of the medieval period, an artistic response to the Templer Way granite tramway, partnership working on Emsworthy Mire nature reserve, research into the Life in the

manor of Doccombe and proposals to re-carve Buckland Beacon's Ten Commandment Stones.

- *PB3 - Moor Medieval:*
 - established a core volunteer study group/pool of knowledge, lending library, fieldtrip programme, research sub-groups and themes formed
 - Archaeological reports on the Phase 1 and 2 digs at North Hall Manor, Widecombe and completion of the Phase 3 community archaeological dig.
- *PB4 - Engaging with the nature of the Bovey Valley:*
 - Bat study and volunteering group established
 - significant areas of open space created for the benefit of lichens and butterflies.
- *PB6 - Managing Volunteers:*
 - Training courses developed and delivered to upskill volunteers in QGIS, LiDAR and Palaeography to support their research work across other *MTMTE* Projects and their wider interests.
- *PB7 - In the footsteps of the Victorians:*
 - Volunteer research group established
 - Advanced planning for an art and tourism inspired exhibition at RAMM titled "Dartmoor – A Wild & Wondrous Region". This will take place between December 2017 and April 2018. It will be the first major exhibition to examine how artists have portrayed Dartmoor in this period.
- *PB9 - Moor Boots:*
 - 39 awards have been made, exceeding the first year target and expected to exceed year 2 targets.
- *PC1 - Dartmoor Story:*
 - Web architecture input and content for the Dartmoor Story webpages developed
 - Organised and ran large-scale events in 2016 including a Wildlife Festival at Yarner Wood, 'Dartmoor through the Ages' event at Postbridge this summer and the River of Life Lantern Walk alongside the Bovey Valley - attracting over 1,000 people to get engaged with Dartmoor's built, natural and cultural heritage. We also supported DNPA's Meldon Wildlife Festival.
- *PC7 - Fernworthy Reservoir Improved Access:*
 - Physical works completed on three access routes around the reservoir.
- *PD2 - EcoSkills:*
 - nine trainees have been based in the East Dartmoor (Yarner Wood) National Nature Reserve over the past two years. Three have now

gained employment helped by the skills and experience gained on placement.

- 2.9 Our main 'summer of wildlife' events programme delivered a range of activities for all audiences. Whilst predominantly based around East Dartmoor National Nature Reserve at Yarner Wood, a wider outreach programme included Wildlife Wednesdays at the National Park visitor centres and Okehampton by supporting the Meldon Wildlife Festival.
- 2.10 Over 3,000 people have been involved in approximately 80 *MTMTE* events so far. We also supported the Dartmoor Walking Festival by organising walks for the Moorland Guides.
- 2.11 Communicating the work of the Partnership and its Projects continues to be a challenge and we were thrilled to have had some success with volunteering support over the summer and on longer-term placements with the team.
- 2.12 Our new Community Stakeholders' Group (CSG) was formally constituted this year and comprises 10 representatives from a range of local, community and interest groups. Members have been receiving weekly updates from the Scheme Manager to help raise their awareness of Project progress and the Scheme overall. Some members also attended a training day to help brief them on some of our projects and see first-hand what's being achieved in, and by, the communities. There are still five places available on the CSG. The CSG is discussing ways they can engage with our *MTMTE* parish communities at a local level to help communicate our work and receive feedback.
- 2.13 Our social media presence continues to grow slowly as more and more Projects, events and activities are happening. Our Twitter has 352 followers with our tweets being seen over 11,000 times/month on average over the last three months. One of the challenges we face is getting our message out there and increasing our exposure and recognition of Projects in the community. Hopefully this will be helped with further pro-active engagement across the Scheme, our Projects, by the CSG and communications volunteers across a range of channels.
- 2.14 Some of the Scheme's Projects have also featured in regional press and the Dartmoor press with, for example, the archaeological excavations at North Hall Manor, partnership working with Devon Wildlife Trust at Emsworthy Mire, archaeological excavations on Hangingstone Hill and coverage of our Ponies Pounds and Driftways. The winter Dartmoor Magazine edition also has a *MTMTE* feature highlighting some of our work.
- 2.15 Targeted and general open volunteer recruitment has seen the Scheme's volunteer resource pool grow to 99. We have been very lucky to engage with so many willing volunteers to help us deliver our projects and we hope that they also benefit from the support, training and opportunities we give them. The Scheme has a £114k target for Volunteering input (equivalent to 2,280 'unskilled' days). We have already exceeded this target; our volunteers have

already kindly given: 1,297 'Unskilled', 313 'Skilled' and 22 'Professional' days, equivalent to almost £120k in contributions.

