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To: All Members  
of the Audit & Governance Committee  
(see below)

**Please quote: NPA/AG/21/Agenda**  
Please ask for: **Neil White**  
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Tel: 01626 832093  
Date: 19 May 2021

## DARTMOOR NATIONAL PARK AUTHORITY

### AUDIT & GOVERNANCE COMMITTEE

**Friday 28 May 2021**

A meeting of the Authority's Audit and Governance Committee will be held on the above date, commencing at **9.30am**, in the **Meeting Room at Parke, Bovey Tracey** to consider the following matters.

Kevin Bishop  
Chief Executive (National Park Officer)

#### **Access to Information - Local Government Act 1972 (as amended)**

#### **Agenda and Reports**

Copies of the Agenda and Part I reports are available for inspection by members of the public on the Authority's website: <https://www.dartmoor.gov.uk/about-us/how-we-work/meetings-and-committees/standards-sub-committee>. They are also available at the National Park Visitor Centres at Princetown, Haytor and Postbridge during their [opening hours](#) five clear days prior to the meeting. Please note that our offices at Parke, Bovey Tracey are currently closed to the public.

#### **Background Papers**

The Background Papers relating to Part I reports, except any containing exempt information, are available on our website <https://www.dartmoor.gov.uk/about-us/how-we-work/meetings-and-committees> Please note that our offices at Parke, Bovey Tracey are currently closed to the public.

**Pamela Woods** Chair **Kevin Bishop** PhD Chief Executive (National Park Officer)

The purposes of the Dartmoor National Park Authority are to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park and to promote opportunities for the understanding and enjoyment of the area's special qualities. In pursuing these purposes the Authority has a duty to seek to foster the economic and social well-being of the local community.

[www.dartmoor.gov.uk](http://www.dartmoor.gov.uk)



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# AGENDA

## PART I - OPEN PROCEEDINGS

### **1 Welcome and apologies**

### **2 Declarations of Interests**

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

### **3 Minutes of the meeting held on Friday 12 February 2021 – attached – (Pg 1)**

### **4 Items Requiring Urgent Attention**

### **5 Public Participation**

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

### **6 Annual Internal Audit Report 2020-2021 and Proposed Internal Audit Plan 2021/2022**

Report of Devon Audit Partnership to be presented by  
Mr Dominic Measures (P.8)

### **7 Internal Audit Charter and Strategy**

Report of Devon Audit Partnership to be presented by  
Mr Dominic Measures (P.15)

### **8 Dartmoor National Park Authority 2020-2021 Audit Plan Year Ended 31 March 2021**

Report of Grant Thornton to be presented by Mr Gareth Mills (P.35)

### **9 Informing the Risk Assessment 2020/21**

Report of the Head of Business Support NPA/AG/21/004 (P.56)

### **10 The Local Code of Corporate Governance and 2020/21 Annual Governance Statement**

Report of Head of Business Support NPA/AG/21/005 (P.83)

### **11 Financial Outturn 2020/21**

Report of the Head of Business Support NPA/AG/21/006 (P.106)

### **12 Business Plan Monitoring 2020/21**

Report of the Head of Organisational Development NPA/AG/21/007(P.121 )

**13 Performance Indicators 2020/2021**

Report of the Head of Organisational Development

NPA/AG/21/008(P.128)

**14 Strategic Risk Register 2021/22**

Report of the Head of Organisational Development

NPA/AG/21/009 (P.137)

**PART II – ITEMS TO BE TAKEN IN THE ABSENCE OF THE PRESS & PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED**

Nil

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

**Membership:** K Ball, A Cooper, G Gribble, G Hill, J McInnes, J Nutley, C Pannell, P Sanders, P Vogel, D W Webber

Ex-officio: P Harper, P Woods