3 Financial implications

- 3.1 As the Lead Partner and Accountable Body, DNPA is exposed to significant risk in managing the Scheme and its Common Fund cashflow position. The current forecast position is shown in Appendix 2.
- 3.2 DNPA is committed to a £200k contribution to the Scheme's Common Fund. This is match funding for the Higher Uppacott and Postbridge Visitor Centre Projects.
- 3.3 At the end of the first year, the Scheme was £900k behind the bid forecast, as reported to Authority this time last year. Feedback from HLF suggested that this was typical of the majority of Landscape Partnership Schemes at the start of their Delivery Stage.
- 3.4 The Scheme's expenditure to the end of Y2Q4 is £1.391m compared to the bid forecast of £2.522m (-45%). We are also £522k behind our re-forecasted position at the start of Y2. This continues to highlight the need for some of our Projects to accelerate their delivery in the remaining three years in order to drawdown the Scheme's remaining HLF funding of approximately £1.21m.
- 3.5 In addition to accelerating the delivery, we continue to ask all project leads to update their forecast spend profile to reflect their actual and planned progress so that the interim budget monitoring position is clear, realistic and accurate. This impacts the Scheme's forecast cashflow position and ability to pro-actively manage delivery, particularly as more project change continues to be encountered.
- 3.6 Over the summer, we listened to feedback from some Project Leads and tried to simplify and streamline the quarterly reporting process and forms to make this process easier. The limited feedback received has been positive. The Scheme Manager has also continued to meet Project Leads focussing on projects with the biggest concerns either in terms of general progress, schedule, and/or spend.
- 3.7 Despite this, there are still some gaps in information. This puts strain on the MTMTE team and its ability to meet HLF deadlines. These echo concerns previously reported to Authority and Audit & Governance committees.
- 3.8 The combination of limited Project updates and/or inaccurate Project spend forecasting means we are currently unable to establish an accurate baseline against which to monitor progress at the start of Y3. Project Leads have again been tasked with updating this as part of their Y3Q1 reporting due by 7 December 2016.
- 3.9 The Scheme's actual cashflow position is a function of the quarterly HLF payments received and onward payments to Project Lead Organisations who have made a claim in that quarter. This net position is influenced by the mix

of Projects claiming in that quarter and their respective Intervention Rates. Projects range from those fully funded by HLF/the Scheme to those whom effectively generate the equivalent match funding for every pound spent. This is illustrated by the 'Balance - in period' chart in Appendix 2. The current forecast shows that the Common Fund will generally be paying out more than it receives until Scheme completion.

- 3.10 The cumulative effect on the Common Fund's balance is also shown in Appendix 2 and does not generate a cashflow issue until Year 4. This was explained in the Authority report last December (HLF hold the final 10% of payment until the scheme is satisfactorily closed) and an allocation of £300,000 has been made in DNPA reserves to cover this shortfall. This is in addition to DNPA's £200k contribution being available to be drawn down against from the start to help manage the Common Fund's cashflow position. This is particularly key given the delayed delivery of DCC's PC5 – Wray Valley Trail Project as this was originally forecast to have generated £831k of HLF match funding into the Common Fund by June 2015 and be completed by November 2016. The trail still has £456k to contribute with £314k of this expected in the next Y3Q1 reporting period. The later this Project delivers, the more pressure on our cashflow; but we keep in contact with DCC as lead body.
- 3.11 While the charts in Appendix 2 illustrate a cashflow position, in reality this is only as accurate as the information provided.
- 3.12 The Board and DNPA has made it clear that ongoing reporting delays and inaccuracies may result in either delayed or no payments for that quarter to Project Lead Organisations. This is obviously a situation we are striving to avoid but need all of the Scheme's Partners to fulfil their obligations. The Scheme Manager will be reporting to Board in January 2017 about the level of information and confidence in Project reporting received in Y3Q1.
- 3.13 The Scheme Manager and Head of Business Support continue to meet quarterly to review progress and the forecast position.

4 Scheme and Project management

- 4.1 One of the key challenges in managing the Scheme is being able to coordinate messages to, and obtain and collate Project-level information in a consistent fashion from a diverse range of Project Leads; all from varying types and levels of organisations through to volunteers and private individuals of varying backgrounds, experience and interests.
- 4.2 Whilst some of our Project Leads are very pro-active and reliably supply prompt and accurate information every quarter, this requires a step-change for some. This is something which the *MTMTE* Team will continue to assist with.
- 4.3 The Board, DNPA as Lead Partner and *MTMTE* Team continues to impress the importance of this to all our Project Leads and Organisations. As a last

resort, the Board has considered whether this will be discussed again at the Board meeting in January; quarterly claims payments should be withheld if reporting does not improve.

5 Significant Project changes

- 5.1 Two Projects have been withdrawn from the Scheme: PB8 – Pony Herd Identification Project and PD3 – East Shallowford Rural Skills.
- 5.2 PB8 – Pony Herd Identification Project: the Project Lead has decided to deliver this Project privately outside of the Scheme. Ideas have been sought from the Dartmoor Pony Action Group about a replacement Project.
- 5.3 PD3 – East Shallowford Trust Rural Skills: the Trust has scaled back their site redevelopment proposals and the resultant infrastructure no longer supports delivering the scope of the original project. The Trust has decided to withdraw from the Scheme in the interim. We intend to utilise this Project's funding to help deliver a broader 'skills and learning' programme as part of the re-scoped PD1 – Dartmoor Diploma (see section 5.4) and alongside PD2 – EcoSkills Projects.
- 5.4 Three Projects have also encountered major challenges in their delivery over this last year: PA1 – Moorland Birds, PC8 – Postbridge Visitor Centre and PD1 – Dartmoor Diploma.
- 5.5 PA1 – Moorland Birds: the Project's main focus was on the Red Backed Shrike which failed to return by the 2016 breeding season. This was the major and known risk. RSPB has since been trying to re-scope the Project and draw in other funding partners to enable a larger, Dartmoor-wide advisor led project focused on Moorland Birds, with opportunities for volunteer and public engagement. An updated proposal is due to the January Board.
- 5.6 PC8 – Postbridge Visitor Centre: Members are aware of the delays with this project and we are working with the Duchy of Cornwall to develop a new solution which still delivers the outcomes. HLF is aware of the delay with this project and have been offering formal advice through our quarterly monitoring meetings.
- 5.7 PD1 – Dartmoor Diploma: It has proved difficult to recruit an external training co-ordinator to develop this proposal so a revised plan has now been developed. HLF approved this plan on 11 November 2016 and it will be implemented from January 2017 subject to other match funding currently being sought.

6 Risk

- 6.1 Members will recall the new Quantified Risk Register (QRR) approach to risk management noted at the 4 December 2015 Authority meeting (report NPA-15-039). This is the typical model used to develop and deliver Government/Local Authority projects.

6.2 The QRR is a live document throughout the course of the Scheme and is influenced by the Projects' individual risks. These risks will either be realised, part-realised, or not occur as the Projects progress and eventually disappear as the Projects and Scheme complete.

6.3 The Scheme's Top 10 risks by notional cash value impact are:

ID	Risk
1	Unsecured funding (funding contributions which are unsecured at this stage due to outstanding bids/tickets sales/course fees)
2	Funding shortfall
3	Inaccurate budgeting/forecast spend profile
4	Risk provision (lack of)
5	Project re-scoping impact on budget/funding
6	Loss of <i>MTMTE</i> team staff
7	Project pro-forma inconsistencies at bid stage – impact on budget/funding/outturn costs
8	Cashflow shortfall
9	Loss of stakeholder support
10	Effects of the economy and budgetary impact on Partners' continued Scheme participation

6.4 The majority of these risks impact in monetary terms if they are realised and some are functions of, or compounded by, others.

6.5 The QRR currently totals £270k (7% of the £3.843m Scheme budget). The Scheme Manager and Board are actively monitoring these risks to ensure that as far as possible they are managed appropriately to minimise any cost to the Scheme.

6.6 Members will be informed of changes to the QRR through 6 alternate monthly reports to A&G and the annual report to Authority. HLF is kept informed through quarterly reporting and monitoring meetings.

7 Lessons learnt

7.1 A number of lessons have been learnt in moving from the Development to Delivery Stage. Much of this continues to revolve around changing mindsets from 'ideas and aspirations' to actually 'delivering the projects to plan' and ensuring re-planning is completed when difficulties and delays are encountered. The Landscape Partnership Board is keen to learn as we progress and we will report key successes and issues to Audit and Governance Committee.

8 Equality and Sustainability Impact Assessment

- 8.1 The projects being delivered were selected to improve access to and understanding of the *MTMTE* (and wider Dartmoor) area by all sectors of society; support local communities and businesses; and deliver a range of environmental benefits.

MARK ALLOTT

Background papers: NPA/15/039
 NPA/AG/16/015
 NP/AG/16/017

Attachments Appendix 1 – Project Status Summary
Appendix 2 - Cashflow

20170106 MA – MTMTE Yr 2 Progress Report

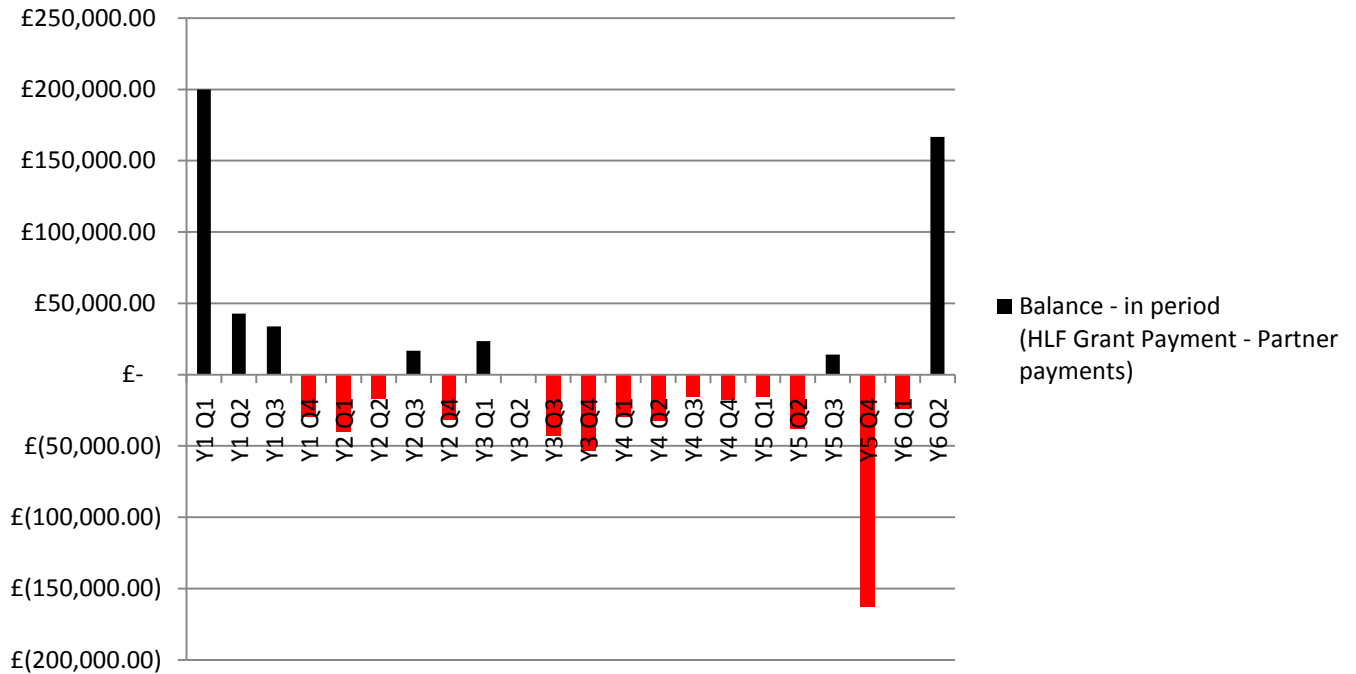
**MTMTE - Landscape Partnership Scheme
Project Status and Staff Links**

		Project Performance - Status (RAG)										
		Budget	Cost (£ to quarter end)	Overall	Schedule (Timescale)	Quality	Cost position	Scope	Benefits	Risk		
PA1	Moorland Birds	£ 89,296.00	£ 33,767.70	R	R	R	R	R	R	R		
PA2	Haymeadows	£ 9,000.00	£ 8,158.59	A	R	G	A	G	G	A		
PA3	Natural Connections	£ 9,000.00	£ 8,471.90	A	R	G	A	G	G	A		
PA4	Discovering the Nature of the Bovey Valley	£ 266,445.00	£ 122,489.48	G	G	G	R	G	G	G		
PA5	Unveiling the heritage of the High Moor and Forests	£ 79,000.00	£ 17,695.51	G	G	G	A	G	G	G		
PA6	Higher Uppacott	£ 153,250.00	£ 69,974.00	A	R	R	R	A	G	A		
PA7	Ponies, Pounds and Driftways	£ 34,000.00	£ 4,650.00	A	A	G	G	G	G	G		
PA8	Ancient Boundaries, Modern Farming	£ 100,000.00	£ 24,672.00	G	A	G	G	A	G	A		
PA9	Hameldown WWII Bomber Crash Archaeological Survey	£ 2,300.00	£ 1,829.00	COMPLETE								
PROGRAMME A TOTAL:		£ 742,291.00	£ 291,708.18									
PB1	Bellever and Postbridge Trails	£ 124,400.00	£ 7,872.00	R	R	G	R	A	G	A		
PB2	Parishscapes	£ 175,386.25	£ 43,695.99	G	G	G	G	G	G	G		
PB3	Moor Medieval	£ 25,000.00	£ 9,666.55	A	A	G	A	A	A	A		
PB4	Engaging with the Nature of the Bovey Valley	£ 156,003.00	£ 56,212.18	G	G	G	R	G	G	G		
PB5	Welcome to Widecombe	£ 49,429.88	£ -	G	A	G	G	G	G	A		
PB6	Managing Volunteers	£ 20,000.00	£ 1,135.43	A	A	G	R	A	G	G		
PB7	In the Footsteps of the Victorians	£ 102,087.00	£ 6,557.48	G	G	G	A	G	G	G		
PB8	Pony Herd Identification Project	£ 6,768.00	£ -	R	R	R	R	R	R	R		
PB9	Moor Boots	£ 20,000.00	£ 7,677.22	G	G	G	G	G	G	G		
PB10	Whitehorse Community Play	£ 14,350.00	£ 12,385.00	G	G	G	G	G	G	G		
PROGRAMME B TOTAL:		£ 693,424.13	£ 145,201.85									
PC1	Discovering the Dartmoor Story	£ 177,986.00	£ 35,554.04	G	A	G	G	G	G	G		
PC4	Brimpts Tin Trail	£ 12,300.00	£ 7,636.20	G	A	G	G	G	G	A		
PC5	Wray Valley Trail	£ 845,000.00	£ 388,583.13	A	G	G	A	G	G	A		
PC6	Heritage Trails	£ 9,900.00	£ 9,479.90	A	A	G	G	G	G	A		
PC7	Fernworthy Reservoir Improved Access	£ 120,846.00	£ 120,846.00	A	A	G	R	G	G	G		
PC8	Postbridge Visitor Centre	£ 184,920.00	£ 6,160.00	R	A	A	R	R	A	A		
PROGRAMME C TOTAL:		£ 1,350,952.00	£ 568,259.27									
PD1	Dartmoor Diploma	£ 150,000.00	£ -	A	R	G	A	A	G	A		
PD2	EcoSkills	£ 199,500.00	£ 142,479.33	A	G	G	R	G	G	G		
PD3	East Shallowford Trust	£ 30,000.00	£ -	R	R	R	R	R	R	R		
PROGRAMME D TOTAL:		£ 379,500.00	£ 142,479.33									
PE1	Staff Team	£ 631,177.28	£ 231,006.06	G			A	G		A		
PE2	HERO and GI Staff for PC6	£ 11,338.00	£ 6,307.02	G			G	G		G		
PE3	Transport and Subsistence	£ 5,000.00	£ 5,038.46	R			R	G		R		
PE4	Training	£ 3,000.00	£ 1,122.95	G	G	G	G	G	G	G		
PE5	Monitoring and Evaluation	£ 20,000.00	£ 2,862.90	G	G	G	G	G	G	G		
PE6	Moor than meets the eye Website	£ 6,500.00	£ 5,721.37	COMPLETE								
PE7	Unbudgeted items	£ -	£ 18,613.45	R	R	R	R	R	R	R		
PROGRAMME E TOTAL:		£ 677,015.28	£ 252,058.76									

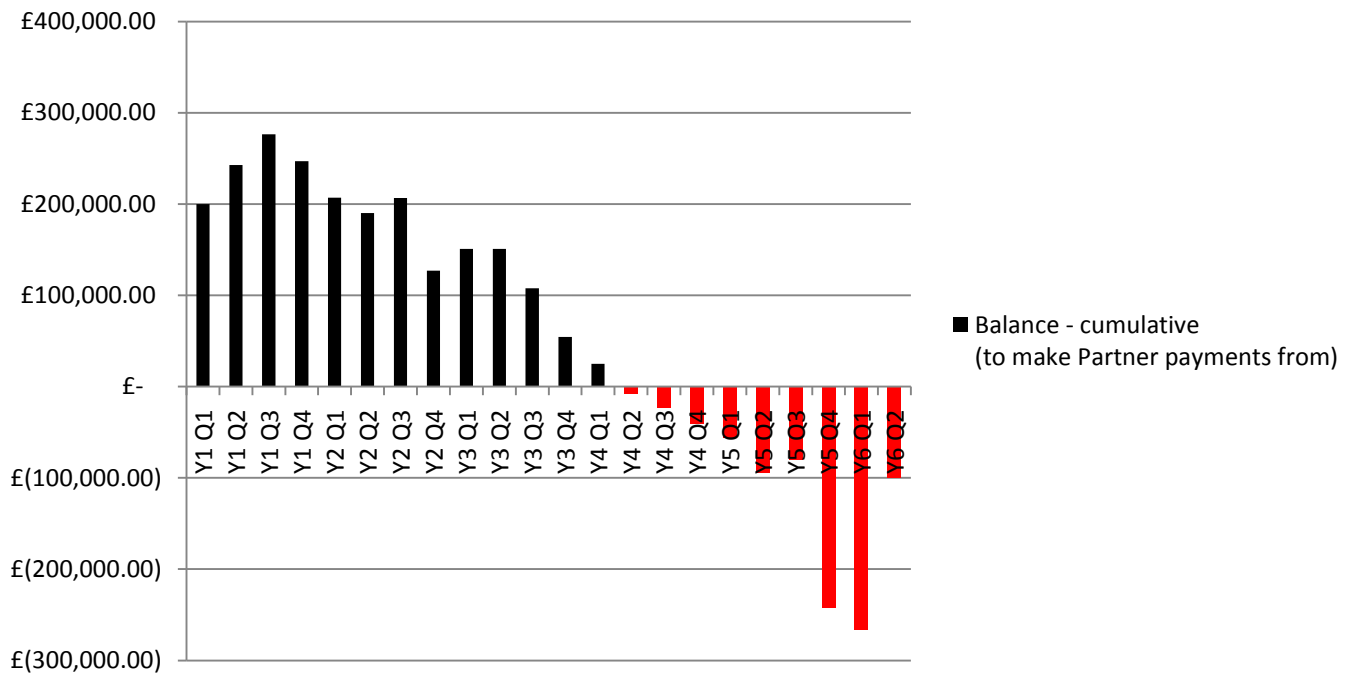
	Budget	Cost	% complete by value	% complete by time	Variance by time
PROGRAMME A TOTAL:	£ 742,291.00	£ 291,708.18	39%	£ 311,965.59	-£ 20,257.41
PROGRAMME B TOTAL:	£ 693,424.13	£ 145,201.85	21%	£ 291,428.11	-£ 146,226.26
PROGRAMME C TOTAL:	£ 1,350,952.00	£ 568,259.27	42%	£ 567,769.96	£ 489.31
PROGRAMME D TOTAL:	£ 379,500.00	£ 142,479.33	38%	£ 159,493.97	-£ 17,014.64
PROGRAMME E TOTAL:	£ 677,015.28	£ 252,058.76	37%	£ 284,531.90	-£ 32,473.14
TOTAL:	£ 3,843,182.41	£ 1,399,707.38	36%	£ 1,615,189.54	-£ 215,482.16

Permission to start 18/08/2014
 Scheme end 17/08/2019
 Today = 23/09/2016
 Days elapsed 767 42%
 Scheme duration 1825

Balance - in period (HLF Grant Payment - Partner payments)



Balance - cumulative (to make Partner payments from)



DARTMOOR NATIONAL PARK PLANNING AUTHORITY

6 January 2017

**TREE PRESERVATION ORDERS, SECTION 211 NOTIFICATIONS
(WORKS TO TREES IN CONSERVATION AREAS)
AND HEDGEROW REMOVAL NOTICES
DETERMINED UNDER DELEGATED POWERS**

Report of the Trees and Landscape Officer

Recommendation : **That the decisions be noted.**

TREE PRESERVATION ORDERS

Teignbridge

Ref: 16/0038 8 Old Manor Close, Ashburton SX 7457 7048

Application to reduce the crown of a horse chestnut tree by 2m and raise the canopy to give 5m clearance over the garden. The works will have minimal impact on the health or appearance of the tree. Consent was granted subject to the following conditions:

1. Five working days' notice to be given to the Authority prior to the commencement of approved works.
2. All work are carried out in accordance with British Standard 3998:2010 Tree Work – Recommendations.

West Devon

Ref: 16/0037 1 Willowby Gardens, Yelverton SX 7011 5980

Application to reduce the height of a group of cypress by 4-5m. The trees have leader forks and the reductions will help prevent stem failure. Consent was granted subject to the following conditions:

1. Five working days' notice to be given to the Authority prior to the commencement of approved works.
2. All work are carried out in accordance with British Standard 3998:2010 Tree Work – Recommendations.

South Hams

Ref: 16/0031 Crossways, South Brent SX 7011 5980

Application to reduce the height of a linear group of cypress trees to 5m. Consent was granted subject to the following conditions:

1. Five working days' notice to be given to the Authority prior to the commencement of approved works.
2. All work are carried out in accordance with British Standard 3998:2010 Tree Work – Recommendations.

SECTION 211 NOTICES

Teignbridge

Ref: 16/0036 **11 Moorland View, Buckfastleigh** **SX 7348 6596**

Notification to remove low branches from an oak tree. The works will have minimal impact on the health or appearance of the tree.

A Tree Preservation Order has not been made.

West Devon

Ref: 16/0032 **Broadmead Barn, Brentor** **SX 4803 8130**

Notification to raise the canopy of a beech tree to give 4m clearance over drive. The works will have minimal impact on the health or appearance of the tree.

A Tree Preservation Order has not been made.

Ref: 16/0033 **Riverside, South Zeal** **SX 5131 6984**

Notification to reduce the canopies of two cherry trees by 1m. The works will have minimal impact on the health or appearance of the trees.

A Tree Preservation Order has not been made.

Ref: 16/0034 **Cranleigh Gardens, Chagford** **SX 7001 8764**

Notification to crown lift and reduce the canopies of two sycamore trees. The works will have minimal impact on the health or appearance of the trees.

A Tree Preservation Order has not been made.

Ref: 16/0035 **Penshurst, South Zeal** **SX 6511 9315**

Notification to remove selective limbs from a sycamore, ash and oak tree and to fell an apple tree. The works will have minimal impact on the character of the Conservation Area.

A Tree Preservation Order has not been made.

BRIAN BEASLEY